



**NORTH CAROLINA
COMMISSION OF INDIAN AFFAIRS
QUARTERLY MEETING MINUTES & Work Session
June 2, 2022 & June 3, 2022
Campbell University**

Marshbanks Hall, 234 Day Dorm Road, Buies Creek, North Carolina 27506

WELCOME: Ms. Dorothy Yates, Vice Chairwoman, called the meeting to order at 10:06 am with a quorum present. She announced that Chair Rev. Burnett has a conflict and will be joining the meeting shortly due to a prescheduled appointment. She welcomed and acknowledged guest, Commission Members, Tribal Leaders, Chiefs, State Officials, and staff.

INVOCATION: Mrs. Shirley Freeman, former Commission member and former Vice Chairwoman, Waccamaw Siouan Tribe, presented the invocation.

It was determined that a quorum does not exist, therefore, Vice-Chairwoman Yates, skipped to welcoming remarks and gave general opening comments.

Mr. Greg Richardson, Executive Director, welcomed and introduced the executive staff from Campbell University and expressed thanks to them for allowing the Commission to hold its meeting and retreat at Campbell University. He also indicated that the Commission is looking forward to future partnerships and collaborations with Campbell University.

WELCOME REMARKS

Dr. Mark Hammond, Provost, and VP for Academic Affairs at Campbell University together with Dr. Alfred Bryant and Dean Kevin O'Mara welcomed the Commission and staff to Campbell University. Dr. Hammond indicated that he is the Chief academic officer of Campbell University and expressed that he was delighted to host the Commission meeting. Dr. Hammond gave a brief overview of Campbell University, its history and legacy. The university was established in 1887, or about 150 years ago. A few years ago, the college introduced degree programs such as school of Osteopathic Medicine. The mission of the University is to help students find life purpose and life's meaning and promote diversity, equity, and inclusion on its campus. He expressed that they are looking for good partners that can recommend good students. Noted that students at Campbell University thrive, not just survive.

Dr. Hammond expressed that the goal is enriching facility development and enriching student opportunity development at Campbell University.

Dr. Alfred Bryant and Dr. Kevin O'Mara, Dean, provided a brief overview of programs offered at the university. Expressed, they were both delighted to help the Commission leadership develop a program at the University.

ANNOUNCEMENTS:

Mr. Greg Richardson announced that Ms. Wanda Burns-Ramsey was involved in an accident and is unable to attend the meeting and to please keep her in your thoughts and prayers. Mr. Devane Burnette,



Sr. he has health challenges and will be attending the work session tomorrow. Ms. Connie Mitchell has lost her only son and will not be able to attend the meeting and requested that everyone keep her in your thoughts and prayers. Mr. Richardson requested members to give Ms. Mitchell a call as that will lift her spirits.

Mr. Richardson welcomed Ms. Kristen Page Freeman, Intern with Secretary Pam Cashwell’s office. He expressed that he is pleased to see an American Indian Intern in the Secretary’s Office and a past SUNS program student (Supporting Undergraduate Native Indian Students) serving in this capacity.

Mr. Richardson consulted with the Chairwoman indicated that we have reached a quorum and yielded the floor back to Vice Chairwoman Yates. Mrs. Yates advised the membership that this is an in-person meeting the Commission will consider and adopt motions as it comes up on the agenda.

APPROVAL OF THE AGENDA: Commissioner Furnie Lambert made a motion to approve the agenda. The motion was seconded by Commissioner Tony Hayes. Motion carried.

PLEDGE OF ALLEGIANCE: Commissioner Furnie Lambert led the membership and guests in reciting the pledge of allegiance.

ROLL CALL:

TRIBAL AND ASSOCIATION MEMBERS

Coharie	Isabell Freeman-Elliott	Present
Coharie	Lenora Locklear	Present
Cumberland County Association for Indian People	Helen Cook	Present
Cumberland County Association for Indian People	Gladys Hunt	Absent
Eastern Band of the Cherokee Nation	Joshua Welch	Absent
Eastern Band of the Cherokee Nation	Carolyn West	Absent
Guilford Native American Association	Shelia Epps Wilson	Present
Guilford Native American Association	DeVane Burnette, Sr.	Absent
Haliwa Saponi	Karen Harley	Present
Haliwa Saponi	Charles P. Richardson	Resigned - Absent
Lumbee	Larece Hunt	Present
Lumbee	Ricky Burnett	Present
Lumbee	Furnie Lambert	Present
Meherrin	Constance Mitchell	Absent
Metrolina Native American Association	Walter D. Baucom	Present
Metrolina Native American Association	Rebecca LaClaire	Present
Occaneechi Band of the Saponi Nation	Tony Hayes	Present
Sappony	Dorothy Yates	Present
Triangle Native American Society	Danny Bell	Present
Waccamaw Siouan	Elton R. Jacobs	Present
Waccamaw Siouan	Chief Michael Jacobs	Absent

