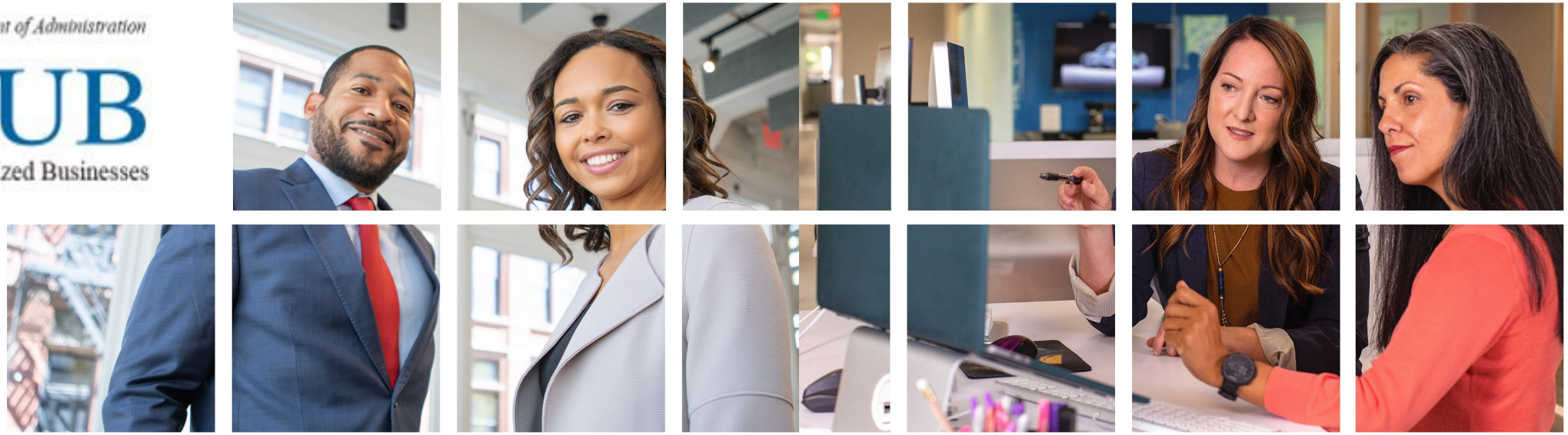
NC DOA
Department of Administration
Office for Historically Underutilized Businesses

HUBSCO+
Informal Project Training

North Carolina Department of Administration
HUB
Office for Historically Underutilized Businesses



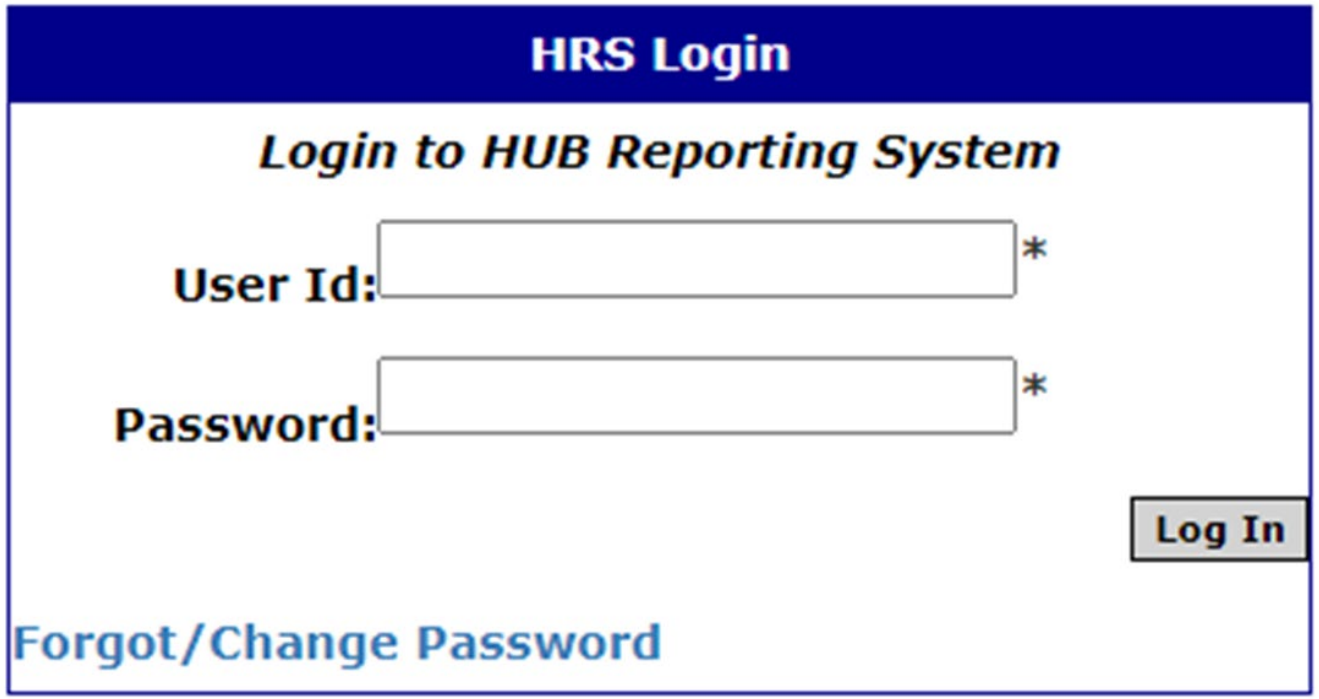
What will I learn from this training?

- How to Login to HUBSCO+
- Navigating through HUBSCO+
- Add an **Informal** Project(s)
- Run Quarterly Reports

NOTE: Use Chrome to gain access to all functions in HUBSCO+

NC DOA
Department of Administration
Office for Historically Underutilized Businesses

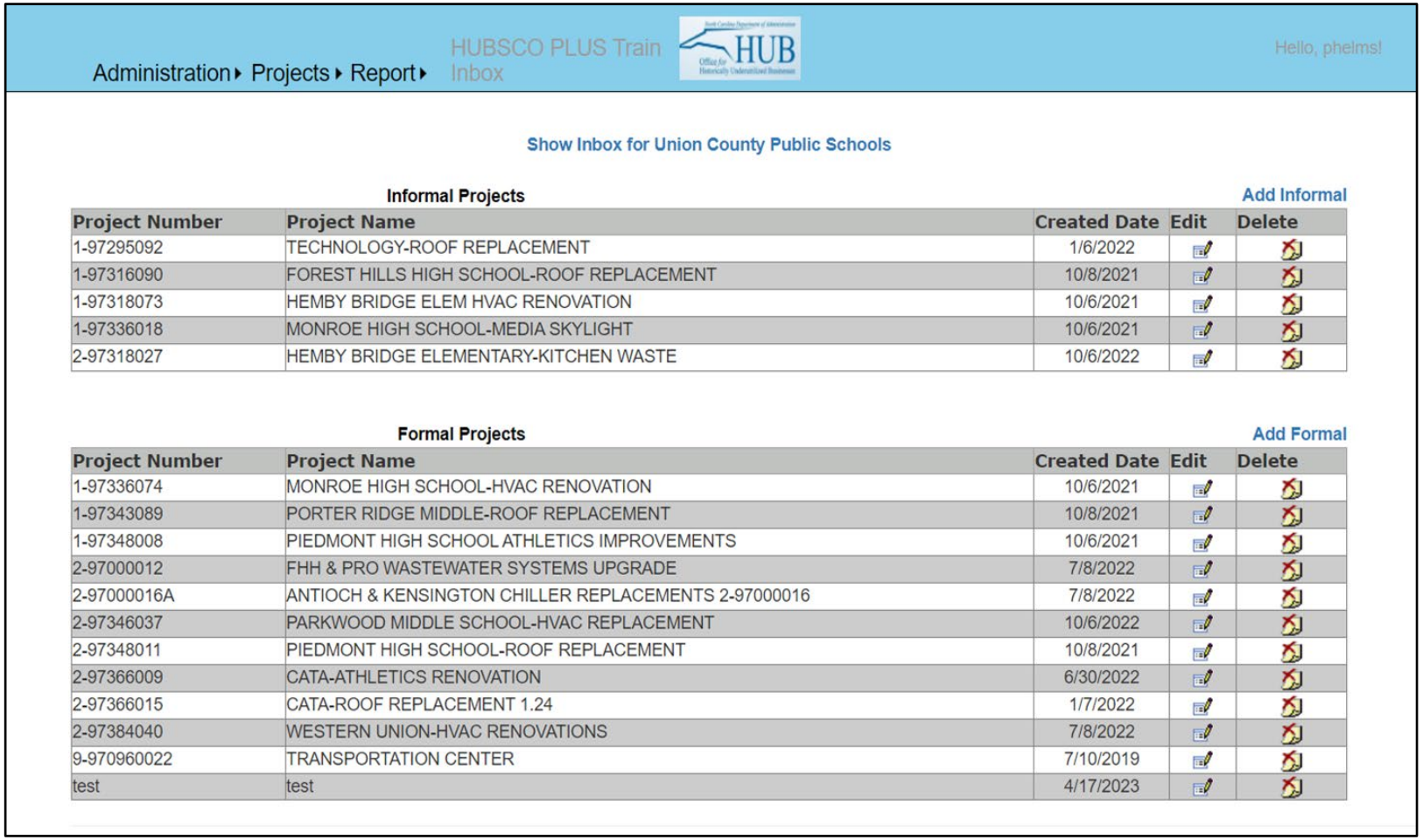
HUBSCO+ Login



Note for previous users:
Your first login to HUBSCO+ will use your previous HUBSCO User ID **both** as **user ID *and* password**.

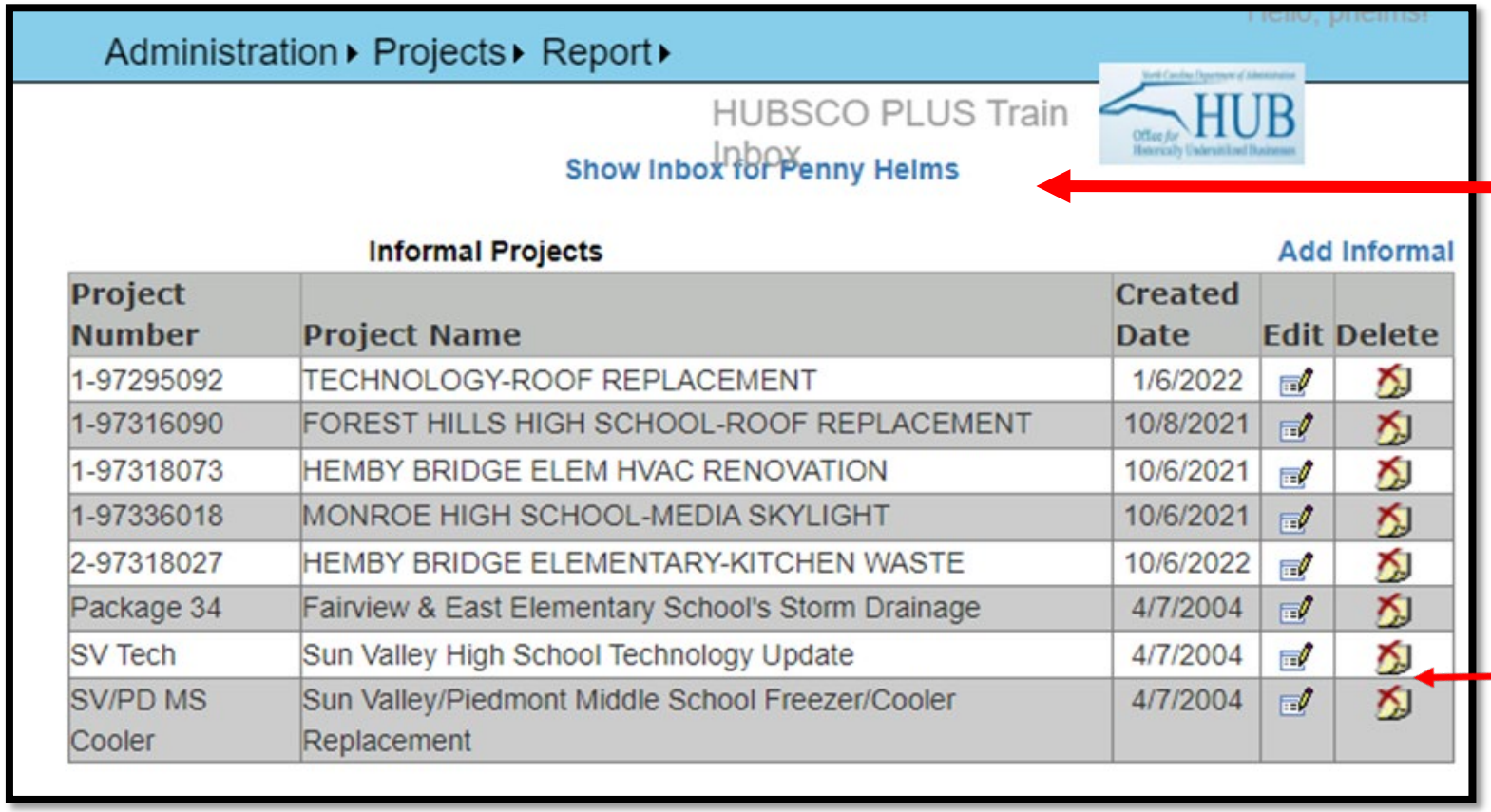
Once logged in, your password **must be** changed.

HUBSCO+ Inbox



- **Main Menu** view displays all projects in your inbox – both informal and formal.
- Inbox can show **all projects for an entity or just the person who logged in**.

Seeing All Projects For Your Individual Log in

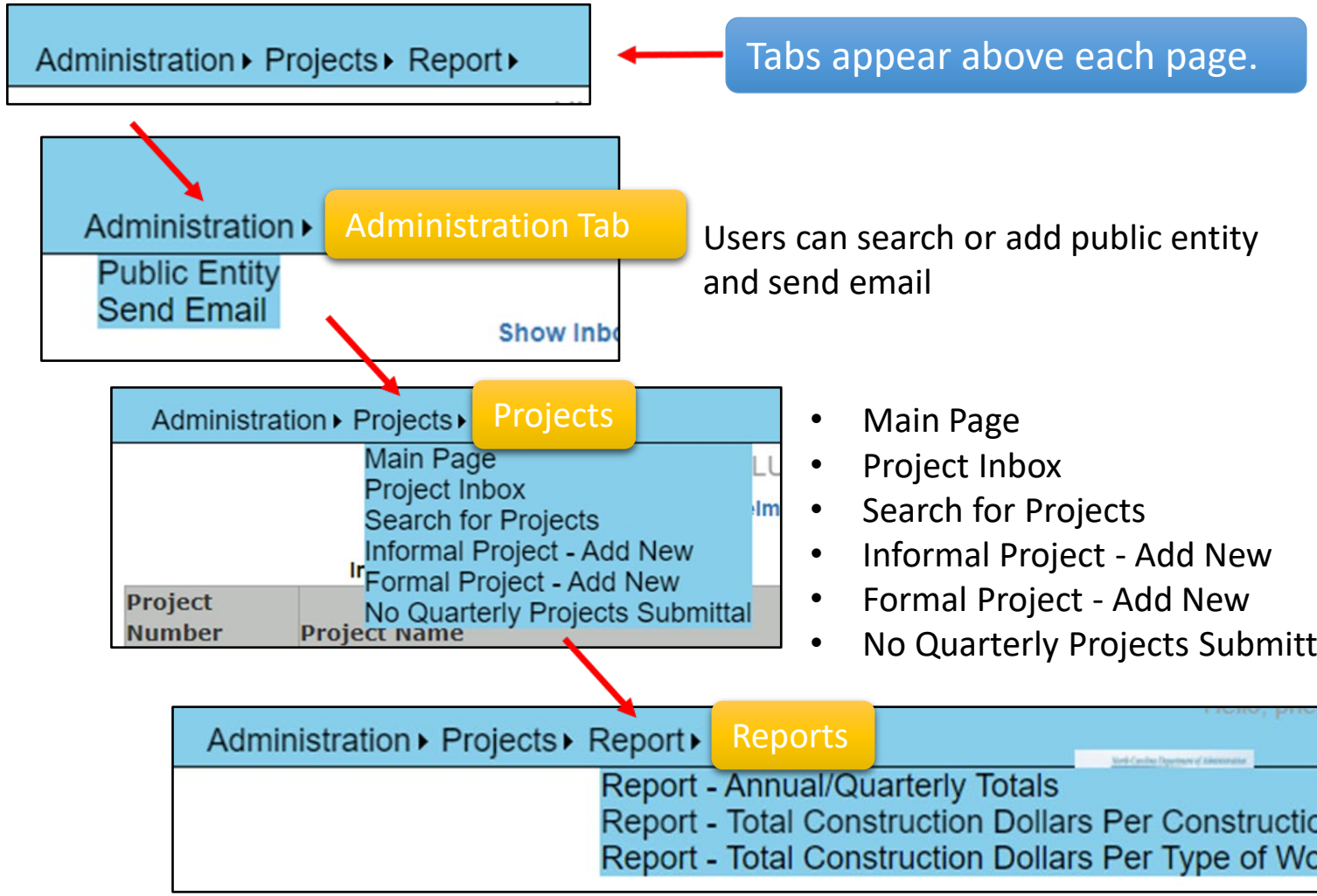


Project Number	Project Name	Created Date	Edit	Delete
1-97295092	TECHNOLOGY-ROOF REPLACEMENT	1/6/2022		
1-97316090	FOREST HILLS HIGH SCHOOL-ROOF REPLACEMENT	10/8/2021		
1-97318073	HEMBY BRIDGE ELEM HVAC RENOVATION	10/6/2021		
1-97336018	MONROE HIGH SCHOOL-MEDIA SKYLIGHT	10/6/2021		
2-97318027	HEMBY BRIDGE ELEMENTARY-KITCHEN WASTE	10/6/2022		
Package 34	Fairview & East Elementary School's Storm Drainage	4/7/2004		
SV Tech	Sun Valley High School Technology Update	4/7/2004		
SV/PD MS Cooler	Sun Valley/Piedmont Middle School Freezer/Cooler Replacement	4/7/2004		

Click on "**Show Inbox for (your name)**"

On this screen you can edit or delete any of the projects shown.

