

North Carolina Internship Council Meeting Minutes

Friday, June 18, 2021, 11:00 a.m.

Microsoft Teams

Members Present: *Dr. Susan McCracken (Chair), Cha'ssem Anderson, Secretary Pamela Cashwell, Dr. Monty Hickman, Dr. Patrick Madsen, Darren Miller, Belton Moore, Shrikar Nunna, Paul Worley*

Members Absent: *Peter Crawford, Elizabeth Goodwin, Melissa Parks, Jamie Stamey*

Department of Administration (DOA), Council for Women & Youth Involvement (CFWYI) Staff & Invited Guest Present: *Deputy Secretary David Elliott, Candace Dudley, Anaja McClinton, Edna Ulysse (Intern), Brenna Weymouth (Intern)*

Meeting was called to order by Chair Susan McCracken at 11:02 a.m.

Welcomes and Introductions were given by present members and DOA Staff.

Approval of Minutes: Susan sought approval for the February 5, 2021, meeting minutes. One edit need to Shrikar Nunna's name. Office will make the edit. The minutes were approved.

Office Report: Candace reported on big changes with the Department of Administration. Our new Secretary is Pam Cashwell and she comes from the Department of Public Safety. We have a new Deputy Secretary, David Elliott. We are also in the process of getting a new Executive Director for our agency. We are hoping that this person will be in place in the next few weeks. An update will be sent once someone is in place. Also, a reminder was mentioned to members to complete any ethics training they may have.

Internship Program Update:

We welcomed 71 Interns this summer into the program. Interns are off to a great start and have received their first pay check. Based on a survey we conducted (44 out of 71 Interns), 16 Virtual, 16 In Person, and 12 Hybrid. We are hoping that this year we can host the internship reception at the Governor's Mansion. However, we just got word earlier this week that they are not having any large gatherings at the mansion as of yet. We have the date of Friday, July 23 from 2:30pm – 4:00 tentatively.

Each of you should receive the weekly newsletter. If you have not received it please let us know.

Intern Spotlight: Two interns within the program, Edna Uysse and Brenna Weymouth, gave their experiences thus far with the program and their placement site. The interns both mentioned that they were happy to have received their internship and loving the experience they are having thus far. The Internship Council asked for recommendations to improve the program. One recommendation was to display it more on various campuses. Both interns agreed to be ambassadors in their campus and in the community for the program.

Old Business:

None

New Business:

Members spoke about the need to improve outreach to the program to HBCU and Community College students. They noticed a low number of applications from these 2 areas. It was suggested to go onto the campuses and have question and answer sessions about the program, attend career fairs, and improve visibility on social media. It was also suggested to work on rebranding of the program.

Next meeting is scheduled for Friday, September 24, 2021

Adjournment at 12:00 p.m.
