

PRESENTED BY **NC DOA**
Department of Administration
Purchase & Contract

How to Find HUB/Non-HUB Vendors

2025 PEAK BREAKOUT SESSION

ELEVATING NC PROCUREMENT TOGETHER



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NC Office for Historically
Underutilized Businesses



HUB Overview

The Office for Historically Underutilized Businesses promotes diversity and inclusion in state government procurement and contracting.

The main roles of the HUB Office include:

- HUB Certification (HUB)
- NC Small Business Enterprise Certification (NCSBE)
- Advocacy and Business Development services
- Compliance & Reporting
- Minority Business Development Agency Business Center



What is a HUB?



- Per NC General Statute [143-128.4](#)
- At least 51% of business is owned by one or more persons who are members of at least one of the groups in 143-128.4 (b).
- The management and daily business operations must be controlled by at least one owner in one of the groups in 143-128.4 (b).
- HUB Certification Categories:
 - Black
 - Hispanic
 - Asian American
 - American Indian
 - Female
 - Disabled
 - Disadvantaged
- Employee Stock Ownership Plan (ESOP – New category)
- Certifications are managed by the HUB Office, and last for 4 years, with ability to recertify.
- NO fee to apply for certification.



HUB Certification Process



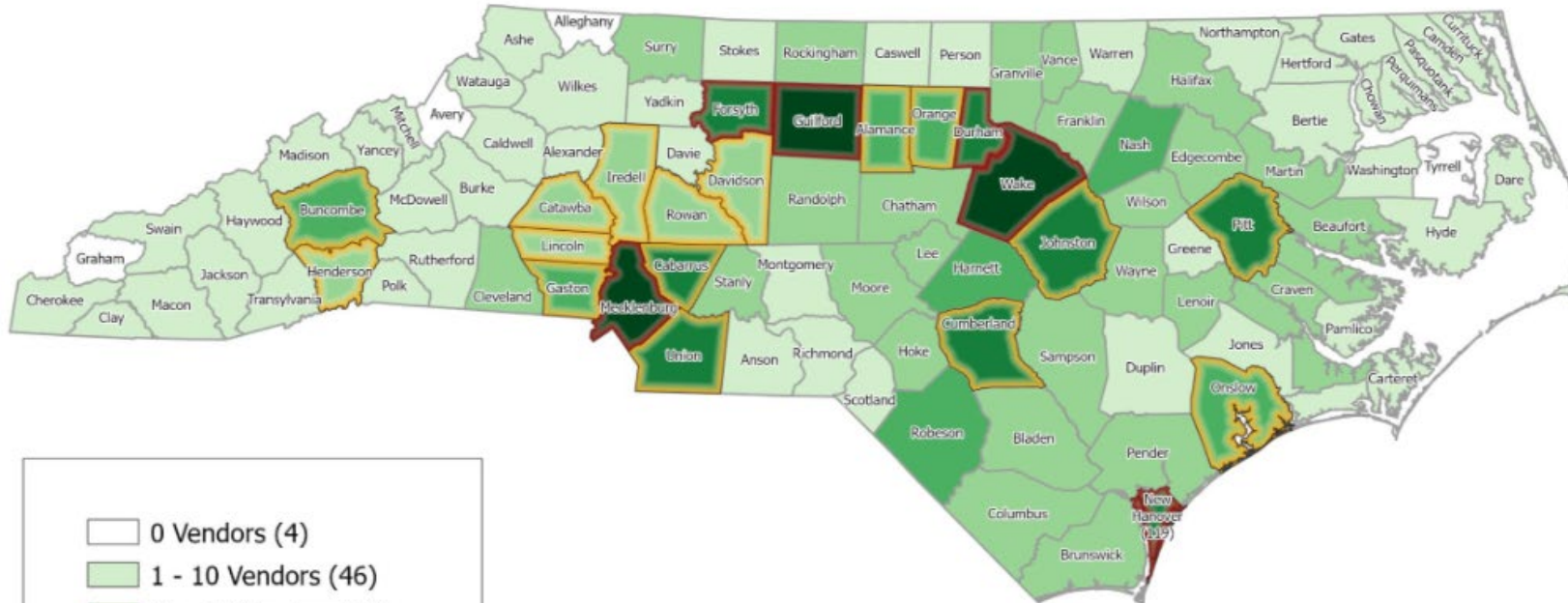
- Certification is valid for 4 years with optional 4 year renewal
- Takes about 45-90 days to get certified
- There is no fee to be certified
- Reciprocity options exist, making it easier to get HUB certified if a firm is already certified in NC or a surrounding state