HUBSCO+ Navigation



Hover over tabs:

- **Administration**
- **Projects**
- **Report**

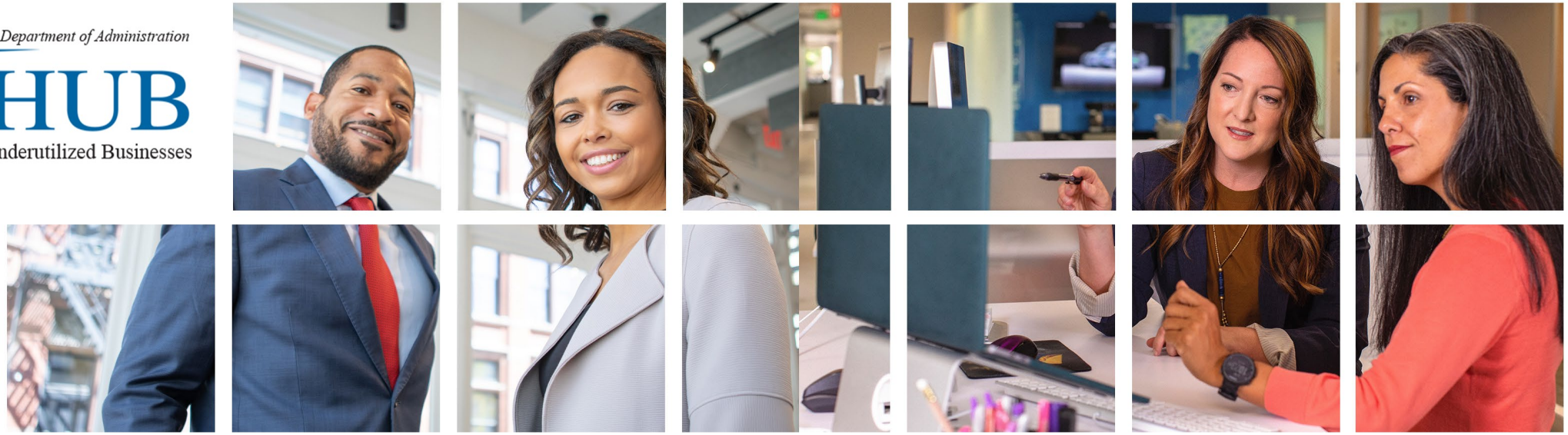
- **System Administrators have additional options:**
  - System Administration
  - No Quarterly Projects Submittal

- Report – Annual/Quarterly Totals
- Report – Total Construction Dollars Per Construction Method
- Report – Total Construction Dollars Per Type of Work

NC DOA
Department of Administration
Office for Historically Underutilized Businesses

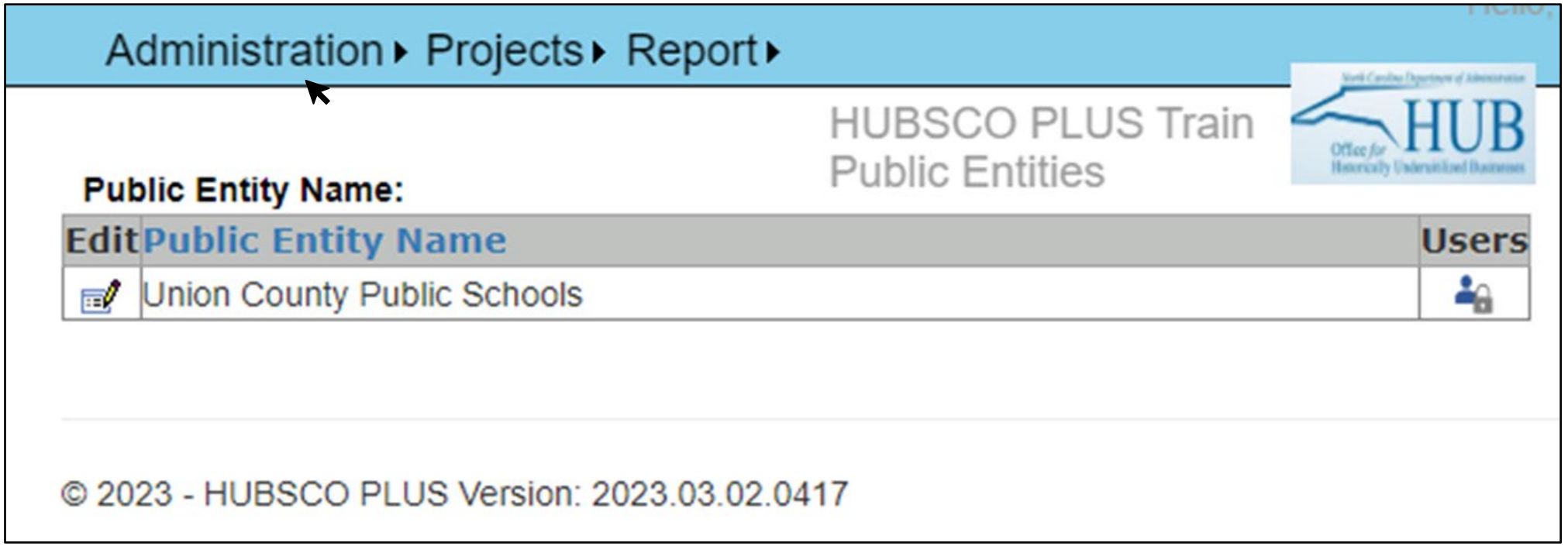
HUBSCO+ Administration

North Carolina Department of Administration
HUB
Office *for* Historically Underutilized Businesses

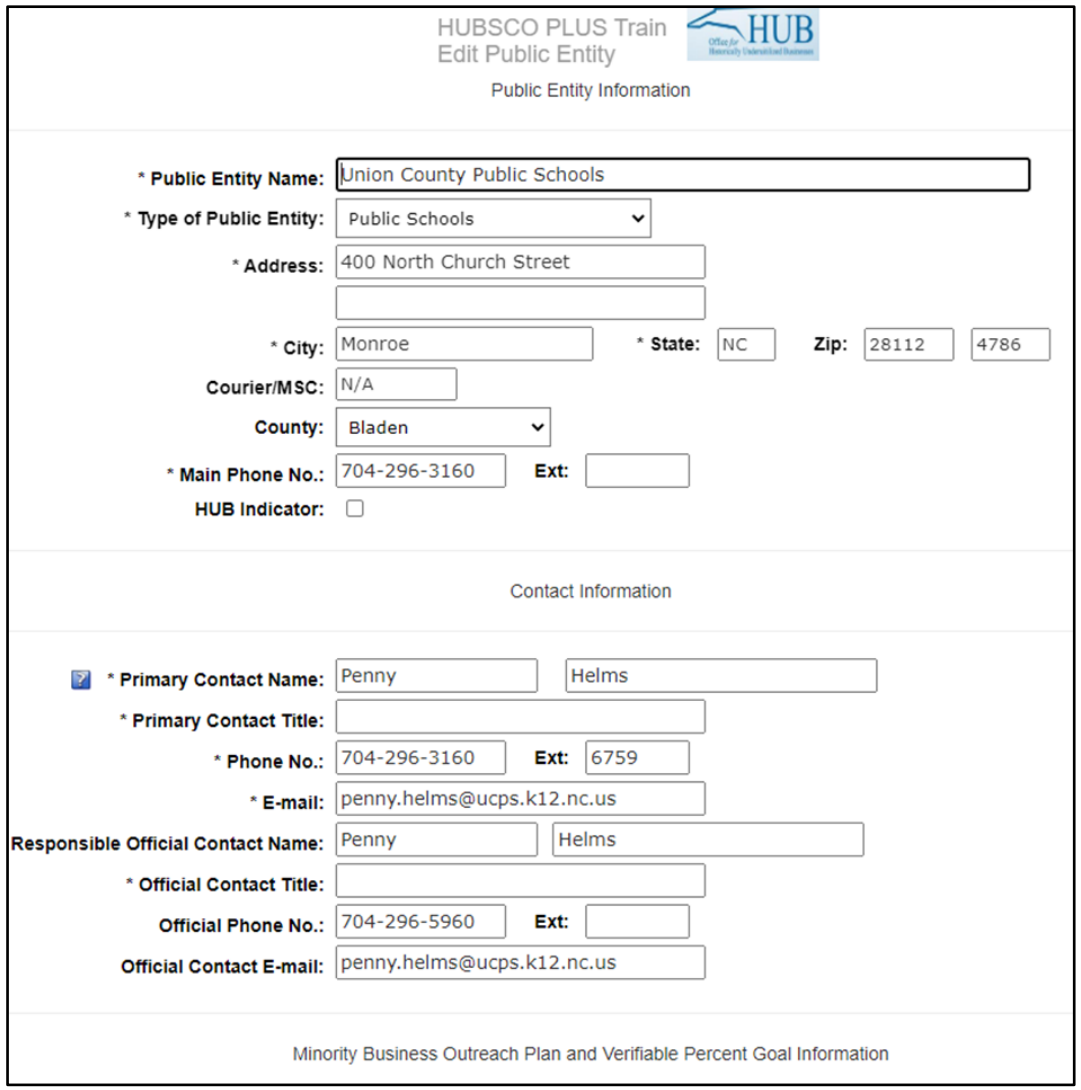


System Administrator Screens

- Hover over "**Administration**" on home screen:
  - Select **Public Entity** for basic entity information and contacts.
  - Security will allow changes to be made to who has access to HUBSCO+ for your public entity.



Editing Public Entity Information



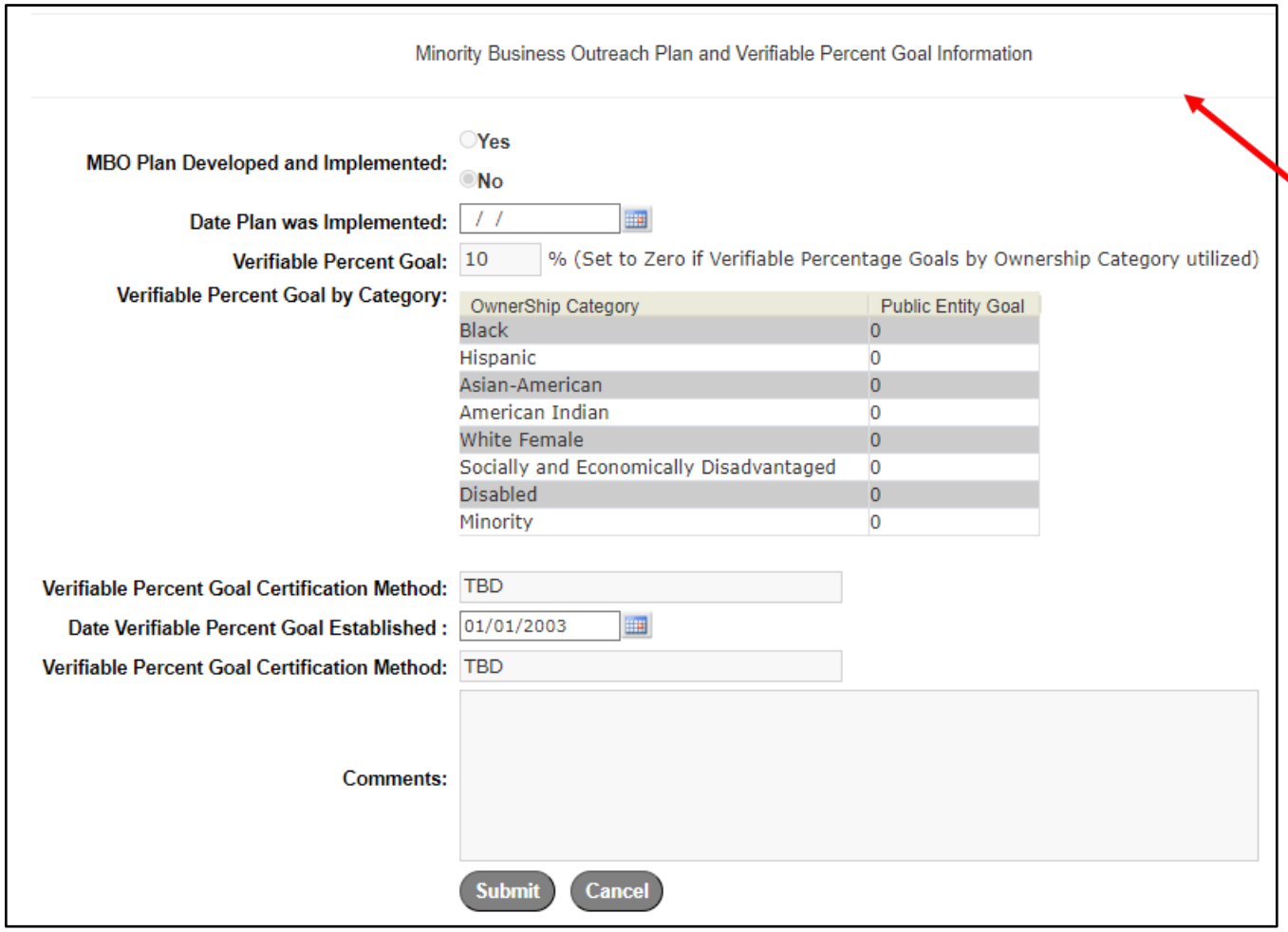
- Change basic information about public entity
- Update primary contact
- Update responsible official

Required Fields

- Public Entity Name
- Type of Public Entity
- Address
- City, State
- Main Phone Number
- Primary Contact Name
- Primary Contact Title
- Primary Contact Title
- Phone Number
- Email
- Official Contact Title

Editing Public Entity Information

Minority Business Outreach Plan and Verifiable Percent Goal Information



Note: Information under the Verifiable Percent Goal by Category sub-category is not required.

Note: A new Microsoft Form for Public Entity information will soon be available for entities that do not ALREADY have an account.

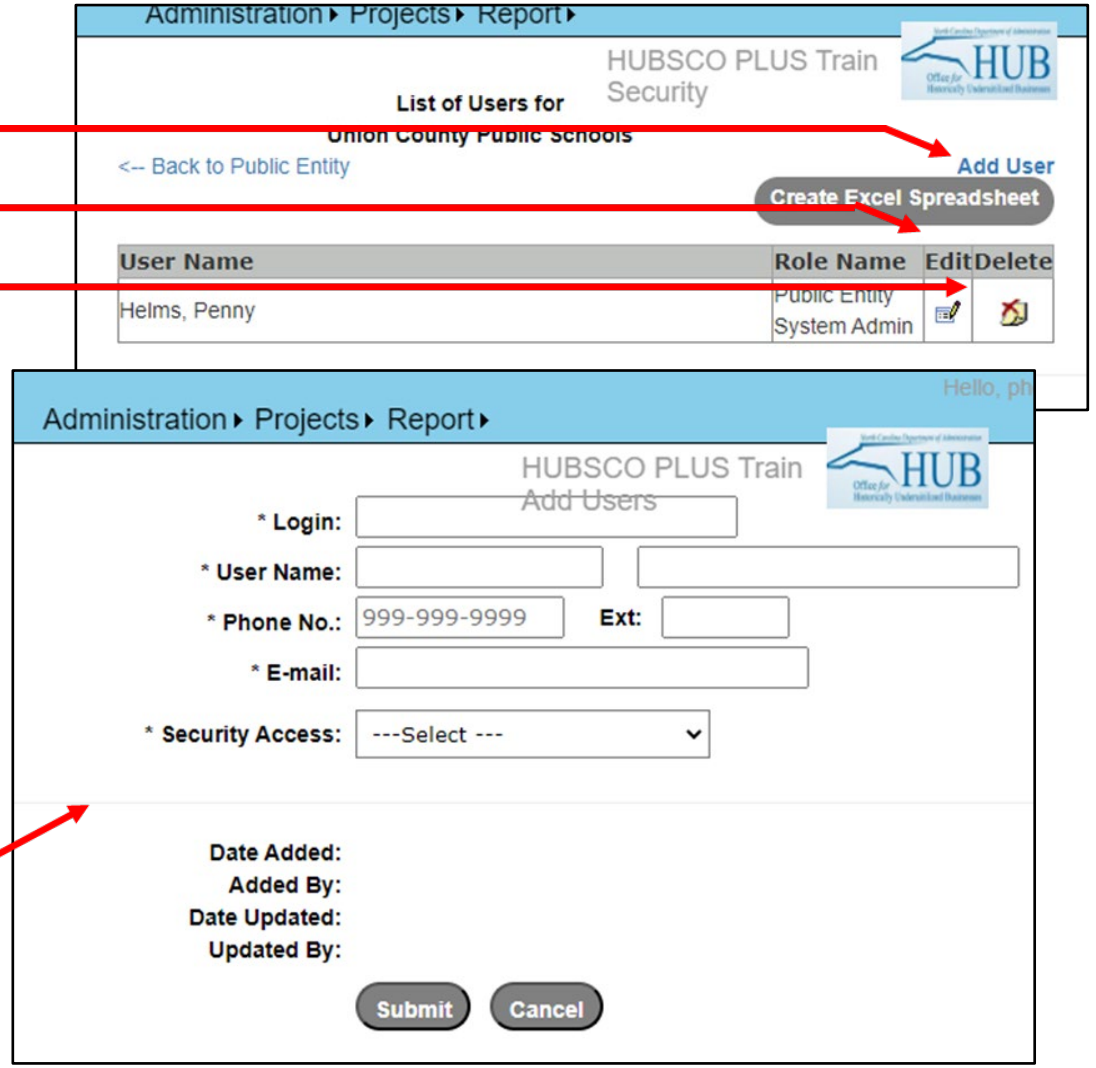
Click Security for List of Users

- Can **Add** new users
- Can **Edit** Existing Users
- Can **Delete** Existing Users

- Edit and Add screens are the same, Add is just blank.

