

## Town of Princeville

### **MAYOR AND COUNCIL MEMBERS**

Bobbie Jones, Mayor  
Linda Joyner, Mayor ProTem  
JoeRoam Myrick, Commissioner  
Milton Bullock, Commissioner  
Pamela Ransome, Commissioner



### **OFFICE OF THE TOWN MANAGER**

Daniel B. Gerald, MPA,  
Town Manager  
Tabatha Powell, Town Clerk  
Gina Cain, Town Attorney

CHARTERED IN 1885

### **Town of Princeville Request for Proposals:**

### **Construction Services for Park Repair on buildings, grounds, and playground equipment for the Town of Princeville, North Carolina**

#### **A. Statement of Purpose:**

*The Town of Princeville, the oldest Town chartered by African Americans, is seeking Construction Firm Proposals from qualified contractors to address the rebuilding/replenishing projects associated with the following: building repair, grounds replenishment, and playground equipment replacement.*

#### **B. Background Information:**

*At the close of the Civil War, former slaves seeking protection and freedom left the plantations for Union troop encampments. Following the departure of Union soldiers, many of the now-freed slaves remained behind and settled in an area named Freedom Hill. Freedom Hill was incorporated in 1885 in Edgecombe County. The name was changed to Princeville in honor of Turner Prince, an African-American man who had been involved in building many of the community's homes.*

### C. Tasks to be Accomplished:

The Town will task the selected firm to follow the guidance of the attached Scopes of Work for the subject properties.

### D. Contract Details

- Period of Performance – The project will start June 30, 2017. (This date could change)
- Payment, Incentives, and Penalties – Payment will be made at the end of the service month.
- Contractual Terms and Conditions – Additional terms may be added during the negotiations of the contract between the Town and the selected firm.

### E. How to Submit a Proposal

*Please submit the following no later than **June, 19 2017 12 noon** to Attention to Daniel B. Gerald, Town Manager, The Town of Princeville, 3003 North Main Street, Tarboro North Carolina 27886. Or [dgerald@townpfprinceville.com](mailto:dgerald@townpfprinceville.com). Electronic versions welcome. Also send a copy to Marvin Carr @ [mcarr@townofprinceville.com](mailto:mcarr@townofprinceville.com).*

1. *A Construction Plan or Contract, which will delineate how your firm will carry out the tasks described above. One hard copy and one emailed copy shall be provided to the Town of Princeville*
2. *Names, phone numbers, and email addresses of individuals at three nonprofit organizations or municipalities who have been your clients during the last eighteen months and whom we can contact as references.*

*We will hold interviews with finalists during the week of **June 19th**. If you have questions, please email them to [dgerald@townpfprinceville.com](mailto:dgerald@townpfprinceville.com).*

3. *Contractors are **required** to do on-site visits of the park and buildings to assure all scopes of work will be covered.*

### *Notes:*

- *The park consists of playground equipment, a baseball field with (fence) and stand-alone bathroom next to the Recreation building.*
- *An on-site visit is required by contractors\*\*\*\*\**

## ***Playground Equipment/Grounds Scope of Work***

### **Playground area and baseball field:**

- *Replace (1) piece of playground equipment*
- *Replace 275 linear feet of playground equipment (black) border*
- *Replace (3) metal benches*
- *Replace (5) waste receptacles*
- *Replenish 356CY of fill from two areas measuring 30LF x 80LF x 4FT*
- *Replenish 362CY of sand protective surface measuring 194LF x 151LF x .333FT (4")*
- *Replenish 3584CY of fill on the baseball field measuring 331FT x 439FT x .665FT (8")*
- *Due to the loss of material, the fence will have to be removed and replaced.*
- *Power wash (disinfect) 30FT x 10FT playground equipment.*

## ***Park Bathroom(s) Scope of Work***

### ***Men and Women bathrooms (stand-alone building)***

- *Replace 640SF of RF15 insulation (interior divider wall from men's and women's bathrooms) 16FT x 16FT with middle wall (16FT x 5 walls = 80LF x 8 = 640SF*
- *768 FT of drywall (interior divider wall from men's and women's bathrooms) (16FT x 5 wall = 80LF x 8 = 640SF + 128LF for double wall in the middle)*
- *80LF of baseboard (16FT x 5 walls = 80LF)*
- *768SF of paint (2 coats) (16FT x 5 walls = 80LF x 8 = 640SF*
- *(2) steel doors and frames 3.5FT x 7.8FT (doors will be painted on both sides with exterior paint (2 coats)*
- *(2) toilets (rough-in plumbing will be needed for both toilets and sinks)*
- *(2) sinks with 4LF of cabinets (sinks will have 4LF of countertop)*