- **How do firms get help with HUB certification?**
- Visit the HUB Office Certification page: [Certifications | NC DOA](#)
- Contact the HUB Office
 - Phone: 984-236-0130
 - huboffice.doa@doa.nc.gov

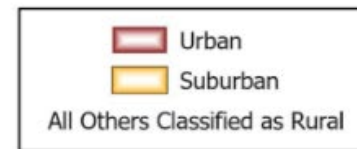
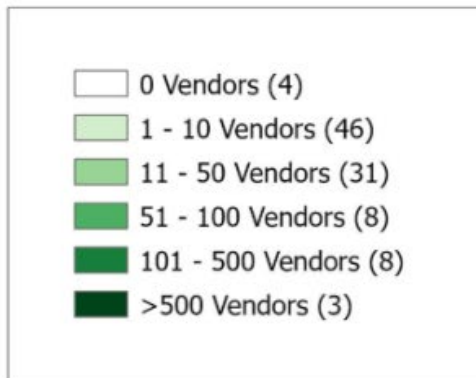


Where are HUBs in North Carolina?

HUB Certifications by County



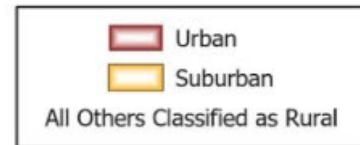
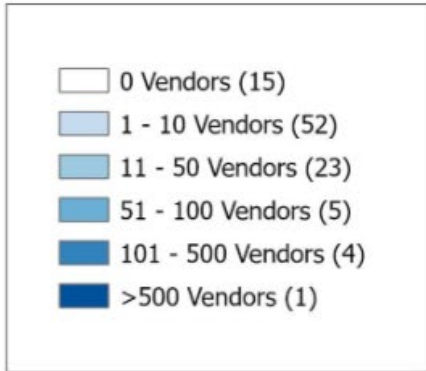
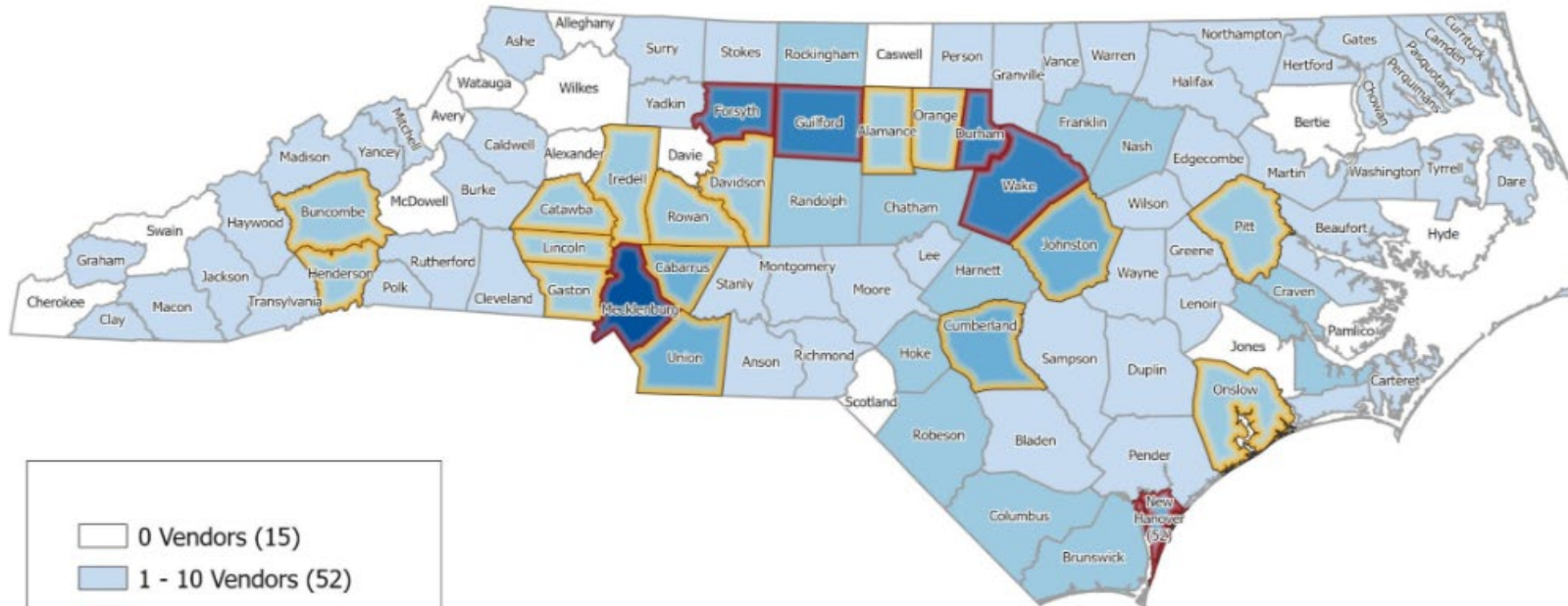
Total Certified HUBs as of February 28, 2025: 7,008