- Password is **not** visible.

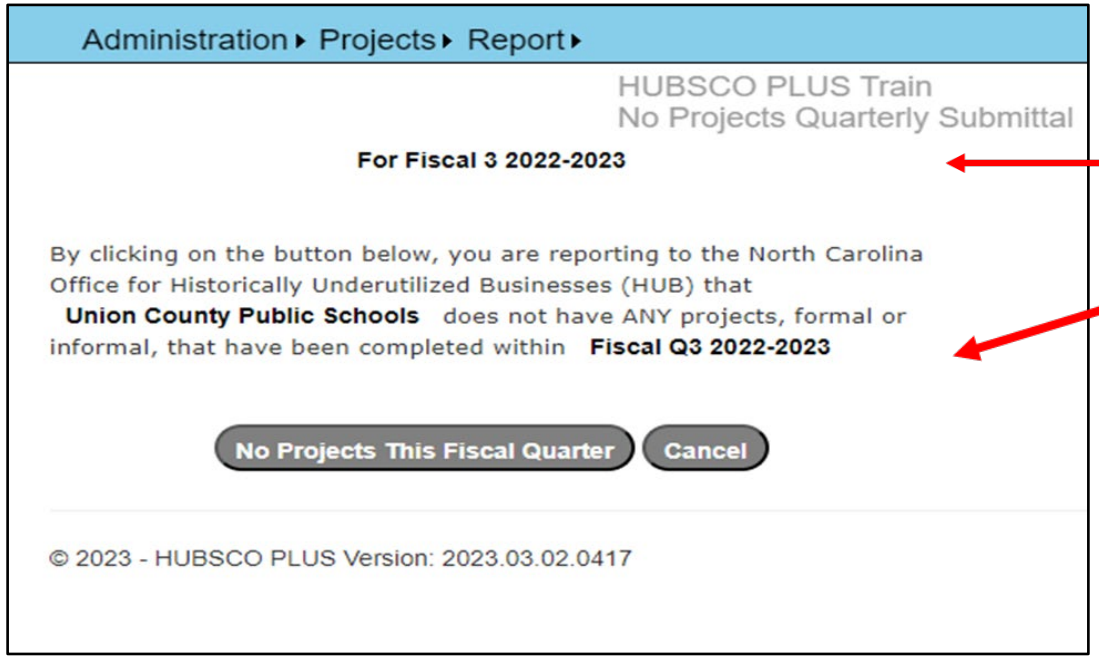
- Security: Choose between **Public Entity User** and **Public Entity System Administrator**



No Projects to Report?

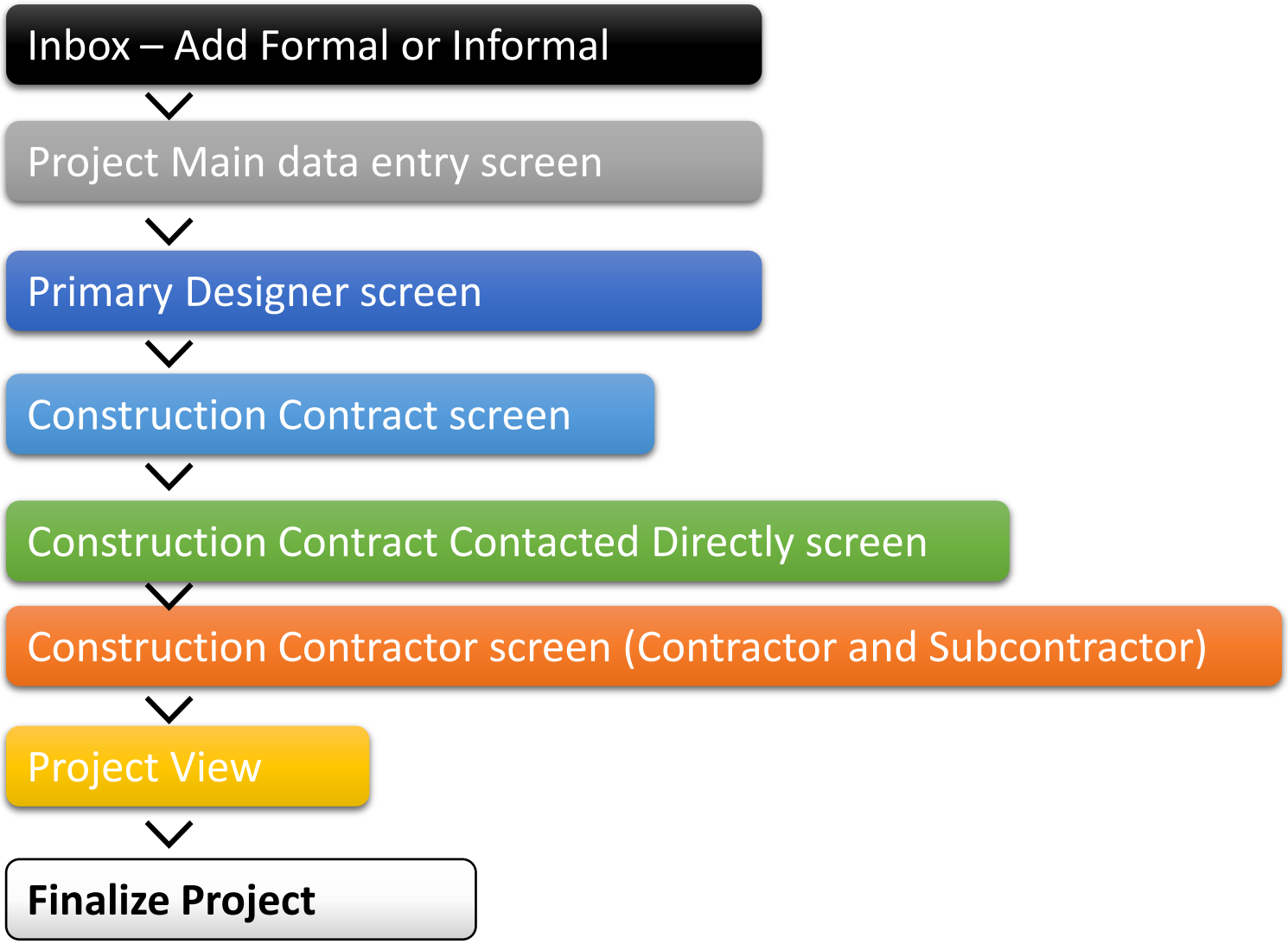
- When a Public Entity does not have any completed projects within a particular quarter, the Entity needs to submit a “No Quarterly Projects Submittal” form in the system.
- Only accessible by users with “Public Entity System Administrator” security access.

  - Hover over the "Projects" tab and select "No Projects Quarterly Submittal".
  - In the No Quarterly Projects Submittal page click the **No Projects This Fiscal Quarter** button at the bottom of the page



- **Submittal will identify which Fiscal Quarter does not have ANY projects completed.**
- **You cannot change the Quarter.**
- **Be careful of when you submit No Projects.**

HUBSCO+ Flow When Adding Projects

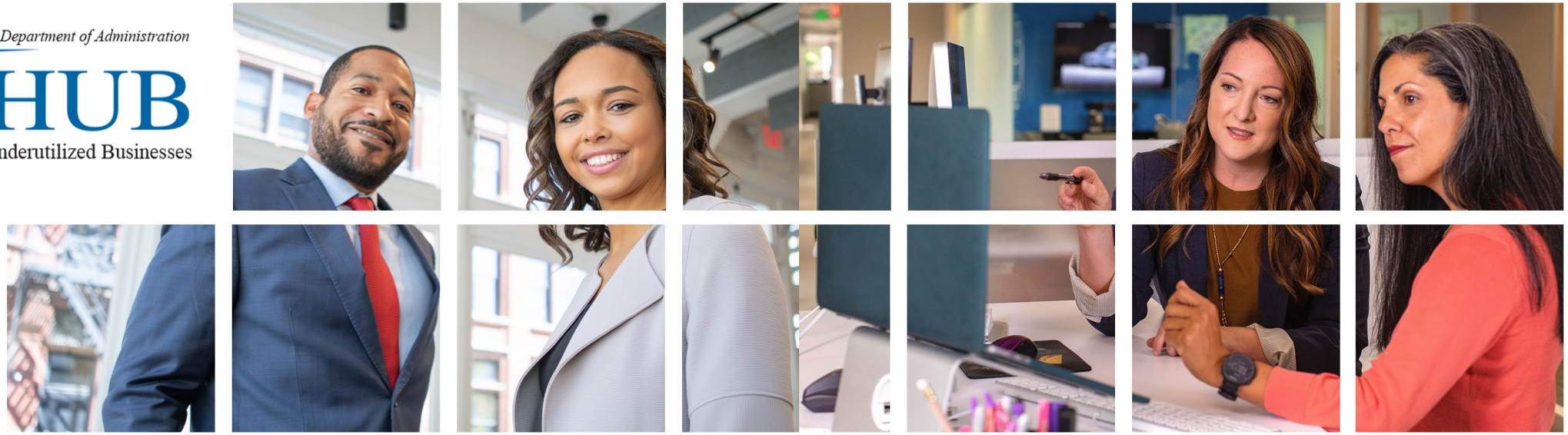


NOTE: Follow this order when adding projects.

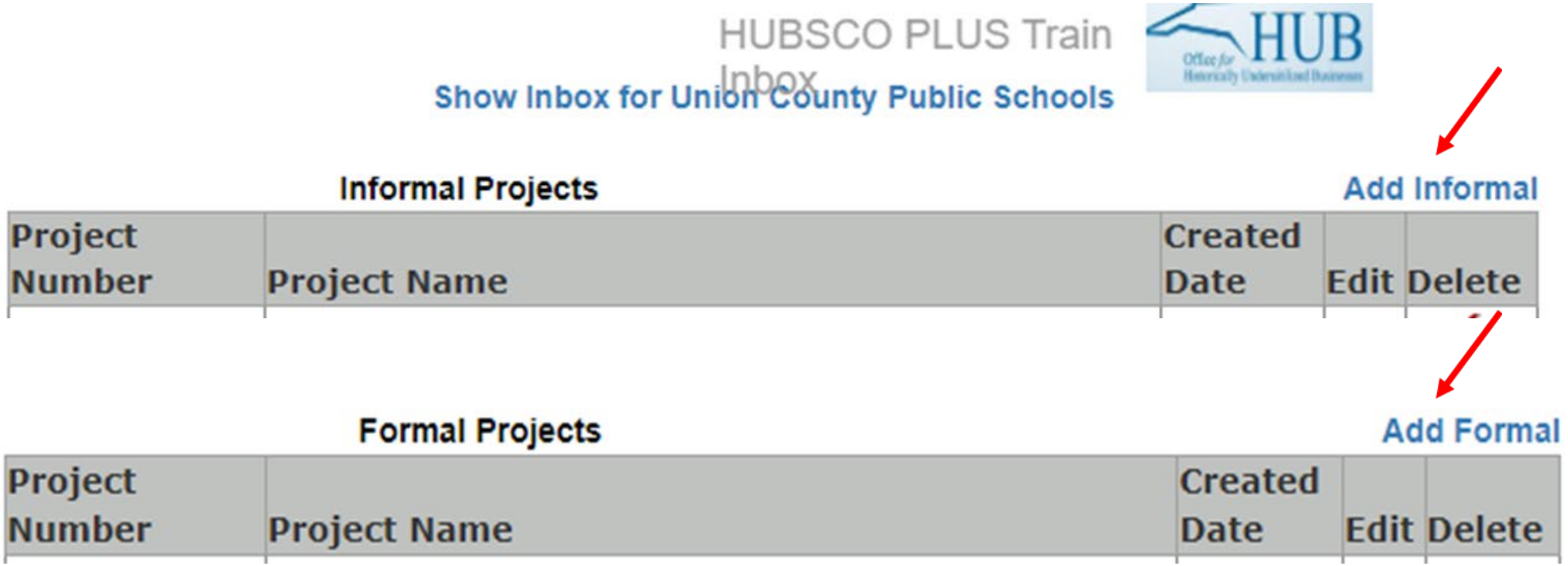
NC DOA
Department of Administration
Office for Historically Underutilized Businesses

Adding **Informal** Projects

North Carolina Department of Administration
HUB
Office *for* Historically Underutilized Businesses

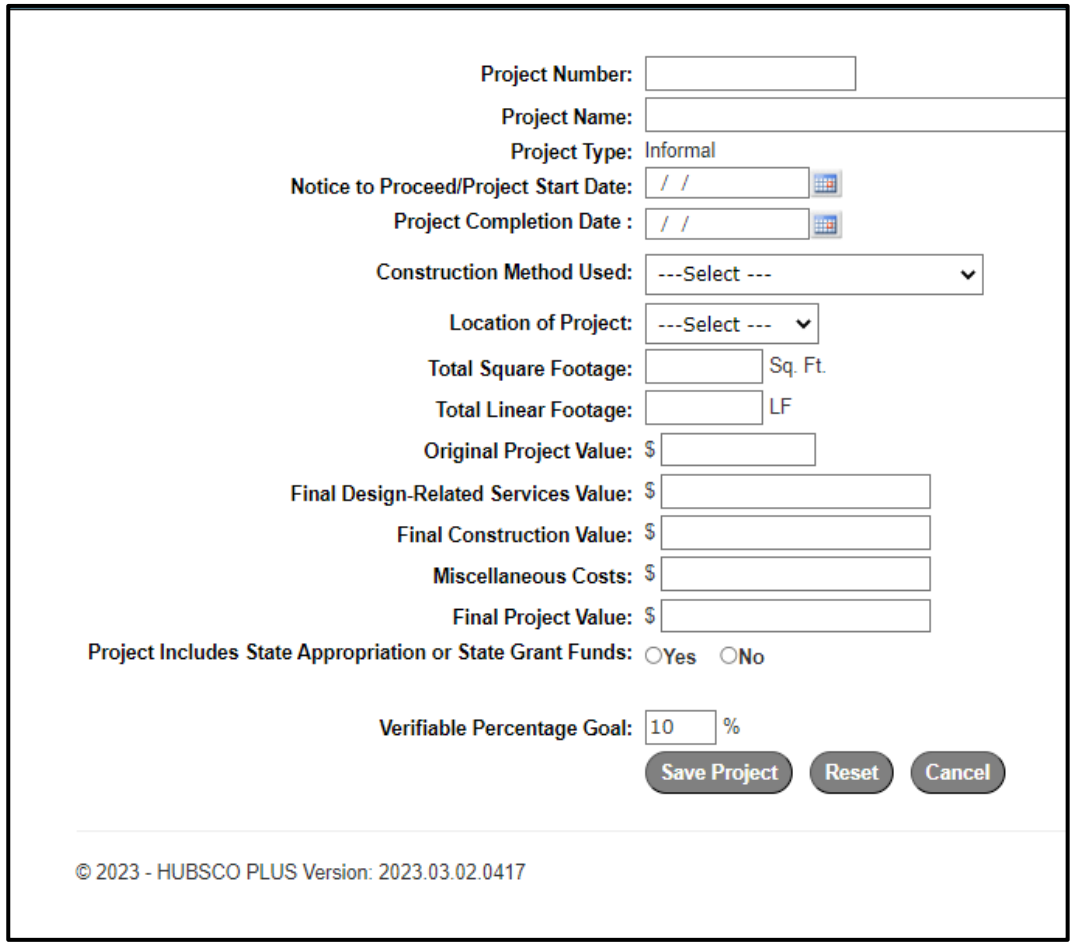


How to Add an Informal Project

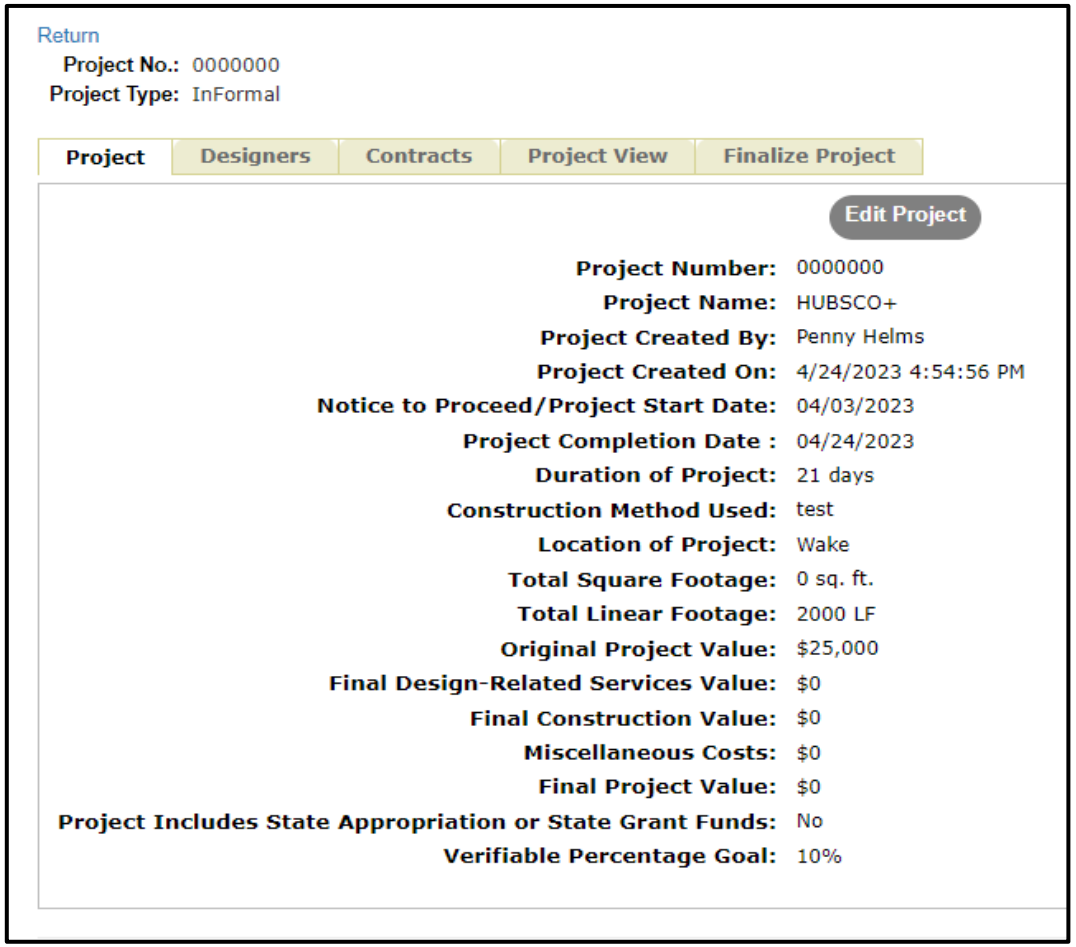


- Hover over the "**Projects**" tab and select "**Project Inbox**".
- If you click the wrong type of project you can switch project types, but it is best to select the right option from the start.

