



N.C. DEPARTMENT OF ADMINISTRATION
 OFFICE FOR HISTORICALLY UNDERUTILIZED BUSINESSES (HUB OFFICE)
 1336 Mail Service Center, Raleigh, NC 27699-1336 • (919) 807-2330 • Fax (919)-807-2335
 Website: <http://ncadmin.nc.gov/businesses/hub> • Email Address: huboffice.doa@doa.nc.gov

STATUS UPDATE AFFIDAVIT

Please sign, date, notarize prior to sending to the HUB Office

I, _____ an owner of _____ (name of company), have full knowledge of the operations of this firm and hereby attest to the following:

“CHANGES TO STATUS”

_____ There have been changes to the status of ownership, day-to-day management and/or control of the business since our most recent certification. *(If there have been changes, please login to the Electronic Vendor Portal at <https://vendor.ncgov.com/vendor/login> to indicate the appropriate changes. . Enter your **User ID** and **Password** (if you are unable to remember your User ID and password, please call 888-211-7440, option 2, for assistance). Once you have logged in, select “HUB Certification Tab and update the HUB Ownership Information” and attach the necessary updated information.)*

Signature of Owner(s)	Title	Date
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Signature of Owner(s)	Title	Date
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NOTARY CERTIFICATE	
STATE OF _____	
COUNTY OF _____	
Subscribed and sworn to before me the _____ day of _____, 20 _____.	
Signature of Notary Public _____	
County of residence _____	
Date commission expires _____	