Source: NC Rural Center

Where are NCSBEs in North Carolina

North Carolina Certified Small Business Enterprises by County



Source: NC Rural Center

NC Small Business Enterprise (NCSBE) Certification:

- Headquartered in NC
- For Profit
- \$1.5 Million in Annual Revenue or less (after cost of goods sold)
- 100 or fewer employees

Certification managed by the HUB Office.
Lasts four years.
Race and Gender Neutral

Total Certified NCSBEs as of February 28, 2025: 2,761



Why we look for HUB Vendors.



Legislative Background



- Goal of 10% established in [Executive Order Number 25](#)
- [NC General Statute 143-48](#)
 - State policy to encourage use of small and Historically Underutilized Businesses
 - Reporting requirements
- [NC General Statute 143-128.4](#): Statewide Uniform Certification
 - Defines Historically Underutilized Business
 - Department of Administration certifies HUBs and maintains database
 - Only Certified HUBs count toward minority business participation



HUB Usage



Goods and Services	Total HUB (\$)	Total Dept. (\$)	Total HUB (%)
Fiscal Year 2023-2024	\$812,422,990	\$12,973,575,962	6.26%
Fiscal Year 2024-2025 (so far)	\$330,570,717	\$5,168,376,924	6.40%

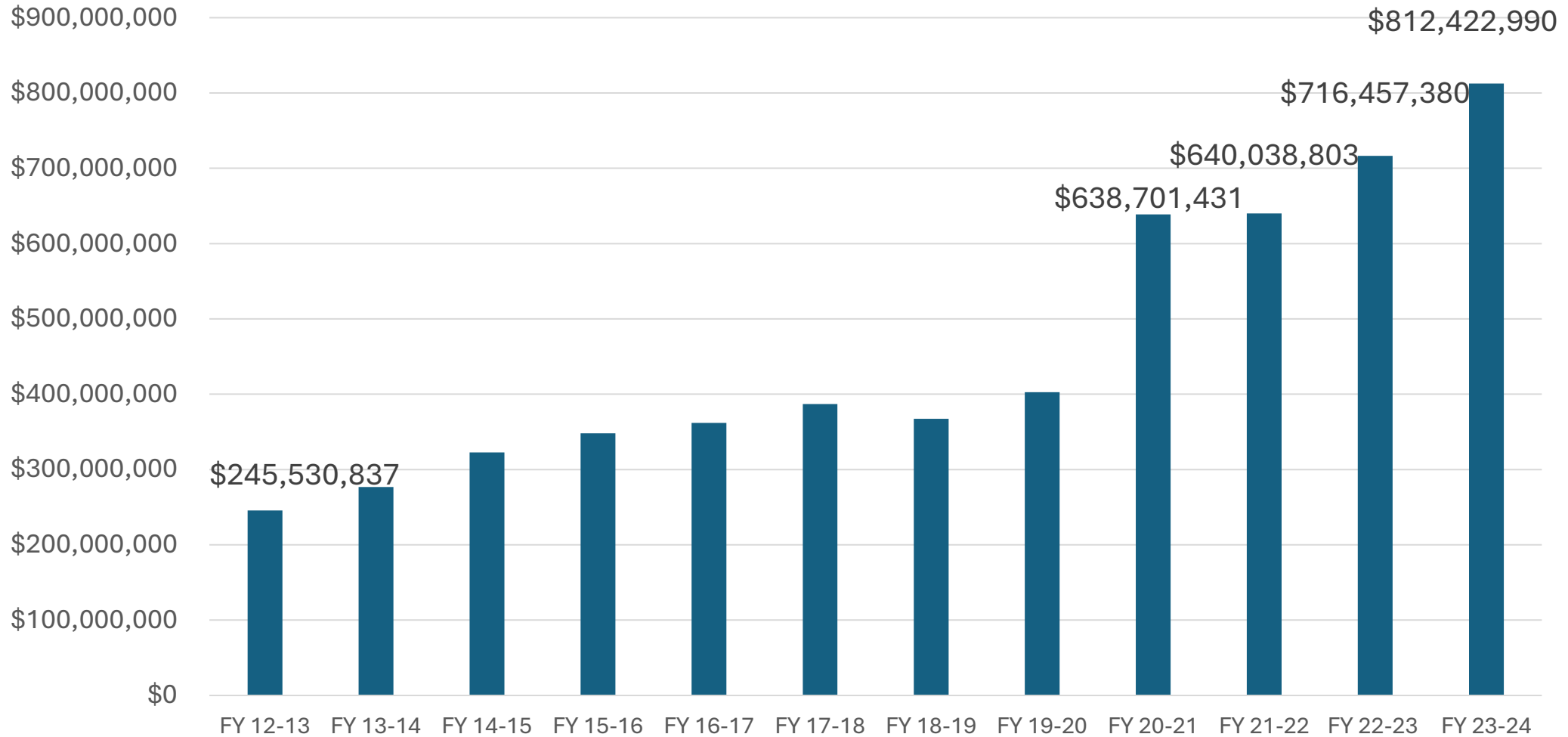
FY 23-24 Reporting

Agency Group	# of agencies	# Reporting	# achieving 10%
Cabinet Agencies	11	11	4
Council of State	9	9	6
Supporting Agencies	14	14	8
Community Colleges	58	58	13
Public Schools	115	113	22
State Universities	19	19	0
Total	226	224	53