Project Main Data Entry Screen



Before project details are entered.



After project details are entered and saved.

Project Main Data Entry Screen

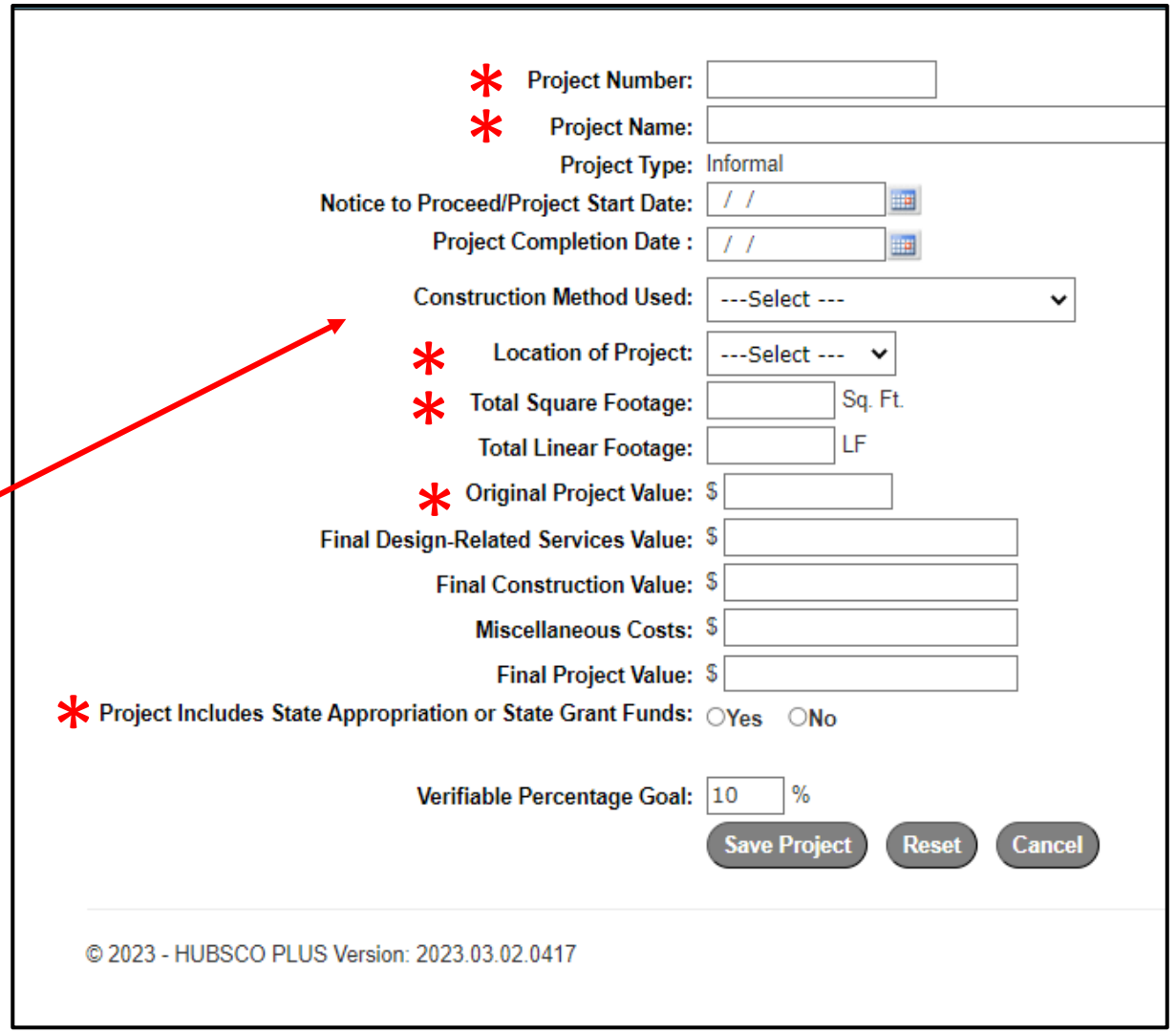
Required Fields:

- Project Number
- Project Name
- Location of Project
- Total Square Footage
- Original Project Value
- State Funds

Options: Save Project, Reset, Cancel, or Change Project Type.

Construction Method Used Options include:

- Construction Manager At Risk
- Separate Prime
- Single Prime
- Other
- Alternate Contacting Method
- Design-build Bridging
- Public-private Partnership



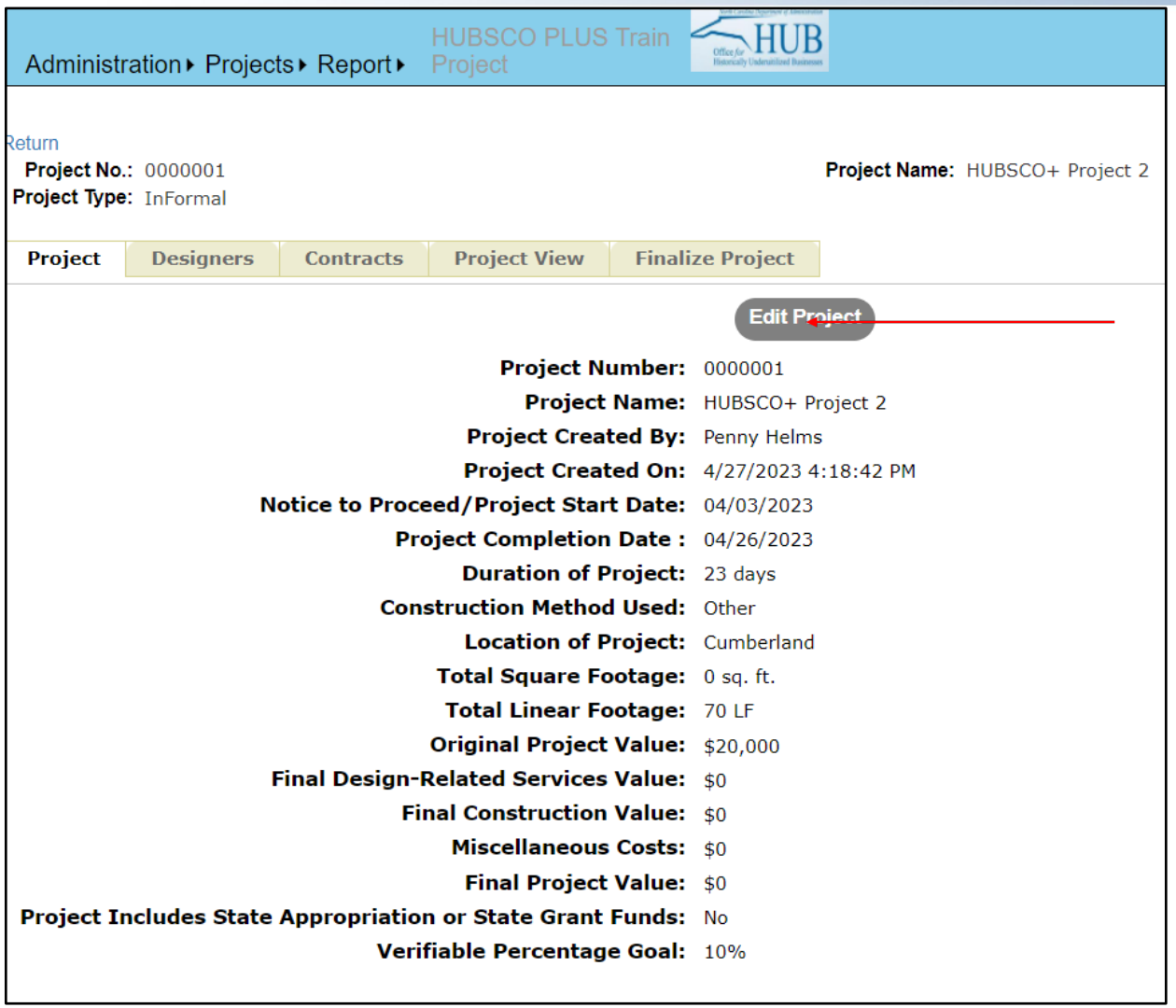
Project Main View

Project "Tabs"

- Project Main
- Designers
- Contracts
- Project View
- Finalize Project

Project Main

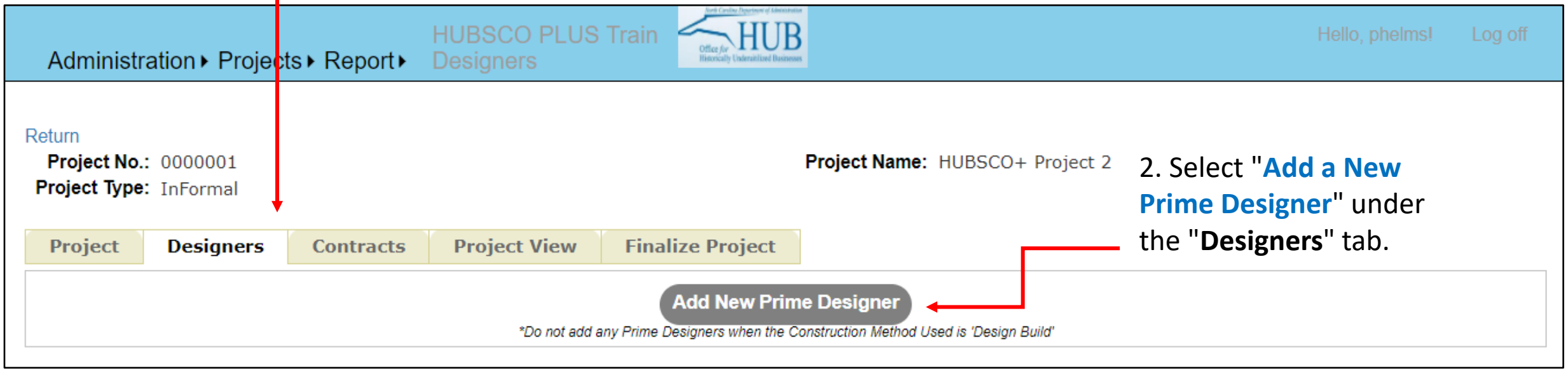
- Review Main Project Data
- Edit Project Main Data



Edit Project Here

Designers “Tab”

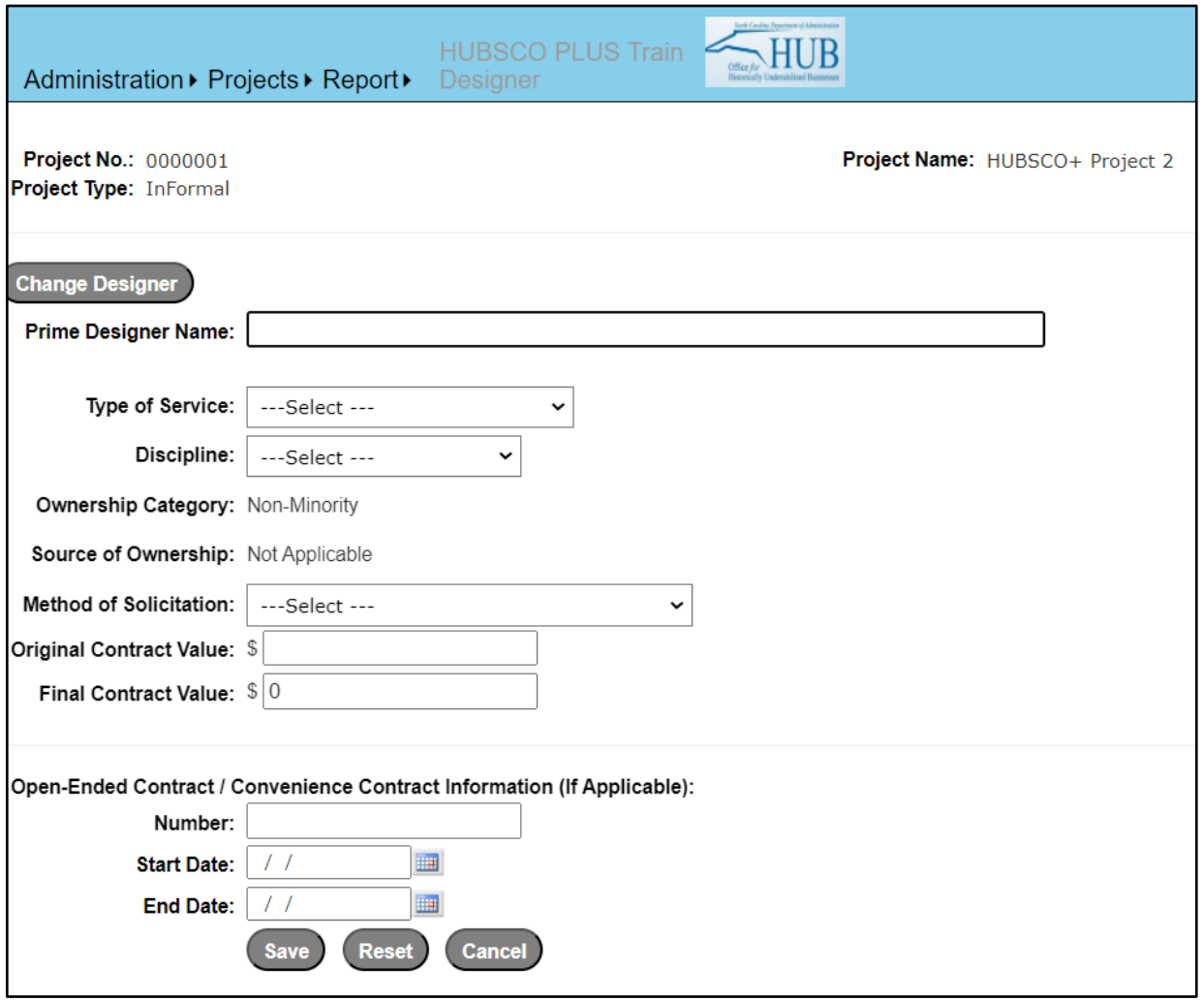
1. Select "**Designer**" from the **Project tab**.



2. Select "**Add a New Prime Designer**" under the "**Designers**" tab.

Note: No Prime Designers for Design Build.

