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for

Site Signage
Rockingham Community College

Wentworth, North Carolina

Rockingham Community College
215 Wrenn Memorial Road, PO Box 38
Wentworth, North Carolina 27375



Alley, Williams, Carmen & King, Inc.
Architects and Engineers
740 Chapel Hill Road * Post Office Box 1179
Burlington, North Carolina 27216
(336) 226-5534

June 11, 2018

Project No. 1800

Set No. _____ -

SECTION 000100 – INDEX OF SPECIFICATIONS

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(AIA A101-2007 and AIA A201-2007 are included as a part of this Contract by reference. Copies of these AIA document and other AIA documents which may be used for this project are available from the American Institute of Architects)

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END OF SECTION 000100

SECTION 000200-FORM OF ADVERTISEMENT / NOTICE

NOTICE FOR BIDS

Sealed proposals will be received by Rockingham Community College, Wentworth, North Carolina, until 2:00 PM on July 12, 2018, for new site signage.

At that time, in the conference room of Administration Building of Rockingham Community College, 215 Wrenn Memorial Road, Wentworth NC 27375, bids will be opened and read.

A pre-bid meeting will be held for all invited bidders beginning at 10:00 AM. on June 26, 2018, at the conference room of the Administration Building.

Complete plans and specifications for this project can be obtained by qualified bidders from the Architect, Alley, Williams, Carmen & King, Inc., 740 Chapel Hill Road, PO Box 1179, Burlington, North Carolina 27216, during normal business hours.

The Owner reserves the unqualified right to reject any and all proposals.

Signed:

Rockingham Community College
215 Wrenn Memorial Road
Post Office Box 38
Wentworth, North Carolina 27375

INSTRUCTION TO BIDDERS

1. Notice to Bidders

- a. Sealed Bids will be received by Rockingham Community College, Wentworth, North Carolina, for renovations to the Owner's site signage. Bids will be received at the offices of the Owner (Rockingham Community College, 215 Wrenn Memorial Road, PO Box 38, Wentworth NC 27375) until 2:00 p.m. on July 12, 2018. At that time, in the conference room of the Administration Building, bids will be opened, read and recorded.
- b. A pre-bid meeting on the project will be held in the conference room of the Administration Building at 10:00 a.m. on June 26, 2018. All prospective bidders are strongly encouraged to attend. The meeting is open to all invited bidders, sub-contract bidders, material suppliers and other interested parties.
- c. Information about, and complete Bidding and Contract Documents for these Projects can be obtained from the Office of the Architect (Alley, Williams, Carmen & King, Inc., 740 Chapel Hill Road, PO Box 1179, Burlington, North Carolina 27216) during normal business hours..
- d. The Owner reserves the unqualified right to reject any and all Bids, to waive informalities and to award a contract which, in the opinion of the Owner, appears to be in its best interest. The right is reserved to hold any or all proposals for a period not to exceed forty-five (45) days from the date of bid opening.

2. General Notes

- a. The Proposal must be delivered to the Owner as stated in the Notice to Bidders.
- b. Bids should be enclosed in an envelope which shall be sealed and clearly labeled so as to indicate the work covered by the Proposal and to guard against opening prior to the time set therefor. The bidder shall be responsible for placing his firm name and license number and the name of the Project or Projects on the outside of the bid envelope.
- c. Products are generally specified by ASTM or other reference standard and/or by manufacturer's name and model number or trade name. When specified only by reference standard, the Contractor may select any product meeting this standard, by any manufacturer. When several products or manufacturers are specified as being equally acceptable, the Contractor has the option of using any product and manufacturer combination listed. However, the Contractor shall be aware that the cited examples are used only to denote the quality standard of product desired and that they do not restrict bidders to a specific brand, make, manufacturer or specific name; that they are used only to set forth and convey to bidders the general style, type, character and quality of product desired; and that equivalent products will be acceptable. Substitution of materials, items or equipment of equal or equivalent design shall be submitted to the architect or engineer for approval or disapproval; such approval or disapproval shall be made by the architect or engineer prior to the opening of bids.
- d. Any addenda issued during the time of bidding are to be covered in the Proposal and in closing a contract they shall become a part thereof.
- e. Bids will be opened, read, and recorded in the presence of any interested bidders. These Proposals are asked for in good faith and awards will be made as soon as practicable, provided satisfactory bids are received, but the right is reserved to reject any or all Proposals, to select the bid which in their opinion will best secure the efficient performance of the work; and to waive informalities. The right is reserved to hold any or all Proposals for a period not to exceed 45 days from the date of the Bid Opening.

3. Bid Security.

- a. Submission of bid bonds will be required for this Project.

4. License and Insurance Requirements

a. Bidders shall be properly licensed and insured to operate as a business entity in Rockingham County, and shall be properly licensed by the State of North Carolina to fully execute the work of this Contract.

b. Bidders shall maintain insurance coverages to the extent outlined in the general specifications and for the duration of the project. The successful bidder shall submit to the Owner a certificate of insurance concurrent with the submission of an executed Contract for Construction.