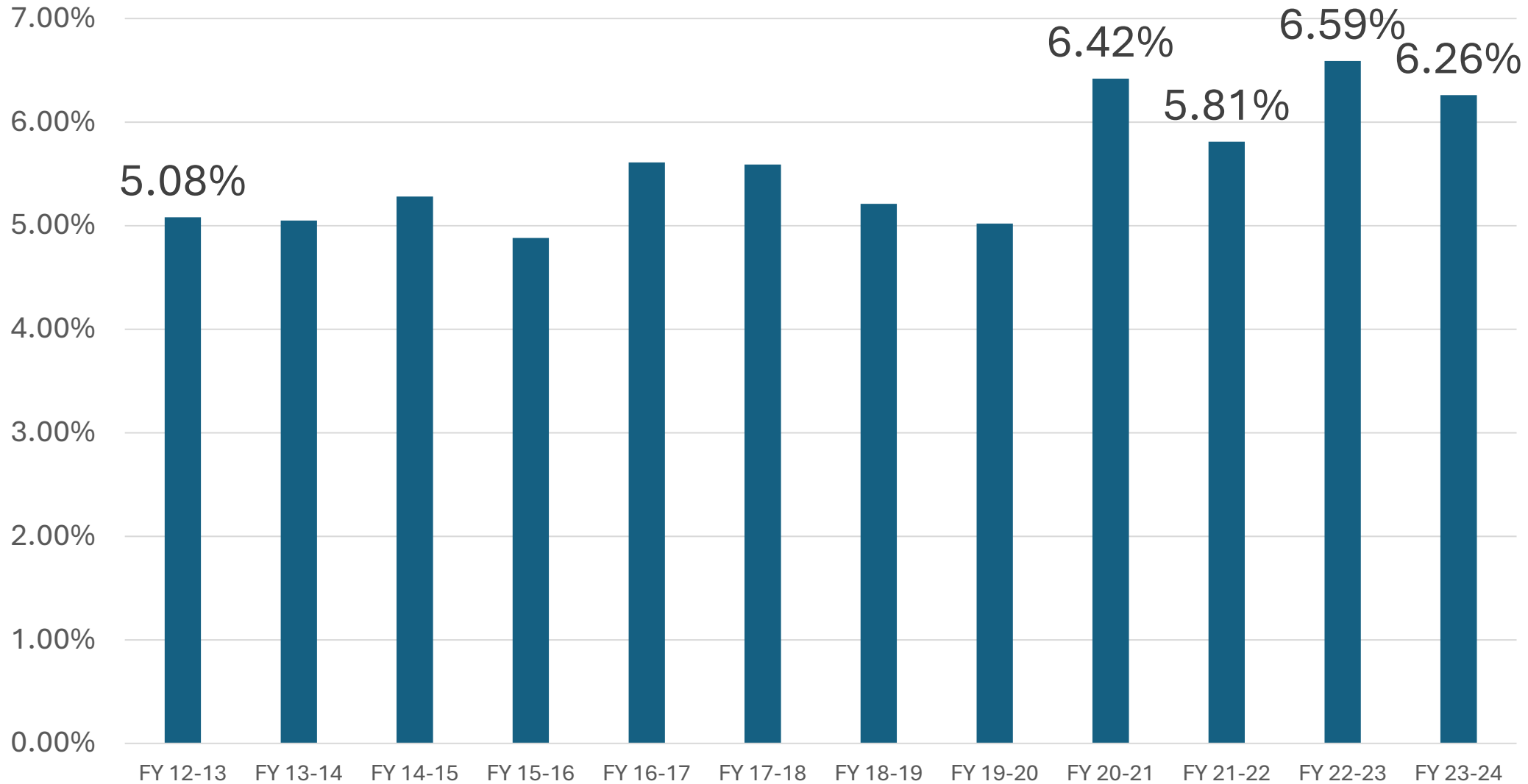
HUB Usage Through the Years

Statewide Goods & Services HUB Spend



HUB Usage

Statewide Goods & Services HUB Participation



Ways to find HUB Vendors



- [State Term Contract](#)
- eVP Solicitation Posting (Public Entities only)
- HUB Office Solicitation Posting (Public and Private Entities)
- eVP Vendor Search (Anyone can search)
- [Minority Media Advertising](#)
- Outreach events / Pre-bid meetings
- Meet the Purchaser / Vendor fairs
- **PEAK Conference Vendor Tables (March 31st – April 1st)**



Statewide Term Contracts



Statewide Term Contracts can be found on the NC P&C website:

<https://ncadmin.nc.gov/government-agencies/procurement/statewide-term-contracts>.

Vendors that are HUB certified are identified on the list.

Statewide Term Contracts with HUB vendors include:

- Office Paper (1412A) *
- HVAC Air Filters (4016A) *
- Basic Laboratory Supplies & Equipment (4110B) *
- Office Supplies (4412A) *
- Durable Medical Equipment (475B) - Convenience
- Furniture (5610A) *

*These contracts are Mandatory.

To download a copy of the State Term Contracts table, select the "Export Table Data" at the bottom of the table. Please note that this table contains site source code.