Add Prime Designer Screen



Required Fields:

- Prime Designer Name
- Type of Service
- Discipline
- Method of Solicitation
- Original Contract

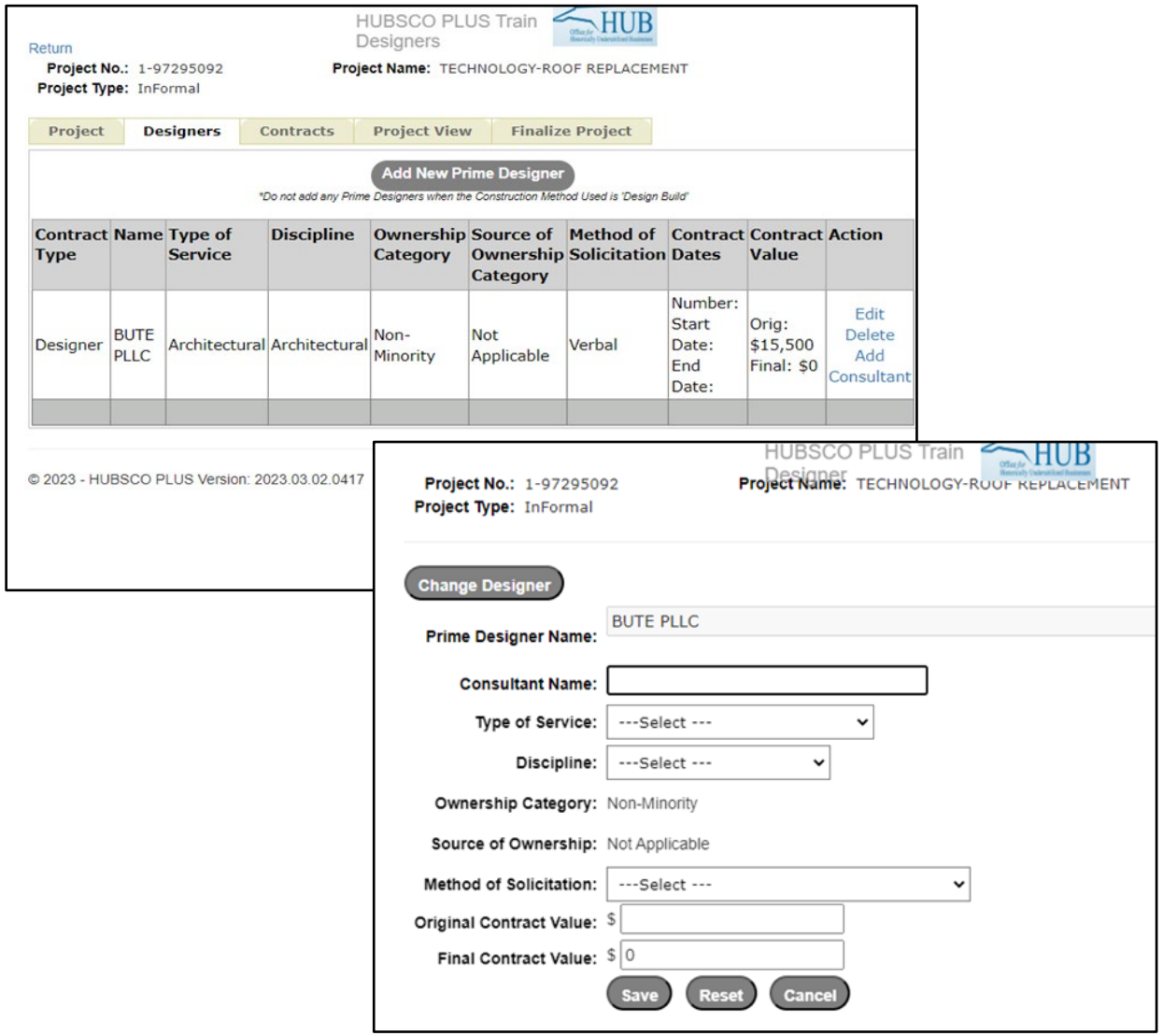
Type of Service:

- Architectural
- Construction Manager Agent
- Engineering
- Other Design-Related Service

Discipline Options:

- Acoustical/Sound
- Architectural
- Asbestos Consultant
- Civil Engineer
- Construction Manager
- Cost Consultant
- Electrical Engineer
- Environmental Engineer
- Food Service
- Landscaping
- Mechanical Engineer
- Museum Consultant
- Parking/Deck
- Plumbing
- Programming/Design
- Radio Tower
- Security
- Site Concepts
- Special Services

Design-Related Services Designers/Consultants



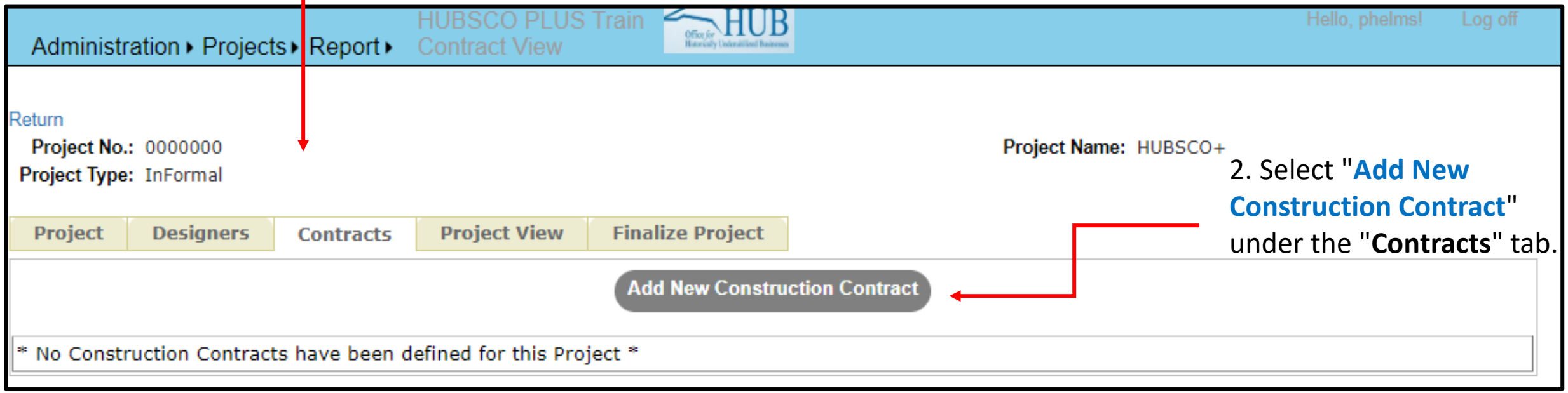
Once **Prime Designer** is **saved** you can:

- **Edit**
- **Delete**
- **Add Consultant**

Looks the same as the **Add Primary Designer** Screen **except** that the Prime Designer is already listed.

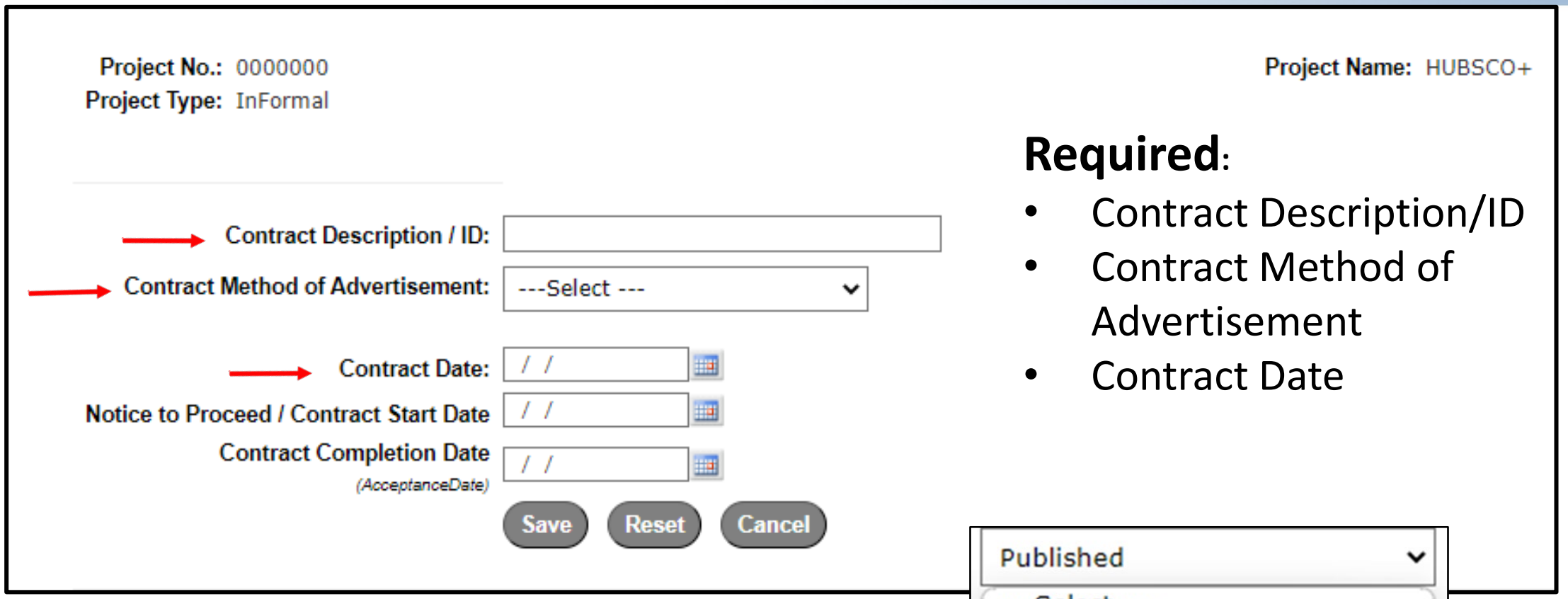
Add a New Construction Contract

1. Select "**Contracts**" from the **Project tab**.



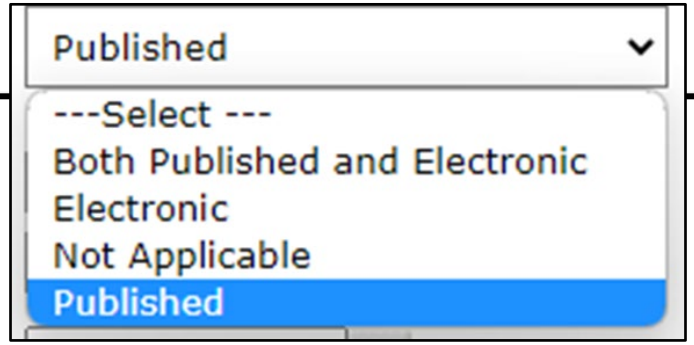
2. Select "**Add New Construction Contract**" under the "**Contracts**" tab.

Add a New Construction Contract



Required:

- Contract Description/ID
- Contract Method of Advertisement
- Contract Date



Construction Contracts Screen

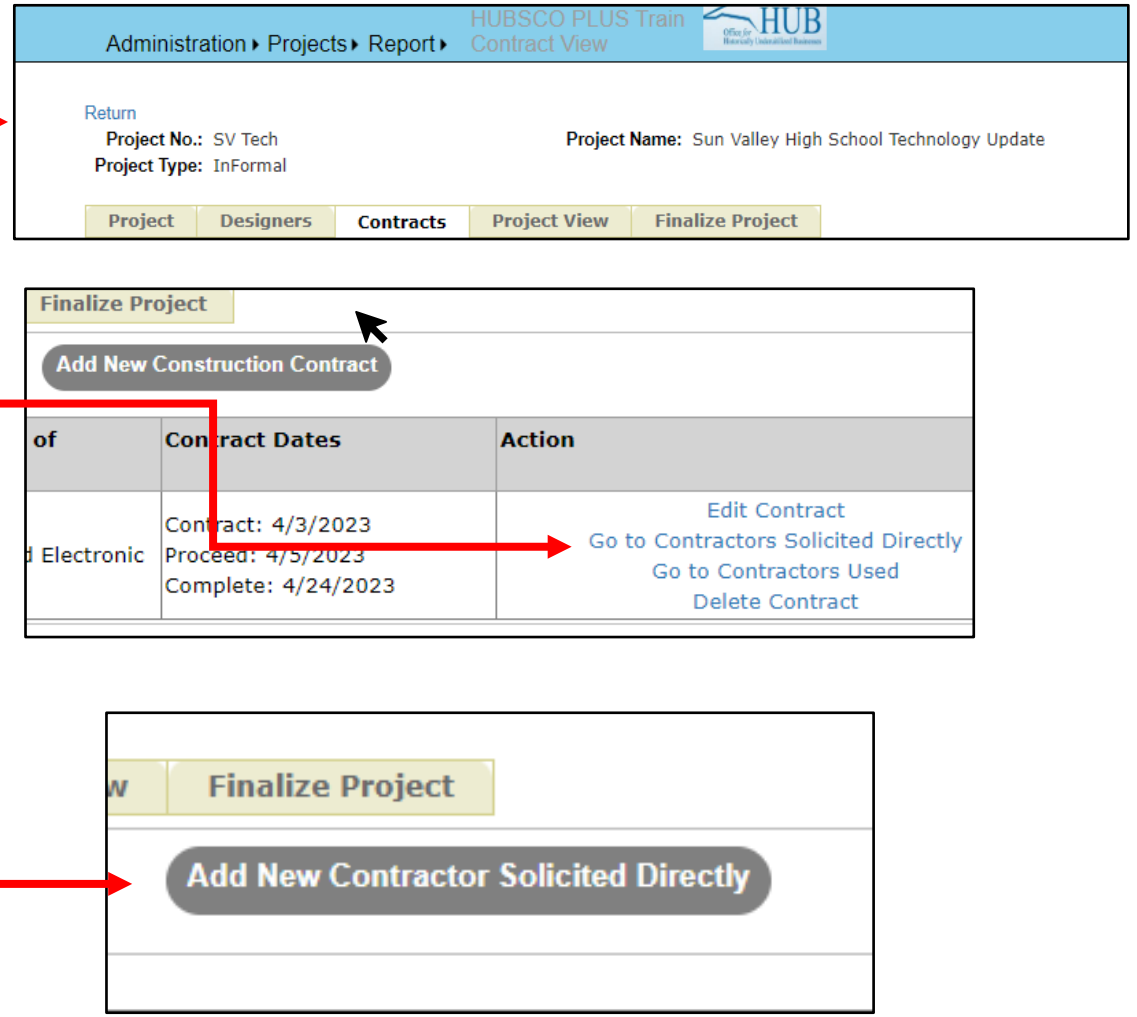
Actions:

- Edit Contract
- Go to Contractors Solicited Directly
- Go to Contractors Used
- Delete Contract

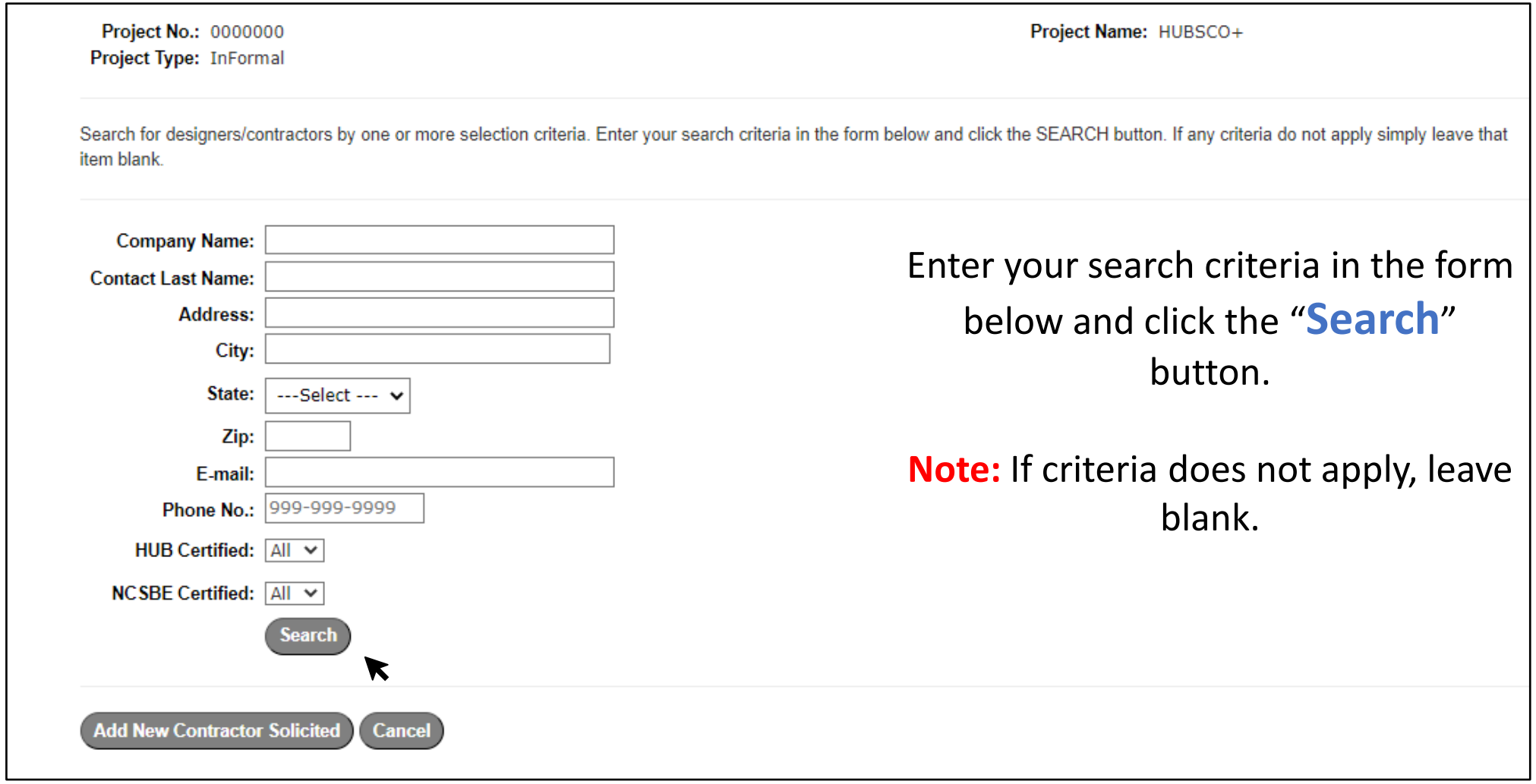
Construction Contractor Solicited Directly

How to Add Construction Contactor Solicited Directly

- Select **Contracts** from your projects tab.
- Select **Go To Contractors Solicited Directly** from your actions tab.
- Click Add New Contractor Solicited Directly.



