Notification of Proposed High Value Contract

**Instructions:** For all proposed contracts likely to amount to more than $1 million, complete this form and send it to the Contract Management Section at P&C: e-mail to P&C.contracts@doa.nc.gov, or by fax to the Contract Management Section, Division of Purchase and Contract, at (919) 807-4511.

**NOTE: The text fields below will expand as you type.** **Be sure to save the completed form under a different file name. The blank Template may be reused.**

Agency: Date: 17 October 2014

Individual submitting this form:

Individual to whom questions about contract should be addressed (if different from above):

Agency file number:

Subject matter of contract:

Projected value of contract:

Contract Term:

Recommended vendor (if known):

Will this contract be the result of a competitive bidding process: [ ]  Yes [ ]  No

Is the contract award subject to P&C’s approval: [ ]  Yes [ ]  No

Identify the custodian and the location at which the original contract documents will be maintained: