

Town of Princeville

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OFFICE OF THE TOWN MANAGER

Daniel B. Gerald, MPA,
Town Manager
Tabatha Powell, Town Clerk
Gina Cain, Town Attorney

CHARTERED IN 1885

Town of Princeville Request for Proposals:

Construction Services for the Fire Station for the Town of Princeville, North Carolina

A. Statement of Purpose:

The Town of Princeville, the oldest Town chartered by African Americans, is seeking Construction Firm Proposals from qualified contractors to address the rebuilding/replenishing projects associated with the following: building repair, grounds replenishment, and playground equipment replacement.

B. Background Information:

At the close of the Civil War, former slaves seeking protection and freedom left the plantations for Union troop encampments. Following the departure of Union soldiers, many of the now-freed slaves remained behind and settled in an area named Freedom Hill. Freedom Hill was incorporated in 1885 in Edgecombe County. The name was changed to Princeville in honor of Turner Prince, an African-American man who had been involved in building many of the community's homes.

C. Tasks to be Accomplished:

The Town will task the selected firm to follow the guidance of the attached Scopes of Work for the subject properties: **Fire Station**

D. Contract Details

- Period of Performance – The project will start July 14, 2017. (This date could change)
- Payment, Incentives, and Penalties – Payment will be made at the end of the service month.
- Contractual Terms and Conditions – Additional terms may be added during the negotiations of the contract between the Town and the selected firm.

E. How to Submit a Proposal

*Please submit the following no later than **June, 30 2017 12 noon** to Attention to Daniel B. Gerald, Town Manager, The Town of Princeville, 3003 North Main Street, Tarboro North Carolina 27886. Or dgerald@townpfprinceville.com. Electronic versions welcome. Also send a copy to Marvin Carr @ mcarr@townofprinceville.com.*

1. *A Construction Plan or Contract, which will delineate how your firm will carry out the tasks described above. One hard copy and one emailed copy shall be provided to the Town of Princeville*
2. *Names, phone numbers, and email addresses of individuals at three nonprofit organizations or municipalities who have been your clients during the last eighteen months and whom we can contact as references.*

*We will hold interviews with finalists during the week of **July 17th**. If you have questions, please email them to dgerald@townpfprinceville.com.*

3. *Contractors are **required** to do on-site visits of the Fire Station to assure all scopes of work will be covered.*

Notes:

- *An on-site visit is required by contractors******
- *See Attached*

Fire Station Scope of Work

Fire Station Site 1:

The repair of 29ft 11inch x 30ft garage building; will include walls with insulation and drywall (and painting of doors and walls). The applicant will replace one entry door and two overhead doors:

Replace:

- 1. 703SF of R15 Batt Insulation 4" thick**
- 2. 749.87SF of ½ drywall and pain**
- 3. One 3'x7' entry door and paint**
- 4. Two 12"x10" overhead doors**

Fire Station Site 2:

Repair a 68"6" x 38'x9" metal building with the following rooms:

- 1. Garage bay for trucks measuring 45'x4" x 38'x9"**
Living counters that had the following:
 - A kitchen space of 13'x7" x 35'x7" with a 8'6" storage area, and 3 cabinets that measure (1) 10' x 1" (2) 8"1" x 2' (3) 8'3" x 2'**
 - A women's bathroom that measured 5'7" x 5'**
 - A men's bathroom measuring 6'8" x 7'9"**
 - A hall way that measures 4'9" x 3'6"**
 - A mech. Room that measures 3' x 3'6"**
 - Three offices measuring (1) 9' x 8'3" (2) 9' x 8'3" (3) 8'7" x 8'3"**

Repairs Include:

- 2680 sf of rewiring—includes 200 amp switches, lighting and duplex receptacles**
- 2309.7sf of R15 Insulation**

- **725.2sf of R30 Insulation**
- **3178.3sf of ½ drywall**
- **10lf of cabinetry wall space**
- **16.3lf of base cabinet (lower)**
- **18lf of counter top**
- **1 double sink kitchen sink with faucets and plumbing**
- **95.3 lf of baseboard 4" high and paint**
- **Paint ceiling and walls (1378.3 sf**
- **Replace and paint 8 wood fire doors (interior) both sides painted with lock sets**
- **Replace 833.9sf of carpet**
- **Replace 725.2sf of carpet padding**
- **Replace side by side Refrigerator**
- **Replace range hood**
- **Replace lighting (4)**
- **Replace 3553sf of tile**
- **Replace 49.63lf of 6" vinyl cove**
- **Replace (2) toilets and plumbing**
- **Replace vanity (2ea)**
- **Replace counter top (2LF)**
- **Replace bathroom sinks with faucets**
- **Replace 667.3 of 3/8 plywood (in garage area)**
- **Replace (1ea) steel door and paint**
- **Replace (1ea) 12' x 12' door overhead**
- **Replace (1ea) 10' x 10' overhead**
- **Replace 8,000 HVAC system**
- **Replace 118lf of duct work**
- **Replace (1ea) HVAC power ventilator**
- **Replace (1ea) control system**
- **Replace (2ea) circuit breaker boxes**