



# Statewide Term Contract

## 557B – Vehicle Dedicated & Bi-Fuel Propane Conversion Kits, Accessories, Fuel Infrastructure and Installation (Federal Requirement)

<b>Bid Number</b>	201400344
<b>Contract Name</b>	Vehicle Dedicated & Bi-Fuel Propane Conversion Kits, Accessories, Fuel Infrastructure and Installation <b>(Federal Requirement)</b>
<b>Effective Dates</b>	July 15, 2014 to December 31, 2018
<b>Awarded Vendor(s) and Contacts</b>	<ol style="list-style-type: none"> <li>1. Energy United Propane – (919) 384-5569 or (800) 822-0197 ext. 5050 <a href="#">Darrin Shaffer</a></li> <li>2. ICOM North America, LLC – (248) 573-4934 <a href="#">Albert Vemezio</a></li> <li>3. Roush CleanTech – (734) 466-6522 or (800) 597-6874 <a href="#">Todd Mouw</a></li> </ol>
<b>Contract Covers</b>	<ol style="list-style-type: none"> <li>1. Vehicle Bi-Fuel Propane Conversion Kits</li> <li>2. Vehicle Bi-Fuel Propane Accessories</li> <li>3. Fuel Infrastructure</li> <li>4. Propane</li> </ol>
<b>Permits</b>	It is the Vendor's responsibility to secure all permitting requirements.
<b>Mandatory Contract</b>	This is a mandatory Statewide Term Contract for state agencies, departments, institutions, universities and community colleges - unless exempted by North Carolina General Statute. Additionally, non-mandatory entities including schools and local governments that are allowed by general statute may use this contract.
<b>Federal Requirements</b>	Contact NCDOT Senior Procurement Manager, <a href="#">Eric Williams</a> (919) 707-4696.
<b>Agency Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Electrical Supply Connection</li> <li>2. Landscaping</li> <li>3. Pavement/ Sidewalk Repair</li> <li>4. Concrete Bases</li> </ol>
<b>Minimum Order</b>	One (1) conversion kit and/ or fueling station.
<b>Abnormal Quantities</b>	Any purchase exceeding 40 units of the same item must be forwarded to the Division of Purchase & Contract for processing.

<p><b>Order Placement</b></p>	<p>Orders may be placed through <a href="#">E-Procurement</a> via phone or fax within five (5) business days of request. The Vendor will provide catalogs and descriptive literature of products.</p> <ol style="list-style-type: none"> <li>1. <b>Energy United Propane</b> <a href="#">Darrin Shaffer</a> – (919) 384-5569 or (800) 822-0197 ext. 5050</li> <li>2. <b>ICOM North America, LLC</b> <ol style="list-style-type: none"> <li>a. <b>Ordering</b> Capital Ford of Raleigh, <a href="#">Temo Pakkala</a> – (919) 247-5624 Palmetto Gas, <a href="#">Monte McLeod</a> – (803) 840-0234</li> <li>b. <b>Service</b> <a href="#">Albie Vemezio</a> – (248) 838-8726 or <a href="#">Robert McLaughlin</a> – (248) 573-4934</li> </ol> </li> <li>3. <b>Roush CleanTech</b> <ol style="list-style-type: none"> <li>a. <b>Ordering</b> Capital Ford of Raleigh, <a href="#">David Butler</a> – (919) 790-4600 Crossroads Ford, Bobby Wallace – (977) 626-3690 Knapheide Truck Equipment MidSouth, <a href="#">Jamie Trent</a> – (217) 316-4286</li> <li>b. <b>Service</b> <a href="#">Capital Ford of Raleigh</a> – (919)790-4600 Crossroads Ford – (704) 283-8521 Hilbish Motor Company – (704) 938-3121</li> </ol> </li> </ol> <p>The Vendor should be contacted when purchasing guidance is needed.</p>
<p><b>Delivery &amp; Installation</b> (FOB-Destination)</p>	<p><b>Propane Delivery</b></p> <ol style="list-style-type: none"> <li>1. Vendors have been requested to make deliveries within two (2) days after a receipt of a purchase order. Deliveries can only be made Monday through Friday from the hours of 8 a.m. to 4 p.m., unless an emergency warrant otherwise.</li> <li>2. Systems will be maintained on a "Keep Filled" basis for all locations, unless a specific location specifies they want delivery of product only when requested.</li> <li>3. A delivery ticket shall accompany each delivery. Volume delivered and invoiced will be based on net gallons.</li> <li>4. Allocation deliveries are not accepted.</li> </ol> <p><b><u>Conversion, (Agency to Vendor)</u></b> Delivery, and or installation will be completed within eight (8) to 10 weeks after the Vendor receives the purchase order.</p> <p><b><u>Conversion, (Vendor Pick-Up)</u></b> Pricing includes transportation from the agency to the Vendor's site and back. The conversion will be completed within eight (8) to 10 weeks after the Vendor receives the purchase order.</p> <p><b><u>Fuel Dispensing System</u></b> The Vendor will complete the delivery, and or installation within 10 to 12 weeks after the Vendor receives the purchase order.</p>