STATE OFFICIALS

President Pro Tem Appointee	Gerald Goolsby	Present
Speaker of the House Appointee	Wanda Burns-Ramsey	Absent
Department of Administration (DOA), Pamela Brewington Cashwell, Secretary		Present
Designee: David Elliott, Deputy Secretary		



ROLL CALL *(Continued)*

Department of Commerce/ ESC, Machel Sanders, Secretary
 Designee: Betty Marrow-Taylor, Chief Diversity Equity Inclusion Officer Absent

Department of Environment Quality (DEQ), Elizabeth Biser, Secretary
 Designee: Cardina Jimenez, for Sharon Martin, Deputy Secretary Present
 Representative: Sheila Holman, NCDEQ

Department of Health & Human Services, Kody H. Kinsley, Secretary
 Designee: Debra Farrington, Deputy Secretary Health Equity Present

Department of Labor, Josh Dobson, Commissioner
 Designee: Julie Ryan, Director of Govt. Affairs Present

Department of Cultural Resources, Advisor, John Mintz - Adhoc- **Non-Voting Member** Absent
 Designee: Chris Southerly

YOUTH REPRESENTATIVE

NCNAYO Kaloni Walton - **Non-Voting Member** Absent
 NCNAYO Dylan Hammonds (Co-Chair) - **Non-Voting Member** Absent
 NC NACOHE Joshua L Richardson - **Non-Voting Member** Absent

STAFF PRESENT

Gregory Richardson, Executive Director
 Daphne Pinto, Administrative Secretary
 Kimberly Hammonds, Program Director, Economic Development Program &
 Supporting Undergraduate Native Students Program
 Pamela (Shena) Brewington, Program Director, Low Income Energy Assistance Program (LIEAP)
 Steven (Steve) Maynor, Program Director, Section 8 Housing Choice Voucher Program
 Candace Lowry, Program Director, Workforce Innovation Opportunity Act Program
 Tenley (Nikki) Locklear, Program Director, Domestic Violence and Sexual Assault Program

OTHER STATE OFFICIALS PRESENT

Mark Teague, Attorney, NC Department of Justice

OTHERS PRESENT: List is on file with the Commission.

ADOPTION OF AGENDA: Mr. Mark Teague, Attorney, advised Vice-Chairwoman Yates that the adoption of agenda needs to be conducted via voice vote. Vice-Chairwoman Yates requested members to raise their right hand and say "I". With the I's being a majority, the agenda was adopted via voice vote by unanimous consent, with no objections from the membership.

ETHICS STATEMENT: The Executive Director read the Ethics Statement on Behalf of the Chairwoman Yates. He urged Commission Members to declare any conflicts of interest, or the appearances of conflicts of interest, that may exist in relation to any business matters before the Commission, as mandated by the State Ethics Act. None noted.

APPROVAL OF MARCH 10, 2022, MEETING MINUTES: The minutes of the March 10, 2022, meeting were presented. Commissioner Sheila Epps Wilson made a motion to approve the meeting minutes. The motion was seconded by Commissioner Furnie Lambert. The minutes were accepted by voice vote by unanimous consent, with no correction or objections from the membership.



Vice Chairman Yates and Mr. Richardson noted that the business items will continue after Chairman Burnett arrives at the meeting.

INTRODUCTION OF MEETING FACILITATORS:

Mr. Greg Richardson introduced Dr. Priscilla Maynor and Dr. Bridget Johnson, facilitators for the Commission's work session.

Dr. Priscilla Maynor and her team proceeded with the work session.

OVERVIEW of DAY 1, THURSDAY, JUNE 2, 2022, WORK SESSION

- Overview of Purpose, Process and Roles
- Key Objectives and Expected Outcomes
- Team Building Activity

PROVOCATIVE KEYNOTE

- Trends and Landscape of Indian Affairs

BUSINESS ITEM

Rev. Ricky Burnett, Chair opened the floor for the following business items.