Show entries Search:

Title	Beginning Date	Ending Date	Mandatory / Convenience
+ 0002A - Goods and Services from NPWCBSD	3/23/2022		Mandatory
+ 001A - Correction Enterprise Products	3/1/2011		
+ 031A - HVAC Air Filters	6/24/2019	6/23/2023	Mandatory
+ 045A - Household Appliances	8/6/2019	8/5/2023	Mandatory
+ 050A - Preschool/Elementary Art Supplies & Accessories	10/9/2019	10/8/2023	Mandatory
+ 060A - Automotive, Industrial Parts and Supplies	11/1/2015	6/30/2024	Mandatory



eVP Website

- URL: <https://evp.nc.gov>



PUBLIC & VENDOR FACING PORTAL

Solicitations Vendors Contract Extensions Sign in

Welcome to the North Carolina electronic Vendor Portal!

The North Carolina electronic Vendor Portal (eVP) is the State of North Carolina's system to connect vendors with state government organizations that purchase goods and services.

Discover

[Browse Solicitations](#)

Discover how North Carolina is working for you

Search for business opportunities in North Carolina's official online repository for state advertisements for competitive procurements.

[Browse Vendors](#)

Find vendors working for your community

Search for vendors in North Carolina's official vendor directory, including vendor registration details and North Carolina certified historically underutilized business and small business enterprises.

Register

[Sign In or Register](#)

Join a growing community of North Carolina vendors

eVP provides a self-service portal where vendor can register to:

- Participate in electronic procurement activities.
- Participate in the state's Historically Underutilized Business program (HUB) and the North Carolina Small Business Enterprise program (NCSBE).
- Receive information on upcoming bids.

Vendors can register and manage accounts.

HUB and NCSBE certification process completely online in eVP.

Agencies / public organizations can post solicitations, tabulations and awards; vendors can respond to solicitations through eVP.

Anyone can search for vendors, using the eVP vendor search (includes HUBs and Non-HUBs).



eVP Vendor Search Example




Search for Vendor Information


Vendor Search

AVOID using the wildcard field. It will supersede any other criteria you select.

Search

To locate a vendor registered in eVP, please use the search filters below. The main search will search across multiple fields in the system, including the vendor's Secretary of State ID and UEI. Targeted search fields are also available to provide a more refined search result set. If additional filters are required, please expand the Advanced Search section.

Search 

eVP Status 

Vendor Name

HUB Certification Status

Customer Number

NCSBE Certification Status

Search by **HUB Cert. Status**

Search by **NCSBE Cert. Status**

Advanced Search

Search Reset

Click this triangle to open or close the Advanced Search Options.

If "Certified" is selected under HUB Certification Status, then all firms in the search will return HUB certified firms.

You can enter a trade term in the name; if it is in a vendor name it will show up in the results



eVP Advanced Search

Advanced Search

NC eProcurement

Registration Date From

Registration Date To

NC eProcurement Registration Status

IRS Verification

You can select eProcurement status (probably not needed for construction or design searches)

HUB & NCSBE

HUB Certification Category

Disabled Business Enterprise

Non-Profit Work Center

Small Business

You can search based on specific HUB categories (not really recommended as the HUB categories will show up in the results and can be exported to a spreadsheet)



eVP Advanced Search

Contractor Services

Contractor Category

Construction License

General/Electrical Contractor Limitation

Electrical License Specialty

Work/License Classifications

Mechanical/Heating License Classifications

Plumbing/Fire Sprinkler License Classifications

Contact and Location

Contact Last Name

Contact First Name

Contact Email

Location Name

Location City

County

Add

Name ↑

Durham



Harnett



You can select the county or counties to include in the search



eVP Advanced Search

Commodity & Construction Codes

Commodity Codes

Search

Code (Commodity Family)	Commodity Family ↑	Code ↑	Name	
7611	Cleaning and janitorial services	761100	Cleaning and janitorial services	▼

You can select Commodity Codes to include in your search.

Construction Codes

Search

Construction Code Group ↑	Code ↑	Name	Description
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There are no records to display.

Clicking Search will display results based on your criteria.