How To Search for Designers/Contractors

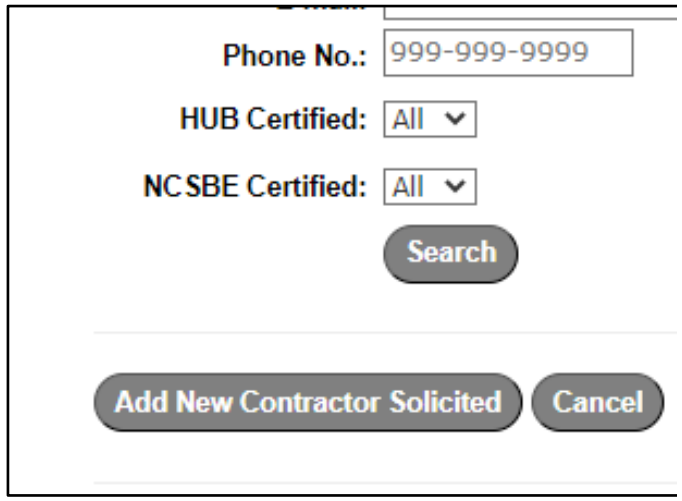


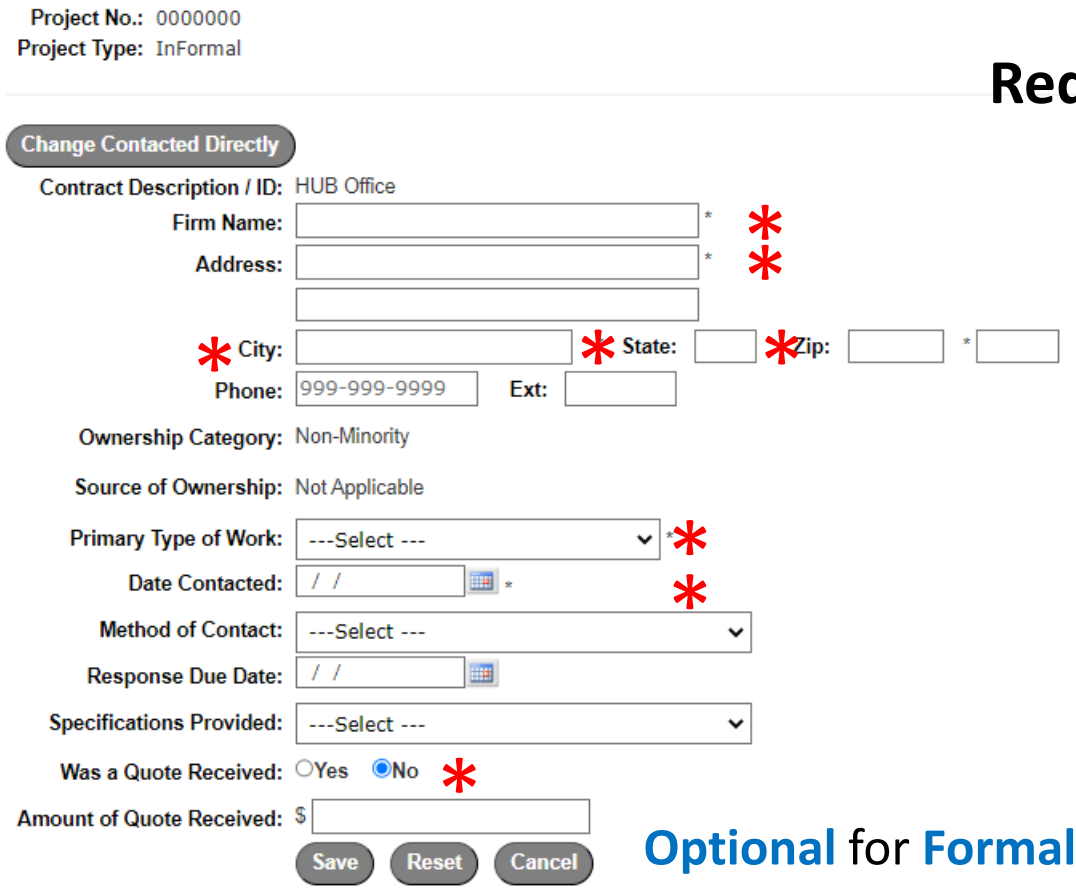
Enter your search criteria in the form below and click the "**Search**" button.

Note: If criteria does not apply, leave blank.

How To Add New Contractor Solicited

Select "**Add New Contractor Solicited**" from the search page under **Construction Contractor Solicited Directly** option.





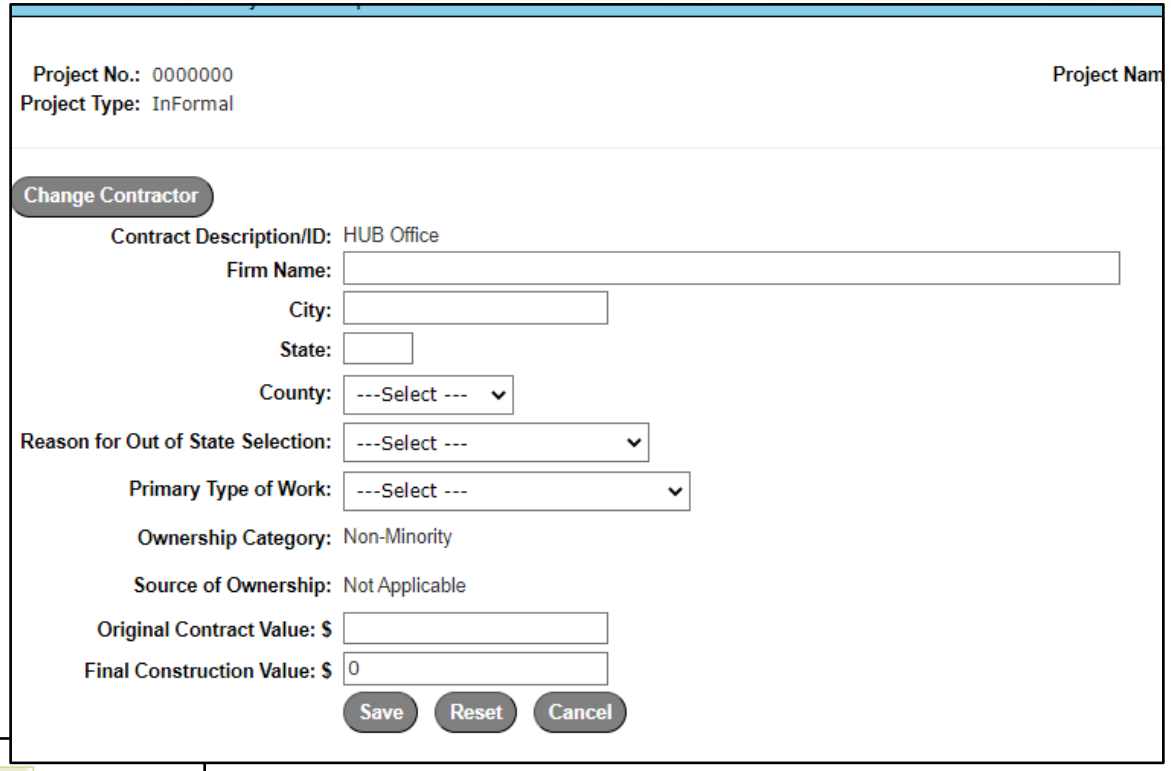
Required fields:

- Firm Name
- Address Line 1
- City
- State
- Zip Code
- Primary Type of Work
- Date Contacted
- Was a Quote Received (Option will default too No)

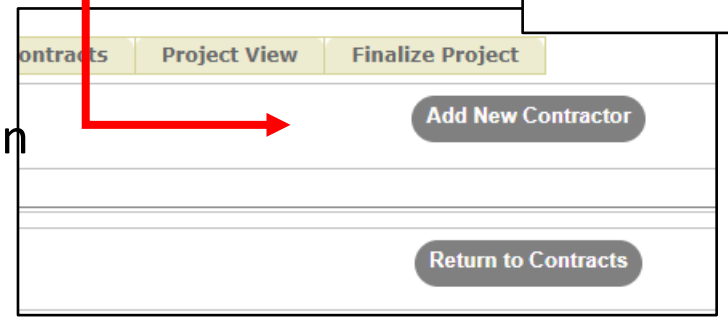
Optional for **Formal Projects** but encouraged.
Required for **Informal Projects**.

Add the Construction Prime Contractor

Return to **Contracts Tab** and select "**Go to Contractors Used**".



Select "**Add New Contractor**".
You will be returned to the **search menu** for Designers/Contractors.

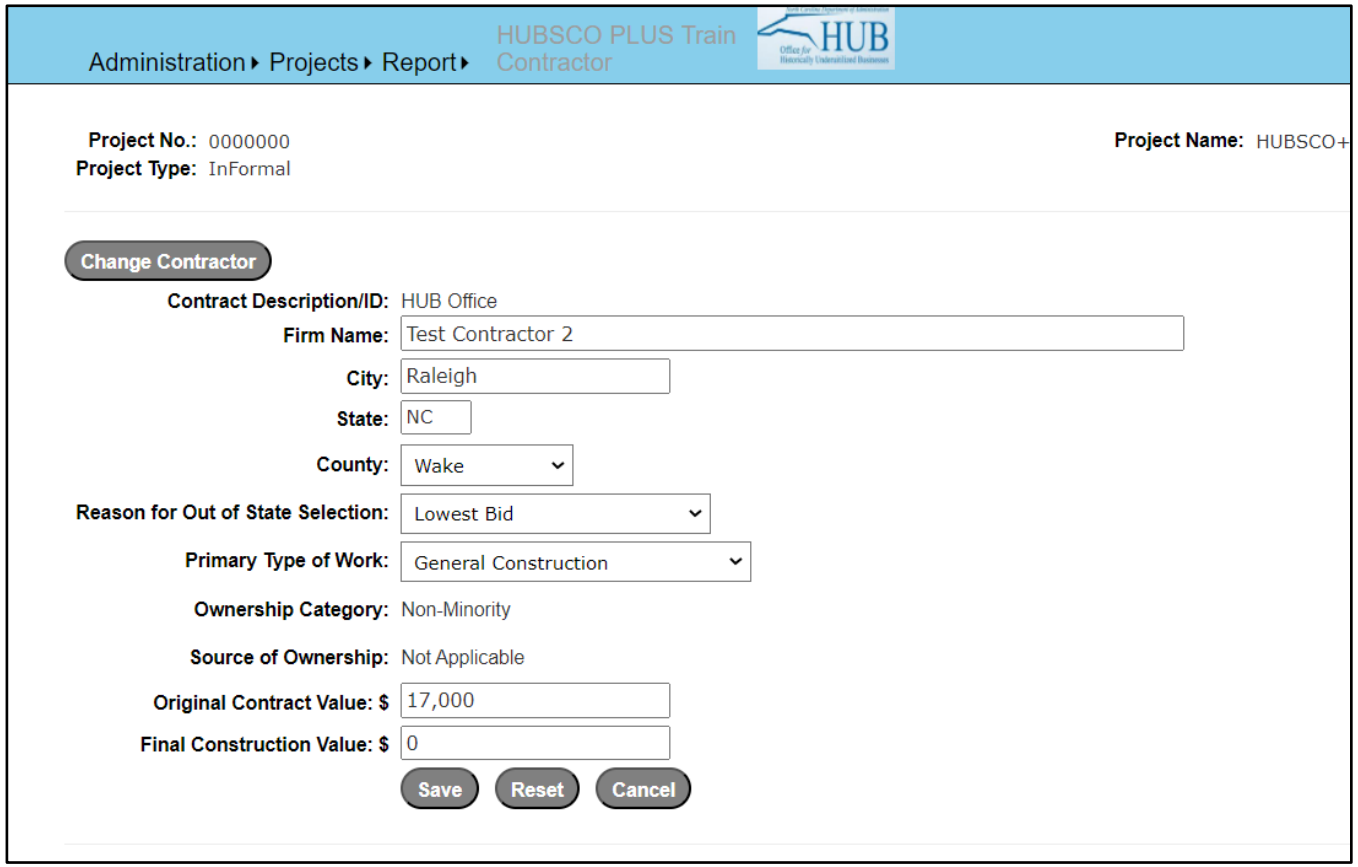


Option: Provide at least one option to complete search and click "**search**" or select "**Add New Contractor.**"

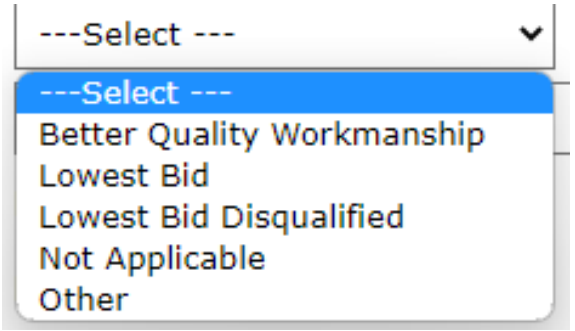
Required fields:

- Firm Name
- City
- State
- Original Contract Value

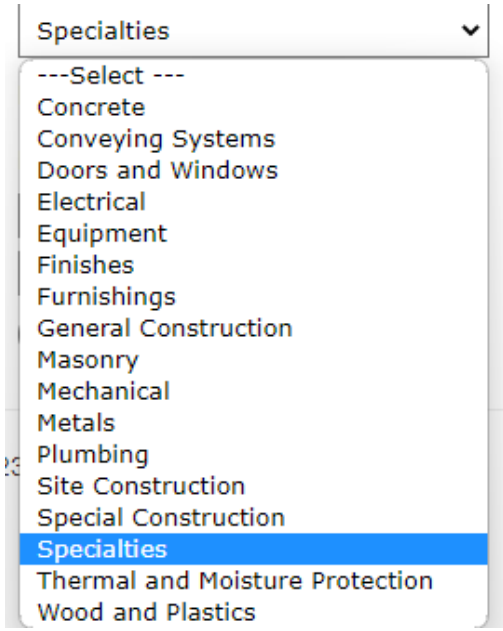
Construction Contractor Screen



Reason for Out-of-State Selection Options:

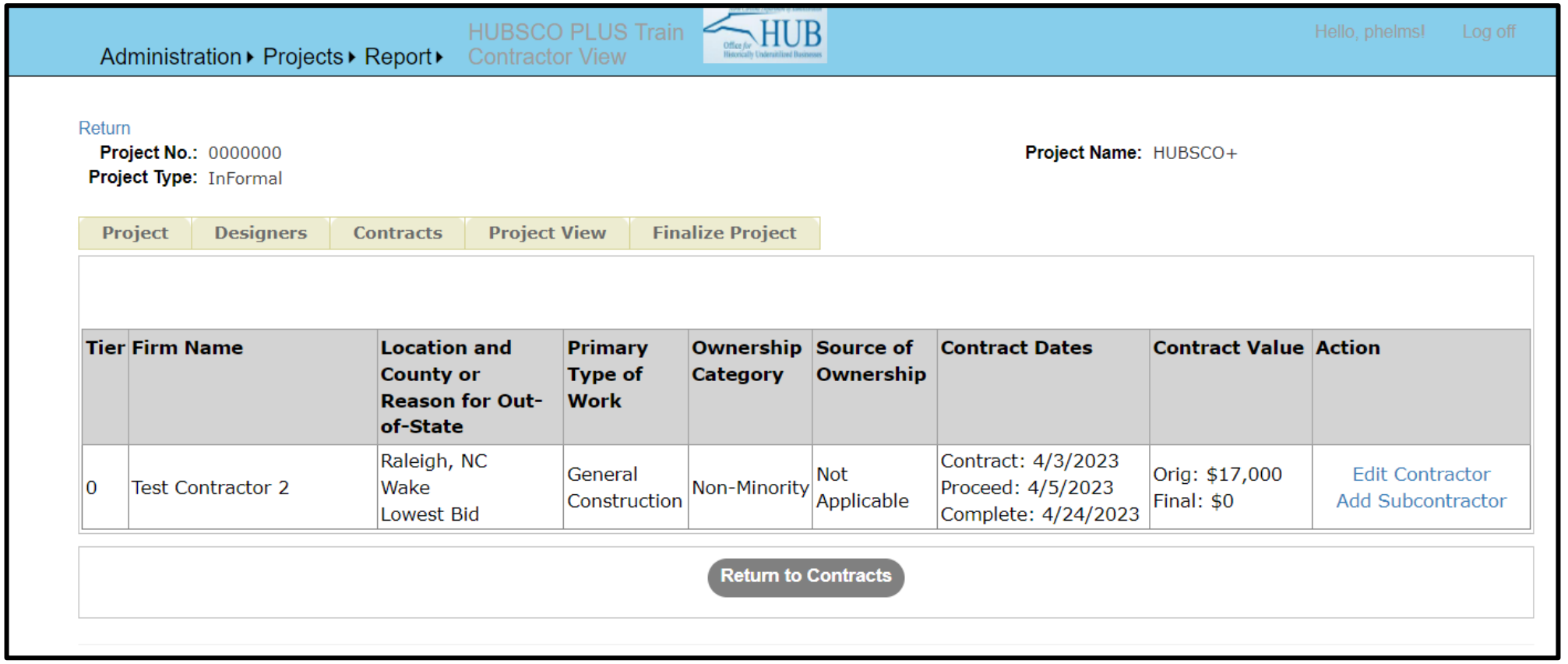


Primary Type of Work Performed Options:

