

North Carolina Internship Council Meeting Minutes

Friday, October 4th, 2024, 10:00 a.m.

Microsoft Teams

Members Present: Nadirah Pippen, Rosalynn Melissa Parks, Tiffany Watts, Evin Grant (Secretary Cashwell Designee), Sumit Gupta

Members Absent: Dr. Britt Davis, Jamie Stamey, Avery Staley, Amber Lennon, Cha'ssem Anderson, Dr. Laura Colson, Paul Worley, Nicolas MacGregor, Kearston Page Freeman, Rebecca Nussbaum, Christopher Chan

Department of Administration (DOA), Council for Women & Youth Involvement (CFWYI) Staff: Anaja McClinton, Danielle Carman, Deputy Director David Elliot, Jean McBride

Meeting was called to order by Melissa Parks at 10:05 a.m.

Welcome and Ethics Reminder was given by Melissa Parks along with the reading of the ethics statement. There was no known conflict of interest or potential conflict by any members.

Virtual Roll Call & Approval of Minutes: Melissa asked each council member present introduced themselves and briefly state the organization/school and position they are associated with. Melissa Parks sought approval for the Monday, July 22nd, 2024, meeting minutes. Minutes were not approved as there were not enough members present to vote. Chair Paul Worley was absent as he was assisting with the disaster present in Western NC.

DOA & CFW&YI Update: Danielle Carman (CFWYI Executive Director) brought greetings on behalf of the Department of Administration and the N.C. Council for Women and Youth Involvement. She spoke about FYPSA funding streams of 10 million dollars for core grantees. \$122,000 for each grantee that can be used for disaster relief (Covid).

Internship Program Report: Summer 2024 we were excited to welcome 98 interns. The interns were placed throughout the state and worked hybrid, virtual, and in person. Many of the internships were held in person this past summer. We were able to have a couple enhancement activities for the interns to participate in (a scavenger hunt at the museum of Natural Sciences, and tour of the aquarium). We were happy to conclude the summer with our annual Internship Reception at the Governor's Mansion. Based on the evaluations of the interns and supervisors it was a successful summer.

New Business

Meeting Dates – The next council meetings scheduled for Friday, February 7th, 2024, which we will be approving student applications.

2024 Project Proposal Profiles: Received 79 project proposals received requesting 104 interns. We are currently still receiving project proposals. Access to SharePoint has been sent to all council members to approve project proposals. A link with the evaluation will be sent by the close of day. Deadline review all project proposals is Monday, October 14.

The meeting adjourned at 10:45 a.m.

Minutes Submitted by: Jean McBride, Internship Coordinator
