

Name of firm: \_\_\_\_\_

**STATE OF NORTH CAROLINA  
DEPARTMENT OF ADMINISTRATION  
PURCHASE AND CONTRACT DIVISION**

**7110-8  
October 21, 2012**

**QUESTIONNAIRE FOR  
CABINETS, FILE, STEEL, LATERAL**

Vendor should make additional copies of this form as necessary, and should use a separate copy for each model of chair.

1. Name of submitting firm: \_\_\_\_\_
2. Address of submitting firm: \_\_\_\_\_
3. Person completing survey: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email address: \_\_\_\_\_
4. Manufacturer: \_\_\_\_\_  
Mfr/model number as designated in catalog: \_\_\_\_\_
5. Class \_\_\_\_\_, Type \_\_\_\_\_, Size \_\_\_\_\_, Style \_\_\_\_\_, per NC specification 7110-8, latest revision.
6. Number and/or date of referenced catalog/price list: \_\_\_\_\_
7. Page number in above catalog/price list which shows this model: \_\_\_\_\_
8. Date this model was first put into production: \_\_\_\_\_
9. Is this model offered exactly as specified per catalog/price list, without modification? \_\_\_\_\_ (yes/no). If not, describe modification(s) in detail below or on an attached sheet.
  
10. Does line which is represented by model offered meet all specific requirements under III.A (for extended lines) or III.B (for limited lines), whichever applies? \_\_\_\_\_ (yes/no). Brochures and/or MSRP submitted must confirm an answer of "yes" to this question.
11. Does lateral file meet the requirements of ANSI/BIFMA X5.9 (with test results), ASTM D-3359, ASTM D-3363 and Federal Spec. TT-C-490E? \_\_\_\_\_ (yes/no)
12. Is caution label as required affixed to file cabinet? \_\_\_\_\_ (yes/no)
13. Gauge of steel in cabinet case front, sides, back, top, bottom and interior supporting members \_\_\_\_\_
14. Gauge of drawers: \_\_\_\_\_
15. Gauge of drawer front inner head, where provided: \_\_\_\_\_

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16. Do all drawers shall have provisions for filing letter and legal documents both in a lateral and front-to-back manner? \_\_\_\_\_ (yes/no)
17. Is each drawer equipped with hanging folder frames to support letter or legal documents filed in a lateral manner and/or a front-to-back manner? \_\_\_\_\_ (yes/no) Drawer pull material: \_\_\_\_\_
18. Are all drawers equipped with a safety interlock system which allows only one drawer to be opened at a time, such that when one drawer is opened two inches beyond the fully closed position, the interlock shall prevent any other drawer from being opened more than two inches? \_\_\_\_\_ (yes/no)
19. Gauge of roll-out filing shelves with receding or drop doors: \_\_\_\_\_
20. Can all shelves be equipped with a minimum of three adjustable dividers? \_\_\_\_\_ (yes/no)
21. Are shelves equipped with a safety interlock system which allows only one shelf to be opened at a time, such that when one shelf is opened two inches beyond the fully closed position, the interlock shall prevent any other shelf from being opened more than two inches? \_\_\_\_\_ (yes/no)
22. Diameter of adjustable floor glides: \_\_\_\_\_ “
23. Face hardware material: \_\_\_\_\_ Face hardware finish: \_\_\_\_\_
24. Thickness of baked enamel coating: \_\_\_\_\_ mil
25. Are knock-outs or drill templates provided for ganging of cabinets and/or anchoring to the wall or floor? \_\_\_\_\_ (yes/no)
- Are ganging and/or anchoring templates and instructions provided with each lateral file? \_\_\_\_\_ (yes/no)
26. List all deviations to NC specification #7110-8, current revision, below or on an attached sheet. Note that there is no implication that deviations will be acceptable.

END OF QUESTIONNAIRE