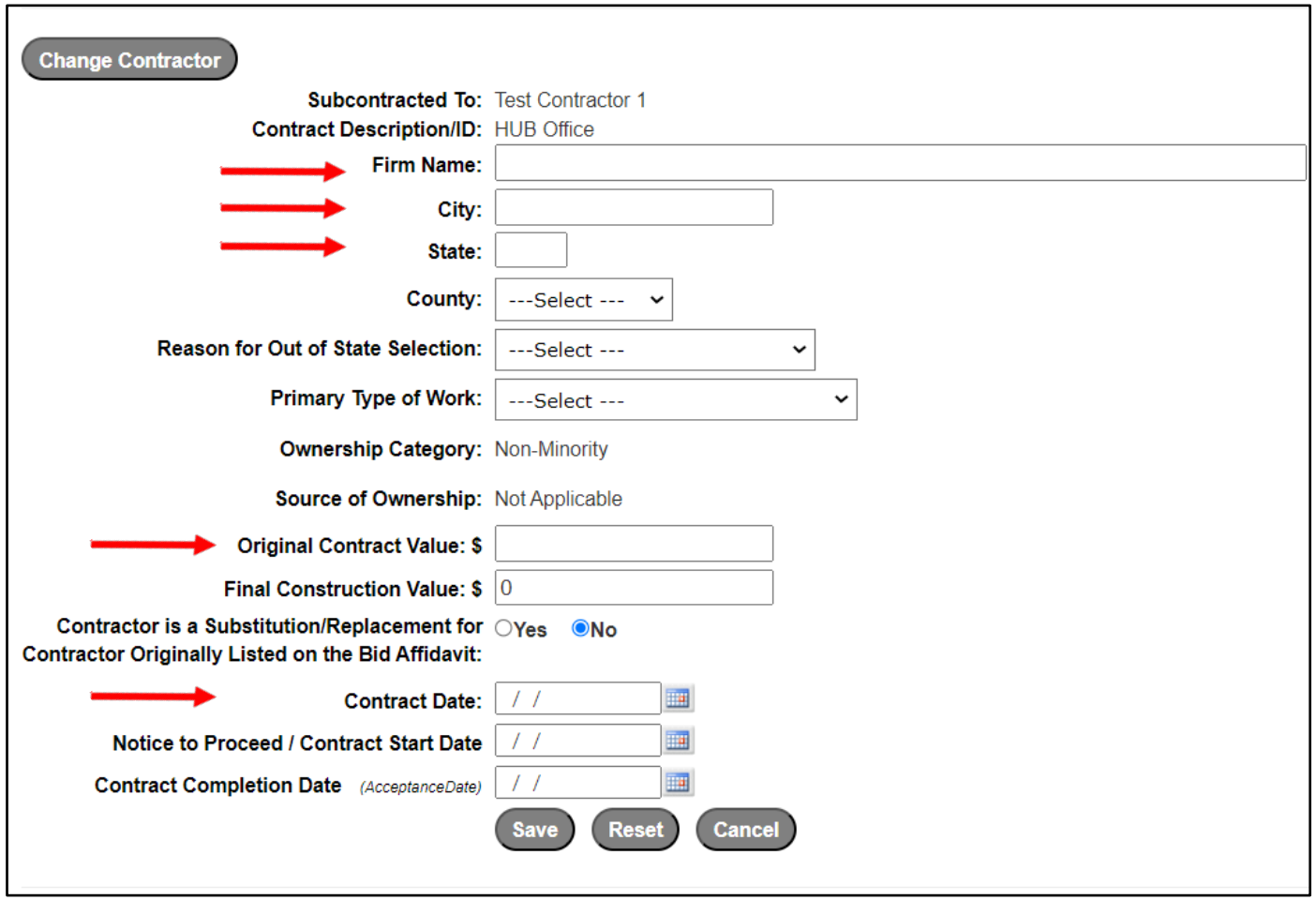


Prime Construction Contractor Options

Actions:
Edit Contractor
Add Subcontractor



Add Subcontractor



Required fields:

- Firm Name
- City
- State
- Original Contract Value
- Contract Date

Prime Contractor and Contract Description added by HUBSCO+.

Additional fields very similar to Prime Contractor

Good faith efforts not required for Sub-Contractors.

Construction Contractors View

Return

Project No.: 0000000 **Project Name:** HUBSCO+

Project Type: InFormal

Project | Designers | Contracts | Project View | Finalize Project

Tier	Firm Name	Location and County or Reason for Out-of-State	Primary Type of Work	Ownership Category	Source of Ownership	Contract Dates	Contract Value	Action
0	Test Contractor 1	Raleigh, NC Wake Lowest Bid	General Construction	Non-Minority	Not Applicable	Contract: 4/3/2023 Proceed: 4/5/2023 Complete: 4/24/2023	Orig: $17,000 Final: $0	Edit Contractor Add Subcontractor
1	↳ Test Contractor 2	Greensboro, NC Guilford Better Quality Workmanship	Electrical	Non-Minority	Not Applicable	Contract: 4/10/2023 Proceed: 4/12/2023 Complete: 4/24/2023	Orig: $10,000 Final: $0	Edit Subcontractor Delete Subcontractor Add Subcontractor

Return to Contracts

Multiple **Sub-Contractors** are possible.

It is possible to have Subs to Sub-Contractors.

Project View – Shows All Data Entered

Return

Project No.: 0000000
Project Type: InFormal

Project Name: HUBSCO+

Project | Designers | Contracts | **Project View** | Finalize Project

Main Project Data

Project Number:	0000000
Project Name:	HUBSCO+
Project Created By:	Penny Helms
Project Created On:	4/24/2023 4:54:56 PM
Notice to Proceed/Project Start Date:	04/03/2023
Project Completion Date :	04/24/2023
Duration of Project:	21 days
Construction Method Used:	test
Location of Project:	Wake
Total Square Footage:	0 sq. ft.
Total Linear Footage:	2000 LF
Original Project Value:	$25,000
Final Design-Related Services Value:	$0
Final Construction Value:	$0
Miscellaneous Costs:	$0
Final Project Value:	$0
Project Includes State Appropriation or State Grant Funds:	No
Verifiable Percentage Goal:	10%

Design-Related Services Used Data

Construction Contracts Data

Construction Contract Specific Data

Contract Description/ID	Contract Method of Advertisement	Contract Dates
HUB Office	Both Published and Electronic	Contract: 4/3/2023 Proceed: 4/5/2023 Complete: 4/24/2023

Construction Contractors Solicited

Firm Name	Address/Telephone	Ownership Category	Source of Ownership	Primary Type of Work	Date Contacted & Method of Contact	Response Due Date	Specifications Provided	Amount of Bid
Test Contractor	123 Contractor Ln Raleigh, NC 00000-0000	Non-Minority	Not Applicable	General Construction	4/3/2023 Written (including Fax, E-Mail, and Letter)		Written (including Fax, E-Mail, and Letter)	$20,000
Total Number of Construction Contractors Solicited Directly: 1								

Project View – Shows All Data Entered

Construction Contractors Used

Tier	Firm Name	Location and County or Reason for Out-of-State	Primary Type of Work	Ownership Category	Source of Ownership	Contract Dates	Contract Value	% Of HUB Participation
0	Test Contractor 1	Raleigh, NC Wake County Lowest Bid	General Construction	Non-Minority	Not Applicable	Contract: 4/3/2023 Proceed: 4/5/2023 Complete: 4/24/2023	Orig: $17,000 Final: $0 HUB%: 0.0%	0.0%
	Total Contract HUB Participation						**$0**	**0.0%**

Construction Sub-Contractors Used

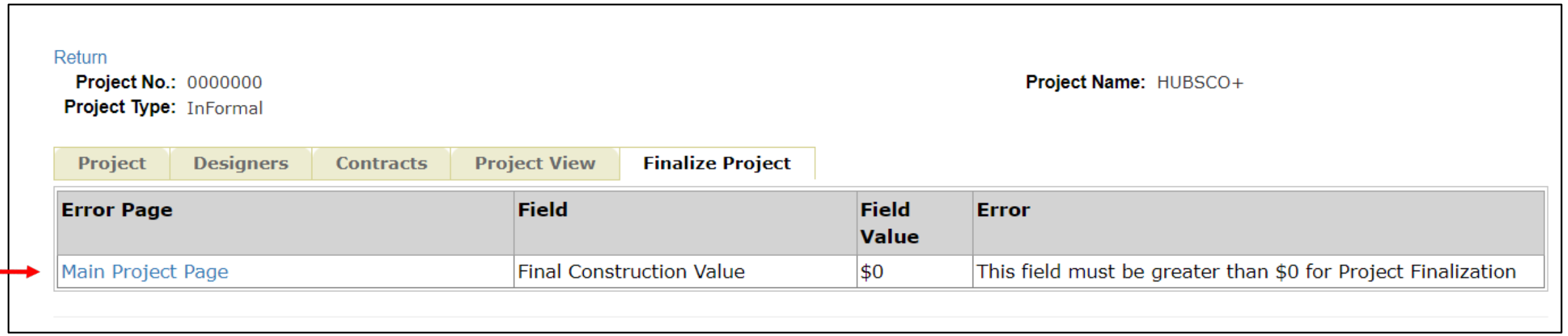
Tier	Firm Name	Location and County or Reason for Out-of-State	Primary Type of Work	Ownership Category	Source of Ownership	Contract Dates	Contract Value	% Of HUB Participation
1	↳ Test Contractor 2	Greensboro, NC Guilford County Better Quality Workmanship	Electrical	Non-Minority	Not Applicable	Contract: 4/10/2023 Proceed: 4/12/2023 Complete: 4/24/2023	Orig: $10,000 Final: $0 HUB%: 0.0%	0.0%
	Total Contract HUB Participation						**$0**	**0.0%**

Historically Underutilized Businesses Participation and Contract Values

	Total Contracts	B	HA	AA	AI	WF	SE	D	Total HUB
Design Related		$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%
Construction	$0	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%
Project Totals	$0	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%

Key: B=Black HA=Hispanic AA=Asian-American AI=American Indian WF=White Female SE=Socially and Economically Disadvantaged D=Disabled

Project Finalization Check



Return

Project No.: 0000000
Project Type: InFormal

Project Name: HUBSCO+

Project | Designers | Contracts | Project View | **Finalize Project**

Error Page	Field	Field Value	Error
Main Project Page	Final Construction Value	$0	This field must be greater than $0 for Project Finalization

Any **errors** detected will be displayed with:

- Page where error was found
- Field where the error was found
- What the error was

These fields will be **required** to **finalize the project.**

Final Project Value Calculated by HUBSCO+.

Errors **must be corrected before** being able to finalize the project (this may include filling out non-required fields)

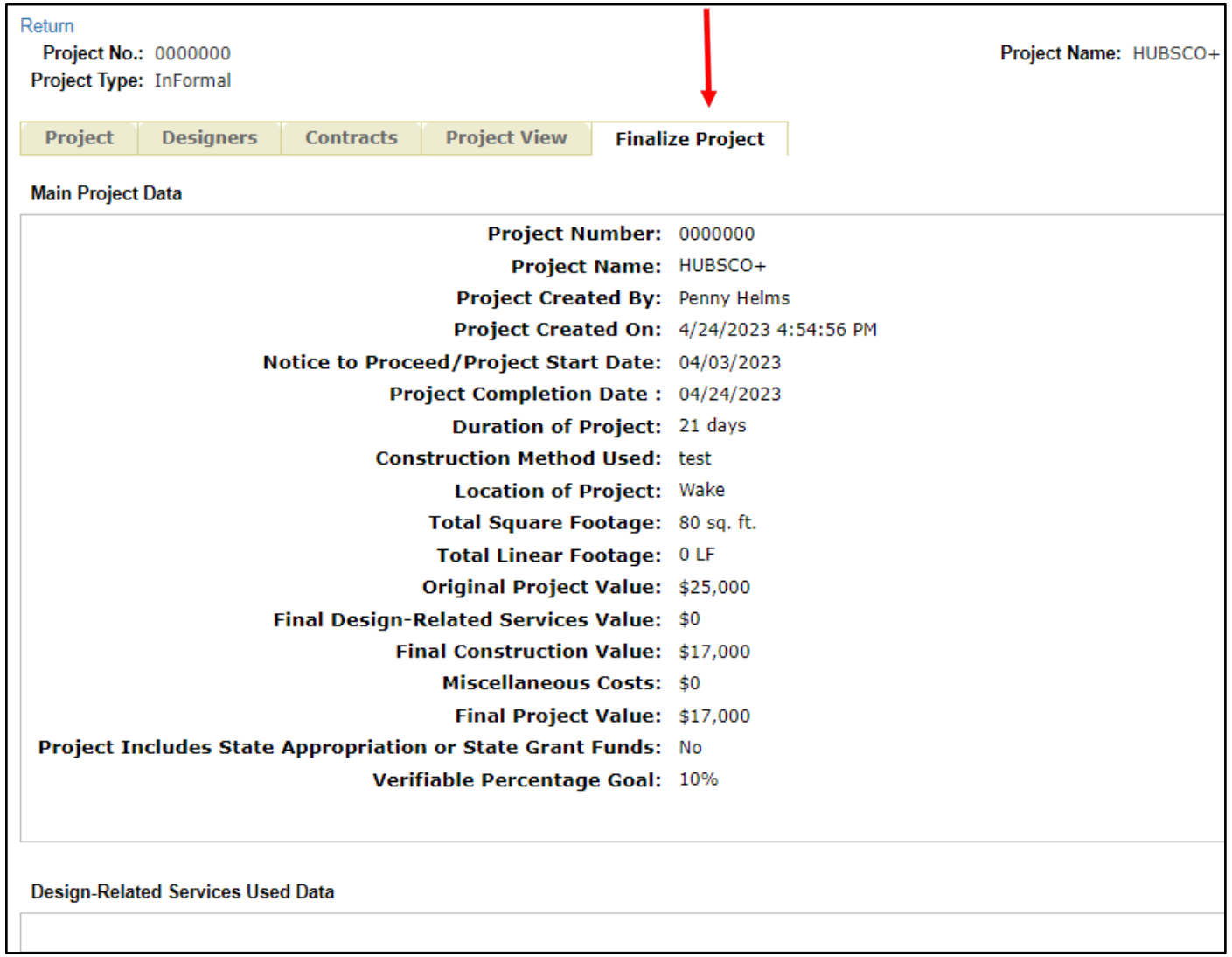
Finalizing the Project

To finalize project, select "**Finalize Project**" from the project tab associated with the project selected from your **Inbox**.

A **project review** will appear including all previously entered data.

If information appears correct, please select the "**Finalize Project**" option at the bottom of the page.

NOTE: Keep your documentation for 3 years.



Finalizing the Project

Construction Contracts Data

Construction Contract Specific Data

Contract Description/ID	Contract Method of Advertisement	Contract Dates
HUB Office	Both Published and Electronic	Contract: 4/3/2023 Proceed: 4/5/2023 Complete: 4/24/2023

Construction Contractors Solicited

Firm Name	Address/Telephone	Ownership Category	Source of Ownership	Primary Type of Work	Date Contacted & Method of Contact	Response Due Date	Specifications Provided	Amount of Bid
Test Contractor	123 Contractor Ln Raleigh, NC 00000-0000	Non-Minority	Not Applicable	General Construction	4/3/2023 Written (including Fax, E-Mail, and Letter)		Written (including Fax, E-Mail, and Letter)	$20,000
Total Number of Construction Contractors Solicited Directly: 1								

Construction Contractors Used

Tier	Firm Name	Location and County or Reason for Out-of-State	Primary Type of Work	Ownership Category	Source of Ownership	Contract Dates	Contract Value	% Of HUB Participation
0	Test Contractor 1	Raleigh, NC Wake County Lowest Bid	General Construction	Non-Minority	Not Applicable	Contract: 4/3/2023 Proceed: 4/5/2023 Complete: 4/24/2023	Orig: $17,000 Final: $17,000 HUB%: 0.0%	0.0%
	Total Contract HUB Participation						**$0**	**0.0%**

Construction Sub-Contractors Used

Tier	Firm Name	Location and County or Reason for Out-of-State	Primary Type of Work	Ownership Category	Source of Ownership	Contract Dates	Contract Value	% Of HUB Participation
1	↳ Test Contractor 2	Greensboro, NC Guilford County Better Quality Workmanship	Electrical	Non-Minority	Not Applicable	Contract: 4/10/2023 Proceed: 4/12/2023 Complete: 4/24/2023	Orig: $8,000 Final: $0 HUB%: 0.0%	0.0%
	Total Contract HUB Participation						**$0**	**0.0%**

Historically Underutilized Businesses Participation and Contract Values

	Total Contracts	B	HA	AA	AI	WF	SE	D	Total HUB
Design Related		$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%
Construction	$17,000	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%
Project Totals	$17,000	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%	$0 0.0%

Key: B=Black HA=Hispanic AA=Asian-American AI=American Indian WF=White Female SE=Socially and Economically Disadvantaged D=Disabled

Finalize Project

Finalizing the Project

Return

Project No.: 0000000
Project Type: InFormal

Project Name: HUBSCO+

Project | Designers | Contracts | Project View | **Finalize Project**

The Project Data was successfully submitted.

Project Submitted by Penny Helms on 4/27/2023 for Union County Public Schools

Documentation of the public entity's efforts to comply with G.S. 143-131(b), recruitment of minority business participation must be maintained at your site and made readily available to HUB for auditing and compliance reviews for a minimum period of 3 years and shall include, but is not limited to the following:

A. Copies of solicitations and/or telephone logs used to solicit quotes to minority business firms available on State, local government, or other organization maintained lists. Each solicitation shall contain a specific description of the work to be performed, location where bid documents or specifications can be reviewed, representative of the public entity (Owner) to contact, and location, date and time when quotes must be received.
B. Copies of quotes or responses received from each firm responding to the solicitation.
C. A telephone log of follow-up calls to each firm sent a solicitation, if applicable.
D. Documentation of any contacts or correspondence to minority business, community, or contractor organizations in an attempt to solicit minority business firms.
E. Any additional documentation which supports efforts to comply with G.S. 143-131(b).

Once "**Finalize Project**" is selected, the submission screen will read "**The Project Data was successfully submitted**".