INFORMATION ITEM:

INTRODUCTION OF NEW DEPUTY DIRECTOR, CANDACE LOWRY

Mr. Greg Richardson, Executive Director introduced Ms. Candace Lowry as the New Deputy Director. He gave a brief overview of Ms. Lowry qualifications, background, and previous work experience.

ACTION ITEMS:

Indian Housing Authority Appointment (Successor for Mr. Larry Jones, who passed away in February): Commissioner Elton Ray Jacobs, Chairman, Housing Committee, presented the following appointment recommendations as submitted by the Sappony Indian Tribe:

- Ms. Charlene Martin, first choice
- Ms. Dorothy Yates, second choice

Commissioner Ray Jacobs, Committee Chair, recommended that a letter be forwarded to Governor Roy Cooper recommending that the commission's recommendation be affirmed. Chair Ray Jacobs recommended Ms. Charlene Martin, first choice. The motion was seconded by Commissioner Furnie Lambert. Unanimous consent via voice vote, motion Carried.

United Tribes of North Carolina Appointment

Rev. Burnett, Chairman, presented the following appointments:

- Greg Richardson, Executive Director, Commission of Indian Affairs

Commissioner Larece Hunt made a motion to that Mr. Greg Richardson be appointed to represent the Commission, on the United Tribes Board of Directors. The motion was seconded by Commissioner Elton Ray Jacobs.

Mr. Greg Richardson informed Chairman Rev. Burnett that he is recommending that Ms. Candace Lowry, Deputy Director, to be the alternate.



Chairman Rev. Burnett motioned to approve the above United Tribes of North Carolina Appointment. The motion was accepted by voice vote by unanimous consent, motion carried.

Veteran Award:

Commissioner Furnie Lambert, Chairman, Veteran Committee, requested Mr. Greg Richardson to speak on his behalf. Mr. Richardson noted action was taken to award one nominee from each of the tribes and organizations. He advised that the Veteran Award plaques were presented virtually at the Indian Unity Conference in March 2022. He requested that commission members from the tribes and organizations pick up the plaques and present them to the awardees during a tribal meeting or some other event in the community. He noted that it was up to the tribes, organizations, and the Veteran community to present the awards at a function of their choosing. No action was required by the commission regarding this matter.

RETREAT HOUSEKEEPING:

Ms. Candace Lowry, Deputy Director, presented an overview of the housekeeping rules for the meeting, gave instructions for meal functions etc. It was noted that Ms. Kimberly Hammonds has the dorm/room assignments and that members should sign in to receive their key cards.

LUNCH BREAK

Chairman Rev. Burnett announced a short recess for lunch and asked former Commission member Shirley Freeman to bless the food.

Mr. Greg Richardson noted that Ms. Shirley was Vice Chair of the Commission and for many years one of the founding members of the Commission. He thanked Ms. Shirley for attending the meeting.

Lunch break, meeting reconvened at 1:26 pm.

Chairman Rev. Burnett invited Dr. Priscilla Maynor, consultant, to continue with the commission's work session.

WORK SESSION – CONTINUED

Day 1, June 2, 2022, Work Session – Dr. Priscilla Maynor continued with work session and asked Commission members to think about and reflect on the discussions earlier.

- Define Success – sticky notes were provided and a team building session and activities convened.

Key work activities:

STRATEGY SESSION ONE - Dr. Priscilla Maynor's Work Session Report – Separate Document

- Team Building and Leadership Development
- Overview of the NC Department of Administration
- Legislative Purpose of the North Carolina Commission of Indian Affairs (NCCIA)
- Roles and Responsibilities

A short video on Department of Administration (DOA) – Dr. Maynor discussed the overview of the DOA Operations and Divisions, the division's roles within the DOA. Video highlighted DOA operations, mission, vision, and values.



Dr. Bridget Johnson, Co-Presenter, conducted a group work session “Think, Pair, Share”. The activity was on the legislative purpose of the North Carolina Commission of Indian Affairs (NCCIA), Part 15-143-B.

STRATEGY SESSION TWO - Dr. Priscilla Maynor’s Work Session Report – Separate Document

- Strategic Plan Reflections – Accomplishments
- Breakout Group Activities
- Gallery Wall

ADJOURNMENT:

The first day work session concluded at 4:36 p.m. for dinner break.