	<p><b><u>Equipment Installation</u></b></p> <p>Installation is not complete until inspected and approved by all regulatory agencies such as the Department of Agriculture &amp; Consumer Services' Standards Division, Department of Environment &amp; Natural Resources, and or North Carolina Department of Transportation. <i>*This is not an exhaustive list, please be mindful of your situational needs.</i> If the installation or equipment is not approved by all regulatory agencies the Vendor will correct the problem to insure compliance and approval by all agencies.</p>
<b>Agency Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Electrical Supply Connection</li> <li>2. Landscaping</li> <li>3. Pavement/ Sidewalk Repair</li> <li>4. Concrete Bases</li> </ol>
<b>Permits</b>	It is the Vendor's responsibility to secure all permitting requirements.
<b>Minimum Order</b>	<p>Transportation charges will apply to orders less than 750 gallons, the charges will be prepaid and added to the invoice. Agencies are authorized to purchase from available sources for orders less than 750 gallons.</p> <p><a href="#">View Pricing Information</a> (updated weekly)</p>
<b>Taxes</b>	<p>Taxes shall not be included in fuel prices unless applicable.</p> <ol style="list-style-type: none"> <li>1. <b>Federal</b> Generally, states and political subdivisions are exempt from excise and transportation tax. Exemption is claimed under Chapter 32 of the Internal Revenue Code. Appropriate exemption certificates will be executed by the using agencies upon contractor's submittal of the same.</li> <li>2. <b>Other</b> Any tax will be provided as a line item on an invoice. Prices shall not include. <ol style="list-style-type: none"> <li>a. <b>Sales Tax</b></li> <li>b. <b>Import Tax</b></li> <li>c. <b>Personal Property Tax</b></li> <li>d. <b>Inspection Tax</b></li> <li>e. <b>State Road Use Tax</b></li> <li>f. <b>State Sales or Use Tax</b></li> </ol> </li> </ol>
<b>Charges and Fees</b>	<ol style="list-style-type: none"> <li>1. <b>Superfund Charge:</b> "Superfund Charge" are not to be included in the price, but should be listed on the invoice as a separate line item.</li> <li>2. <b>Fuel Surcharges:</b> Surcharges are not allowed.</li> <li>3. <b>Additional Fees:</b> There are additional fees that the Vendor can pass along; they include the LUST fee, the NORA fee and the Oil Spill Liability Trust Fund. Any fee will be itemized separately on an invoice.</li> </ol>

<b>Warranty</b>	<p><b>Conversion Kit</b></p> <ol style="list-style-type: none"> <li>1. Vehicle conversions do not affect vehicle manufacturer warranties.</li> <li>2. The Vendor warrants all materials and equipment related to a vehicle conversion against defects in material, workmanship and operate in accordance with all original equipment manufacturer operating standards and performance specifications. This warranty lasts for a period of three (3) years or 30,000 miles, whichever comes first, following the date the converted-vehicle was received by the purchaser.</li> </ol> <p><b>Dispensing System</b></p> <p>The Vendor warrants that all equipment furnished under this specification will be new, of good material and workmanship and agrees to promptly replace any part which by reason of defective material or workmanship fails under normal use, free of negligence or accident. This warranty lasts for five (5) years or as provided in the manufacturer's standard warranty, whichever is greater, from the date the system was put in operation. Such replacement shall include all parts, labor and transportation to the equipment, free of charge.</p>
<b>Loaded into E-Procurement</b>	Yes
<b>E-Procurement Help Desk</b>	(888) 211-7440
<b>Contract Administrator</b>	<a href="#">Steve Hussey</a> – (919) 807-4540
<b>Contract Addendum</b>	1/29/2015: Roush CleanTech E-Procurement Catalog Loaded
	2/3/2015: Energy United Propane E-Procurement Catalog Uploaded
	3/27/2015: ICOM North America, LLC E-Procurement Catalog Uploaded
	11/6/2015: New ICOM North America, LLC E-Procurement Catalog Loaded
	3/7/2016: Contract Administrator Change to Grant Braley.
	3/27/2017: Contract Extension to 7/14/2018.
	8/15/2017: Contract Administrator Change to Steve Hussey.
	6/4/2018: Contract Extension to 10/31/2018.
	10/30/2018: Contract Extension to 12/31/2018.