

<b>Department/Agency</b>	NC Department of Natural & Cultural Resources Division of State Historic Sites
<b>Project Title</b>	<b>Edenton State Historic Site - Visitors Center [1892 Ziegler House] Renovation</b>
<b>Design Services</b>	Architectural/Engineering
<b>Scope of Work</b>	<p>Project consists of the exterior and interior renovation of the Visitors Center at Historic Edenton State Historic Site. The visitor center is in the Ziegler House, originally constructed in 1892.</p> <p><b>Exterior Repair &amp; Renovation:</b></p> <ul style="list-style-type: none"> <li>• Painting of the whole house including preparation and repairs to the siding, trim and ornamental (gingerbread) trim.</li> <li>• Repairs and partial replacement of broken or rotted windows and shutters.</li> <li>• Repairs and partial replacement of missing or damaged gutters and downspouts including assessment of existing storm drainage system.</li> <li>• Replace electrical service panel.</li> <li>• Repair or replace exterior lighting.</li> <li>• Repairs to foundation vents.</li> <li>• Replacement of front porch wood deck.</li> <li>• Replace hose bibb(s).</li> </ul> <p><b>Interior Repair &amp; Renovation:</b></p> <ul style="list-style-type: none"> <li>• Plaster repairs and painting in foyer, hallway, conference room, kitchen, A/V room and offices.</li> <li>• Repairs to lighting systems including installation of new recessed lighting fixtures.</li> <li>• Repairs and refinishing of stairway.</li> <li>• Repairs to stained glass window.</li> <li>• Renovation of existing exhibit space for use as a gift shop.</li> <li>• Renovation of the toilet rooms including new plumbing fixtures, finishes and accessories.</li> <li>• Partial repairs/replacement of some doors and flooring.</li> </ul> <p>In order to be considered for selection for this project, Design Teams must clearly demonstrate in their Letter of Interest that they have both sufficient manpower to complete the project and relevant experience in critical water systems.</p>
<b>Contact</b>	Steven Miller, Facility Construction Architect - Capital Projects Unit
<b>Telephone</b>	919-807-7475
<b>Email</b>	<a href="mailto:steven.miller@ncdcr.gov">steven.miller@ncdcr.gov</a>
<b>Total Project Budget</b>	\$740,000
<b>Source of Funds</b>	2015-2016 Repairs and Renovations Reserves
<b>Approved OC-25 #</b>	#20194820057 – Historic Edenton State Historic Site - Historic Structure Restoration Project
<b>Publish Date</b>	<b>August 14, 2018</b>
<b>Closing Date</b>	<b>August 31, 2018</b>
<b>Submit THREE (3) Copies of Letter of Interest and SF-254 (Mailing Address):</b>	NC Department of Natural and Cultural Resources Archives & History Building - 4605 Mail Service Center Raleigh, NC 27699-4605 Attn: Steven Miller, Capital Projects Unit

<b>Physical Location for Fed Ex/UPS Delivery (Delivery Address):</b>	NC Department of Natural and Cultural Resources Archives & History Building/State Library Building 109 E. Jones Street, Raleigh, NC 27601 Attn: Steven Miller, Capital Projects Unit – Office # M17 Mezzanine East
<b>NC Licensing Statement</b>	<p>In order to offer architectural or engineering services in response to this solicitation, the proposing firm must be properly licensed to practice Architecture or Engineering in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:</p> <p><b>NC Board of Architecture:</b> (<a href="http://www.ncbarch.org">http://www.ncbarch.org</a>)  <b>NC Board of Examiners for Engineers &amp; Surveyors:</b>  (<a href="http://www.ncbels.org">http://www.ncbels.org</a>)</p>

**STATE BUILDING COMMISSION - SELECTING CRITERIA**

In selecting designers, the selection committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Past performance on similar projects.
3. Adequate staff and proposed design or consultant team for the project.
4. Current workload and State projects awarded.
5. Proposed design approach for the project including design team and consultants.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where the project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors which may be appropriate for the project.

**STATE BUILDING COMMISSION - SUBMITTAL CRITERIA**

Proposing firms must submit THREE (3) copies of the Letter of Interest and THREE (3) copies of your current Standard Form 254 (SF 254) with the information package. The current SF 254 template is located at <http://ncadmin.nc.gov/businesses/construction/forms-documents> which is the State Building Commission approved form.

In the interest of cost-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. The Letter of Interest should not exceed ten (10) single-sided pages or five (5) double-sided pages plus the SF 254.

E-mail and Fax submittals will not be accepted.