Mr. Greg Richardson thanked Dr. Maynor and Dr. Johnson for their presentation.

Ms. Candace Lowry, Deputy Director, covered housekeeping rules, key card process, and campus safety. She announced that dinner will be served at 5:30 pm and breakfast will be served tomorrow morning at 8 am. Drink and snacks will be available in the commons area of the dorm facilities.

ANNOUNCEMENTS:

Pamela Cashwell, Secretary, Department of Administration, made few announcements as follows:

- **Retool NC:** Secretary Cashwell, gave a brief overview about Retool NC. It is a small business grant program. The portal was opened on June 1, 2022. Small, certified HUB businesses can obtain information about the Retool program through Department of Administration’s HUB Office. Additionally, the Secretary provided information about how to become certified as a Disadvantage Business Enterprise (DBE) through Department of Transportation. The qualifications are minimal, so it is quite easy to apply. She noted that funds allocated through the program is not taxable by the state of North Carolina, but that it is subject to federal taxed. She noted that there are \$18 million dollars available through the program and that the funding will be awarded on a first come first served basis. A handout was distributed. Secretary Cashwell announced that emails were sent out to tribes and organizations. Mr. Greg has distributed this information to the Commission members, tribes, and organizations on the Commission’s listserv. This is the single easiest grant program available for small business.
- **Business Recovery Grant Program:** This grant is \$500 M. It is in the second phase of distribution of \$200M grant funds. The program started two weeks ago. Applications are accepted through June 5, 2022. Website to apply, NC Department of Revenue website, tab Business Recovery Grant. Secretary Cashwell informed that there are more restrictions for this grant program.
- **Grant Information:** All the above grants are for business impacted by COVID-19. The Secretary requested that all Commission members advocate in their respective tribal area, pass the word on about these grants. She noted that businesses could get up to \$500,000.
- **Appointments:** Secretary Cashwell announced that two appointments were made through the Governor’s office. Commissioner Tony Hayes was appointed to the Governor’s Advisory Council on Historically Underutilized Businesses. Dr. Jada Brooks has been appointed to the NC Domestic Violence Commission.
- **Boards and Commissions:** Secretary Cashwell urged Commission members to let her know if they are aware of anyone who is interested in serving on a State Board or Commission, she



encouraged members to go to the Governor's website. Click on the tab for Boards and Commissions and review the state boards and Commissions, so you will know, about opportunities to serve on a board or Commission. Members can apply for any positions that are listed. Secretary Cashwell urged Commission members to email resumes to her or Greg Richardson, Executive Director. She noted that Policy decision are made by the Boards and Commissions.

- **American Indian Heritage Commission:** The Secretary announced that a new American Indian Heritage Commission has been established within the NC Department of Cultural Resources. Two new positions will be filled, and they are a Director and Associate Director. Interviews have been conducted, and a hiring announcement should be forthcoming in a few weeks.

DINNER BREAK

Dinner and Dialogue continued per agenda at 5:50 pm

Closing comments and recap of the day per agenda at 6:30 pm

OVERVIEW of DAY 2, FRIDAY, JUNE 3, 2022, WORK SESSION

The second day work session began with breakfast at 8:00 am.

Work session began at 8:50 am, June 3, 2022.

The following topics were discussed:

Day two – Team activities: Mission, Vision, and Core Values of the Commission.

STRATEGY SESSION THREE – Dr. Priscilla Maynor's Work Session Report – Separate Document
Reconvened by Dr. Priscilla Maynor, she discussed the following items:

- Defining success and opportunities
- Analysis of Trends

LUNCH BREAK

Chairman Rev. Burnett blessed the food. The meeting reconvened at 1:00 p.m.

Photo Session: A group photo was taken with Dr. Priscilla Maynor and Dr. Bridget Johnson. Another group photo was taken with Secretary Pamela Cashwell and Indian Affairs staff.

STRATEGY SESSION FOUR - Dr. Priscilla Maynor's Work Session Report – Separate Document

The following was discussed:

- Strategic priorities and goalsetting

WRAP-UP AND CLOSING REMARKS

Greg Richardson, lead a closeout discussion and asked for feedback regarding the work session. The Commission members, staff, and guest. Everyone agreed that the meeting was a success, that they learned a lot and felt that the teambuilding sessions went very well. Everyone thanked Dr. Pricilla Maynor and her team for carrying out a very successful work session. Greg also thanked Mrs. Shirley Freeman, Former Chairwoman of the Commission and one of the early members of the NC Commission of Indian Affairs for attending our meeting and for actively participating in the work sessions.



