



Interscope + Overview and Definitions,

*Interscope+ Training*



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# *Interscope* +

## Overview



Interscope was originally created in 1999 for the State Construction Office for internal use in tracking projects as they moved through the office. In 2012, the decision was made to incorporate the functionality of the University System’s “CAPSTAT” Capital Project Status software into Interscope, and then further to create a state-wide Capital Project System that would be used by the University System, Community College System, and all State Agencies. Interscope+ is now that system.

Interscope+ is designed to track the life cycle of Capital Projects from the time they are authorized until they are closed out, including funding sources and HUB data. It is not intended to be an accounting system.<sup>1</sup>

<sup>1</sup>Interscope+ User Manual





- **Allocate:** Designating funds from an authorization to a program. All funds must be allocated to programs before the programs are active so that funds may be used for projects.
- **Amendment:** A change to a design contract.
- **AP:** Advance Planning
- **Assign:** Designating funds from a program for use in a project. Funds must be assigned to a project before they can be committed or obligated for contracts or other expenses.
- **Authorization:** Approval by the relevant State governing body(ies) (legislature, OSBM, UNC Board of Governors) or County to execute a project. It includes title, description/scope, amount, funding type (general fund, non-general fund, state debt, non-state debt, R&R, R&R debt), budget code, item, center, and date. Community Colleges may have authorizations approved by the County. Authorizations may be allocated to one or more Programs.

- **Category:** Project cost estimates are delineated by 4 categories: Design, Construction, Contingency, and Other.
- **CD:** Construction Documents
- **Design:** represents the estimated cost of the design contract
- **DD:** Design Developer
- **Construction:** represents the estimated cost of all construction contracts
- **Contingency:** represents the estimated cost of construction contingency
- **Other:** represents the estimated cost of project related or owner costs, such as soils exploration, advertising, fixed furnishings and equipment (FF&E), etc.
- **Change Order:** A change to a construction contract, either to the dollar amount, duration or both.
- **Code:** A 5 digit number that designates the funding authorization assigned by OSBM. The first digit is a 4, which signifies capital project. The second and third digit represents the fiscal year that the project is authorized (14 = 2014). The last two digits indicate the state agency or UNC institution. For Community Colleges that are authorized funding by the County a 5 digit number that does not start with 4 will be used.

- **Commitment:** A signed contract or Purchase Order for which the State or County is obligated to pay the stated amount.
- **Estimated Cost:** Total estimated cost of the project, broken down by category. Typically this would come from the State Construction Office OC-25 form or, for Community Colleges the NCCCS 3-1 Form.
- **Expenditure:** A dollar amount that has actually been paid.
- **FF&E:** Fixed Furnishings & Equipment
- **FD:** Final Documents
- **Fund Source:** There are 6 different sources of funds defined.
- **General Fund:** Appropriated funds

- **HUB:** Historically Underutilized Businesses, and commonly used to refer to Minority Participation or Minority Business Enterprises (MBE).
- **Item:** A 3-digit number assigned by OSBM in combination with the code to form a unique identifier for an authorized capital project. Item numbers are assigned sequentially within each fiscal year.
- **MBE:** Minority Business Enterprises
- **Milestone:** Key date that is used to measure progress of a contract or project.
- **NCAS Center:** A unique data item of up to 8 alphanumeric characters that identifies the financial account in the North Carolina Accounting System (NCAS) related to a capital code-item.
- **Non-Code-Item Project:** A project that does not have, nor require, a capital code-item (<\$300,000). These are typically small informal projects that are accomplished with local or operating funds, but recording HUB participation is required.
- **Non-General Fund:** Receipts, grants, gifts, cash, County appropriated funds, etc.
- **Non-State Debt:** Bonds issued by Institutions, county, or self-liquidating funds





- **Package:** A “process container” for a construction project within the Interscope+ system which provides a place to record detailed information captured during design review, bidding, award, and the construction administration phases of a construction project.
- **Primavera (P6):** Statewide project scheduling system. Schedules are required for projects with estimated costs over \$500,000, based on Project Type.
- **Program:** A collection of one or more projects closely related by initial authorization, by the related nature of their execution, and/or having multiple funding sources for a single project. The program serves as a “bucket” for funds from different authorizations that can then be assigned to projects as needed. Program IDs are generated and assigned by the system.
- **Project:** A project is typically any work requiring a design and construction contract, and may involve construction or renovation of a single building or repairs to numerous buildings as authorized in “R&R” funding. Project IDs are generated and assigned by the system. Projects must be created in the Program from which they will be funded.

- **Project Type:** A designation based on agency/institution, dollar amount of project, funding type, and other factors that determines what oversight role SCO will exercise, such as managing design and construction contracts, reviews, etc. and the P6 schedule requirements. There are different project types based on the department/agency, authorization, and dollar amount of the project.
- **R&R:** Repairs and Renovations Funding for R&R from appropriations
- **R&R Debt:** Funding for R&R from State Debt, such as Special Indebtedness or COPS.
- **SD:** Schematic Designs
- **Special Project Designation:** Classification of certain projects that are not given an OSBM code-item and do not follow the typical financial controls. These include Guaranteed Energy Savings Performance Contracts, Foundation Projects, Non-Code-Item Projects, and HUB only.
- **State Debt:** State Bonds, COPS, or Special Indebtedness



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Definitions, Users, Roles and Permissions

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