Clicking Reset will clear your criteria and take you back to a cleared search screen.



eVP Search Results

Solicitations

Ex

0 Records

Name	Main Contact Name	Main Contact Email	Main Contact Phone	Main Location Address	NC eProcurement	HUB
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First Previous 1 Next Last

If your result shows zero records your search did not find any vendors meeting your criteria.

By using fewer search criteria you may broaden your pool of potential vendors

If certified as a HUB the HUB category will be displayed.

9 Records

Export to Excel

Name	Main Contact Name	Main Contact Email	Main Contact Phone	Main Location Address	NC eProcurement	HUB	HUB Category	NCSBE	Small Business	DBE	NPWC
Construction Clean Company LLC	Jamar Simmons	jamar@constructioncleanco.com	9104948314	511 N Reilly Rd, Fayetteville, North Carolina, Cumberland, United States, 28303	Active	Certified	Black		true	false	false
Construction Cleaners LLC	Helen Mangum	helen@constructioncleaners.us	9197266379	4711 Hope Valley Rd, Durham, North Carolina, Durham, United States, 27707	Active	Certified	Black		true	false	false
Durham Cleaning Professionals LLC	Ruth McNeil	contact@durhamcleaningpros.com	9193004925	600 Park Offices Dr. Ste 300, Durham, North Carolina, Durham, United States, 27709	Active	Certified	Black		true	false	false



eVP Search Results

Export to Excel

By clicking Export to Excel above the results table a spreadsheet will be downloaded with the details of the firms found.

Location Address	NC eProcurement	HUB	HUB Category
Royal Rd, Raleigh, North Carolina, United States, 27617	Active	Certified	Black
in Street, Fayetteville			

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
Name	MainContactName	MainContactEmail	MainContactPhone	AddressLine1	City	State	County	Country	NCeProcurement	HUB	HUBCategory	HUBCertStartDate	HUBCertEndDate	NCSBE
Construction Clean Company LLC	Jamar Simmons	jamar@constructioncleanco.com	9104948314	511 N Reilly Rd	Fayetteville	North Carolina	Cumberland	United States	Active	Certified	Black	2/16/2022	2/16/2026	
Construction Cleaners LLC	Helen Mangum	helen@constructioncleaners.us	9197266379	4711 Hope Valley Rd	Durham	North Carolina	Durham	United States	Active	Certified	Black	2/18/2022	2/18/2026	
Durham Cleaning Professionals LLC	Ruth McNeil	contact@durhamcleaningpros.com	9193004925	600 Park Offices Dr. Ste 300	Durham	North Carolina	Durham	United States	Active	Certified	Black	6/29/2023	6/29/2027	
It's Clean Cleaning LLC	ANTONIA GEORGE	ITSCLEANNC@GMAIL.COM	9196300623	PO Box 12772	Durham	North Carolina	Durham	United States	Not Applicable	Certified	Black	7/27/2021	7/27/2025	Certified
Klassy Cleaning Company LLC	Miqua Fletcher	info@klassycleaningco.com	9199083049	12 winding creek circle	Durham	North Carolina	Durham	United States	Active	Certified	Black	9/9/2022	9/9/2026	Certified
MEMAWS 24HR CLEANING SERVICE	Lakisha Wiggins	lakishawiggins1@gmail.com	9199374159	Duke St	Durham	North Carolina	Durham	United States	Active	Certified	Black	8/9/2023	8/9/2027	
NC Professional Cleaning LLC	Travis Scotton	NCProfessionalCleaning@gmail.com	9192146777	2530 Meridian Parkway	Durham	North Carolina	Durham	United States	Active	Certified	Black	3/12/2021	3/12/2025	Certified
Precise Commercial Cleaning LLC	Mattisha Mangum N/a	Expresscomcleaning@gmail.com		214 eagleson st	Durham	North Carolina	Durham	United States	Not Applicable	Certified	Black	9/19/2023	9/19/2027	
Spotless Commercial Cleaning, Inc.	Joey Strong	sales@spotlesscommercial.com	9193212364	3622 Lyckan Parkway	Durham	North Carolina	Durham	United States	Not Applicable	Certified	Black	12/6/2022	12/6/2026	Certified



Live Demonstration



Questions?





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Businesses

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