Finally, Chairman Burnett and Director Richardson asked everyone to stand and extend thanks to Mr. Furnie Lambert for his outstanding years of public service on the NC Commission of Indian Affairs. Mr. Lamberts expressed his gratitude and appreciation for the opportunity to serve on the Commission.

Chairman Rev. Burnett closed the meeting and strategic planning work session with additional closing remark. Chairman Rev. Burnett thanked the Facilitators, Commission members, State Officials, and staff for attending the two-day work session.

ADJOURNMENT:

The second day work session adjourned at 3:00 p.m.

The next Commission meeting is scheduled for September 2, 2022, location to be announced.


 9/19/2022

Wanda Burns-Ramsey, Secretary-Treasurer
NC Commission of Indian Affairs
(Sign & Date)

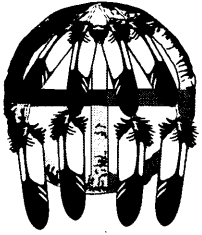
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Daphne Pinto, Recording Secretary
(Sign & Date)

These minutes were approved by the North Carolina Commission of Indian Affairs on September 2, 2022.

 9/19/2022

Wanda Burns-Ramsey, Secretary-Treasurer
NC Commission of Indian Affairs
(Sign & Date)



**N.C. COMMISSION OF INDIAN AFFAIRS
QUARTERLY COMMISSION MEETING
AND WORK SESSION**

**Campbell University
Marshbanks Hall
234 Day Dorm Road
Buies Creek, North Carolina 27506**

Thursday, June 2 and Friday, June 3, 2022

DRAFT AGENDA

Thursday, June 2nd	Breakfast 8:30 am
Registration and Room Assignments - Entry Foyer	9:00 am
Call to Order	10:00 am
Adoption of Meeting Agenda	Ricky Burnett, Chairman
Invocation	Chief Michael Jacobs, Commission Member
Pledge of Allegiance	Furnie Lambert, Commission Member
Roll Call	Daphne Pinto, Administrative Secretary
Ethics Statement	Greg Richardson, Executive Director
Approval of March 10, 2022, Minutes	Ricky Burnett
Welcoming Remarks	Dr. Mark Hammond, Provost, and VP for Academic Affairs Campbell University
Business Item	Ricky Burnett
Introduction of New Deputy Director Candace Lowry	Greg Richardson
Indian Housing Authority Appointment (Successor for Mr. Larry Jones, who has passed away)	Ray Jacobs, Chairman, Housing Committee
United Tribes of North Carolina Appointment	Chairman Burnett
Veteran Awards	Furnie Lambert, Chairman, Veterans Committee
Retreat Housekeeping	Candace Lowry, Deputy
Introduction of Meeting Facilitators <ul style="list-style-type: none"> • Dr. Priscilla Maynor • Dr. Bridget Johnson 	Greg Richardson
Overview of Day 1 Work Session <ul style="list-style-type: none"> • Overview of Purpose, Process and Roles • Key Objectives and Expected Outcomes • Team Building Activity 	Facilitators

Provocative Keynote • Trends and Landscape of Indian Affairs	Facilitators
LUNCH	12:00 Noon
Strategy Session One • Team Building & Leadership Development • Overview of the NC Department of Administration • Legislative Purpose of the NCCIA • Roles and Responsibilities	Facilitators
Strategy Session Two • Strategic Plan Reflections -Accomplishments • Breakout Group Activities • Gallery Wall	Facilitators
(5:00pm) Break for dinner	
(5:30pm) Dinner & Dialogue	
(6:30pm) Closing comments and recap of the day	
Friday Day 2-Work Session, June 3, 2022	Breakfast - 8:00 am
Overview of Day 2 Work Session	8:30 am
Strategy Session Three • Defining success and opportunities • Analysis of trends (SWOT)	Dr. Priscilla Maynor, Facilitator
Lunch	12:00 Noon
Strategy Session Four • Strategic priorities and goalsetting	Facilitators
Wrap – Up and Closing Remarks	Ricky Burnett
Adjournment	3 pm
2022 Commission Meetings	September 2 - Raleigh December 2 – Raleigh