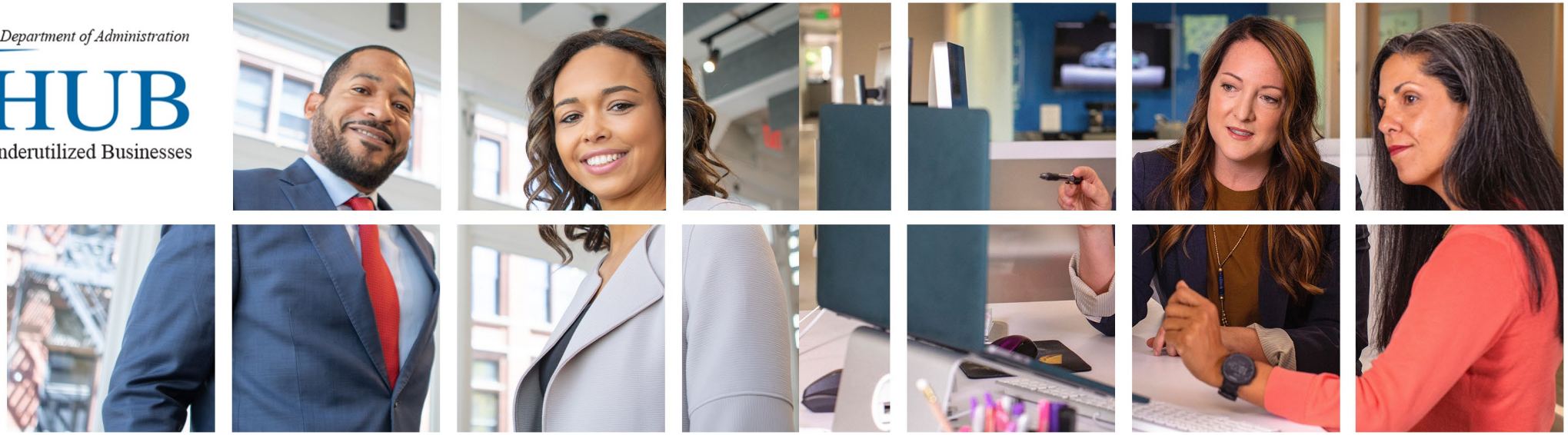
Once "**Finalize Project**" is selected, you **cannot** return to the project to complete any edits.

Please **remember** to take a screenshot or snippet of the submission screen for your records.

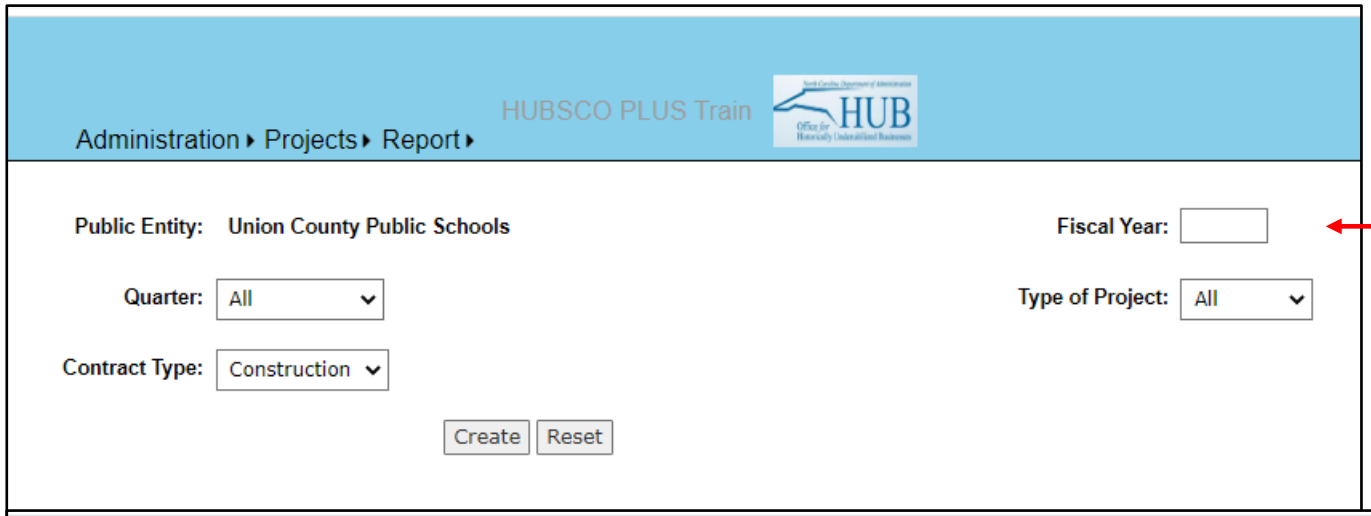
NC DOA
Department of Administration
Office for Historically Underutilized Businesses

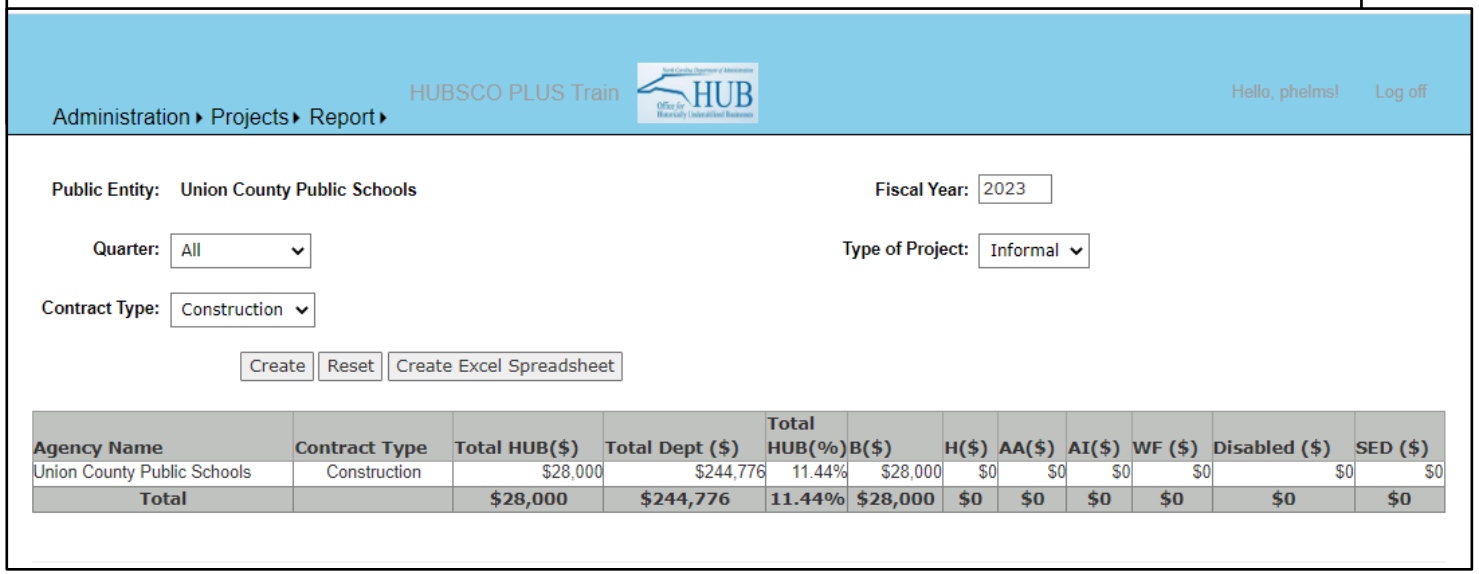
Reporting

North Carolina Department of Administration
HUB
Office for Historically Underutilized Businesses



Reporting in HUBSCO+



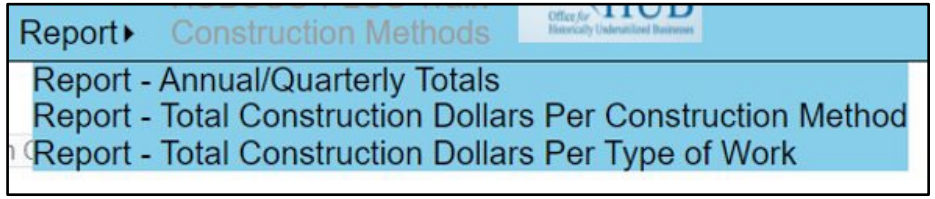


Agency Name	Contract Type	Total HUB($)	Total Dept ($)	Total HUB(%)	B($)	H($)	AA($)	AI($)	WF ($)	Disabled ($)	SED ($)
Union County Public Schools	Construction	$28,000	$244,776	11.44%	$28,000	$0	$0	$0	$0	$0	$0
Total		**$28,000**	**$244,776**	**11.44%**	**$28,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

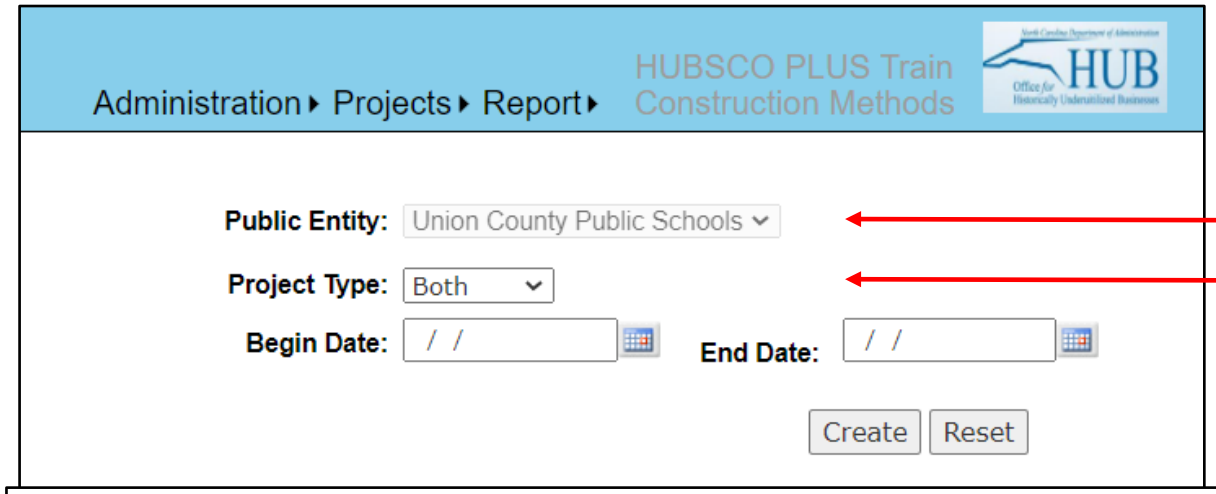
Fiscal Year:

- Enter the ending year of the **Fiscal Year** for the report (For FY 22-23 enter 2023)

There are three reports that **HUBSCO+** can generate:



Reporting in HUBSCO+



Total Construction Dollars Per Construction Method

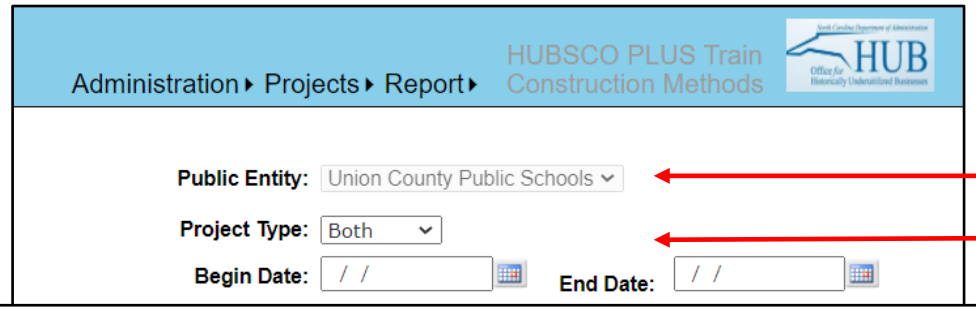
Select a **Public Entity** from the drop down menu or a Project type from its drop-down menu and click "**Create**".

Search Criteria:
Public Entity: Union County Public Schools

Construction Methods	Tier	B($)	H($)	AA($)	AI($)	WF ($)	Disabled ($)	SED ($)	Non-Minority ($)
Alternative contracting method	Prime	$0	$0	$0	$0	$0	$0	$0	$0
Construction Manager At Risk	Prime	$0	$0	$0	$0	$0	$0	$0	$31,227,834
Construction Manager At Risk	1st	$3,613,939	$1,485,532	$0	$927,132	$2,048,410	$819,690	$0	$21,074,978
Design Build	Prime	$0	$0	$0	$0	$0	$0	$0	$0
Design-build bridging	Prime	$0	$0	$0	$0	$0	$0	$0	$0
Dual Bidding	Prime	$0	$0	$0	$0	$0	$0	$0	$0
Force Account	Prime	$0	$0	$0	$0	$0	$0	$0	$0
Other	Prime	$0	$0	$0	$0	$0	$0	$0	$254,704
Public-private partnership	Prime	$0	$0	$0	$0	$0	$0	$0	$0
Separate Prime	Prime	$0	$0	$0	$0	$457,603	$0	$0	$6,669,643
Separate Prime	1st	$86,104	$0	$0	$0	$0	$0	$0	$1,029,509
Single Prime	Prime	$66,596	$4,574,366	$0	$0	$5,298,681	$0	$0	$478,004,080
Single Prime	1st	$2,861,146	$2,368,445	$0	$251,202	$23,725,045	$0	$4,997	$11,395,778
test	Prime	$0	$0	$0	$0	$0	$0	$0	$0

This data table will appear after selecting your criteria and clicking the **create** function.

Total Const. Dollars Per Type of Work Report



Select a **Public Entity** from the drop-down menu or a Project Type from its drop-down menu and click "**Create**".

The **Prime Contractor** and additional related Contractors appear by **Tier** (**1, 2, 3, etc.**) after selecting your criteria and clicking the **create** function.

Search Criteria:
Public Entity: Union County Public Schools

Prime Contractor

Type of Work	B($)	H($)	AA($)	AI($)	WF ($)	Disabled ($)	SED ($)	Non-Minority ($)	Total($)
Concrete	$0	$0	$0	$0	$0	$0	$0	$449,476	$449,476
Conveying Systems	$0	$0	$0	$0	$0	$0	$0	$0	$0
Doors and Windows	$0	$0	$0	$0	$787,402	$0	$0	$949,781	$1,737,184
Electrical	$38,596	$0	$0	$0	$914,426	$0	$0	$1,962,278	$2,915,299
Equipment	$0	$0	$0	$0	$0	$0	$0	$254,124	$254,124
Finishes	$0	$93,340	$0	$0	$0	$0	$0	$2,092,744	$2,186,084
Furnishings	$0	$0	$0	$0	$0	$0	$0	$0	$0
General Construction	$0	$4,481,026	$0	$0	$177,829	$0	$0	$464,054,098	$468,712,952
General Requirements	$0	$0	$0	$0	$0	$0	$0	$93,200	$93,200
Masonry	$0	$0	$0	$0	$0	$0	$0	$142,564	$142,564
Mechanical	$0	$0	$0	$0	$2,233,629	$0	$0	$7,728,642	$9,962,270
Metals	$0	$0	$0	$0	$0	$0	$0	$0	$0
Plumbing	$0	$0	$0	$0	$78,332	$0	$0	$635,996	$714,328
Site Construction	$0	$0	$0	$0	$248,170	$0	$0	$575,370	$823,540
Special Construction	$28,000	$0	$0	$0	$48,750	$0	$0	$1,916,764	$1,993,514
Specialties	$0	$0	$0	$0	$331,202	$0	$0	$4,905,051	$5,236,253
Thermal and Moisture Protection	$0	$0	$0	$0	$936,544	$0	$0	$30,396,173	$31,332,717
Wood and Plastics	$0	$0	$0	$0	$0	$0	$0	$0	$0

Prime Contractor Data Table

1st Tier Sub-Contractor

Type of Work	B($)	H($)	AA($)	AI($)	WF ($)	Disabled ($)	SED ($)	Non-Minority ($)	Total($)
Concrete	$42,376	$255,697	$0	$0	$2,610,201	$0	$0	$2,448,057	$5,356,331
Conveying Systems	$0	$0	$0	$0	$0	$20,208	$0	$0	$20,208
Doors and Windows	$7,200	$0	$0	$12,235	$55,528	$0	$0	$99,937	$174,899
Electrical	$539,697	$1,919,230	$0	$0	$369,551	$0	$0	$8,844,330	$11,672,808
Equipment	$267,444	$0	$0	$0	$0	$0	$0	$4,130	$271,574
Finishes	$44,879	$1,415,070	$0	$68	$1,124,427	$0	$0	$1,130,072	$3,714,516
Furnishings	$30,990	$0	$0	$0	$1,292,529	$0	$0	$0	$1,323,519
General Construction	$185,003	$22,000	$0	$0	$4,568,145	$0	$0	$127,858	$4,903,006
General Requirements	$75,606	$241,980	$0	$31,924	$1,161,882	$0	$0	$42,337	$1,553,729
Masonry	$355,527	$0	$0	$0	$74,709	$0	$0	$2,161,570	$2,591,806
Mechanical	$4,018,297	$0	$0	$0	$10,636,278	$0	$0	$5,089,199	$19,743,774
Metals	$44,156	$0	$0	$0	$558,169	$0	$0	$924,163	$1,526,488
Plumbing	$0	$0	$0	$0	$221,881	$0	$0	$1,563,520	$1,785,401
Site Construction	$0	$0	$0	$0	$192,023	$0	$0	$4,917,393	$5,109,416
Special Construction	$0	$0	$0	$0	$146,000	$0	$0	$744,716	$890,716
Specialties	$780,765	$0	$0	$196,430	$1,933,468	$0	$4,997	$4,416,593	$7,332,253
Thermal and Moisture Protection	$169,250	$0	$0	$937,677	$587,744	$799,482	$0	$986,390	$3,480,543
Wood and Plastics	$0	$0	$0	$0	$240,921	$0	$0	$0	$240,921

1st Tier Sub-Contractor Data Table

Links & Forms

[HUBSCO+ Login]

[HUBSCO+ Access Request Form]

[HUB Annual and Detailed Reports]

NC DOA
Department of Administration

Office for Historically Underutilized Businesses

984-236-0130
doa.hub.construction@doa.nc.gov

NC DOA
Department of Administration