5. Scope of Work.

a. The work required for this project shall consist of the new construction work, including all trades and specialties, to the extent indicated herein and/or Specified or shown on the Drawings. The Contractor(s) shall pay for all building permits applicable to their trade or contracted scope of work, any utility access and tap fees, and all applicable taxes, and shall include the cost for such items in his bid.

b. The Contractor shall, unless otherwise specified, supply all labor, tools, materials, equipment, temporary buildings, transportation, apparatus, utilities, fuel, etc., necessary for the entire completion of this work and be responsible for the safe, proper and lawful construction, maintenance, and use of same; and he shall construct and/or perform in the best and most workmanlike manner all work shown on the Drawings and/or specified and everything properly incidental thereto or reasonable implied therefrom, and in accordance with the Contract Documents.

6. Bidding and Execution of the Work

a. The Owner may choose to bid separate components individually, and may self-perform portions of the Work. The bidder shall clearly identify the scope of work included in his bid, and, if selected for the Work shall coordinate his work fully with the work of the Owner and with other Contractors.

d. Wherever the term "Contractor" is used in the Specifications, it shall be understood to mean any Contractor dealing by Contract directly with the Owner. Each Contractor shall be responsible for and shall coordinate all work on the project.

e. The Contract shall be executed using the "Standard Form of Agreement Between Owner and Contractor", AIA Document A-101, 2007 edition, and the General Conditions of the Contract shall be AIA Document A0-201, 2007 edition, as modified through special and supplemental conditions included with the bid documents.

7. Subcontractors

a. A list of all proposed subcontractors shall be submitted to the Owner for review and approval before contract award.

8. Examination of Site

a. Prior to submitting a Proposal, each bidder shall examine the site and all conditions thereon, correlating same with the Bidding Documents. All Proposals will be presumed to include all such existing conditions as may affect any work on the project; and failure to familiarize himself with any such conditions will in no way relieve the successful bidder from the necessity of furnishing any materials or performing any work that may be required to complete the work in accordance with the drawings and specifications, without additional cost to the Owner.

9. Items Provided By Owner

Portions of the work, services, materials, equipment, etc. may be provided and installed by the Owner or under separate contract. The construction contractors shall provide access to the project for the other contractors and shall coordinate and cooperate with them in a timely manner for the best interest of the project.

10. Requirements for Signing Proposals.

a. All Proposals must be signed by a person or persons legally qualified to sign such documents. If they are signed by any person other than a Sole Owner, a Partner or the President or Vice President of a Corporation, the authority of the person to sign must accompany the Proposal. If the bidder is a Corporation, the Proposal shall be executed in the corporate name by the President or the Vice President and attested by the Secretary, and the seal of the Corporation shall be impressed thereon.

11. Minority Business Participation

a. In accordance with General Statute 143-128, it is the intent of Rockingham Community College to achieve a verifiable goal of ten percent (10%) participation by minority businesses in this construction project. All contractors and subcontractors shall cooperate and in good faith do all things legal, proper and reasonable to achieve this goal. A copy of the guidelines for recruitment and selection of minority businesses, and requisite forms, is attached to this document.

c. Each bidder shall submit Affidavit A (Listing Good Faith Efforts) or Affidavit B (Indicating Intent to Perform Contract with Own Workforce) with his bid.

d. The selected contractor(s) (“apparent lowest responsible, responsive bidder”) shall submit Affidavit C or Affidavit D to the Owner concurrent with executed Contract Form, Bonds and Insurance Forms.

GENERAL CONDITIONS

1. The General Conditions of the Contract, AIA Document A201-2007, are hereby (except as hereafter deleted, amended or modified) made a part of this Contract for Construction.

SPECIAL CONDITIONS

1. The following conditions modify, change, delete from or add to the General Conditions of the Contract. Where any Article of the General conditions is modified or any Paragraph, Subparagraph or Clause thereof is modified or deleted by these Supplementary Conditions, the unaltered provisions of that Article, Paragraph, Subparagraph or Clause shall remain in effect.
2. (Paragraph 9.3, "Applications for Payment") Modify subparagraph 9.3.1 as follows: "Provided that an Application for Payment is received by the Architect not later than the twenty-fifth (25th) day of a month, the Owner shall make payment to the Contractor not later that the twenty-fifth (25th) day of the following month. If an application is received by the Architect after the date fixed above, payment shall be made by the Owner not later than forty-five (45) days after the Architect receives the Application for Payment".
3. (Paragraph 3.2, "Review of Contract Documents and Field Conditions by Contractor") Add the following subparagraph:

"Before ordering any materials or proceeding with his Work, the Contractor and each of his subcontractors shall take all necessary measurements and be responsible for the correctness of same, and they shall verify all controlling dimensions shown on shop drawings at the job site. No extra charge or compensation will be allowed on account of differences between actual job dimensions indicated on Drawings (including Shop Drawings).
4. (Paragraph 3.12, "Shop Drawings, Product Data and Samples") Add the following: "The Contractor shall make any corrections required by the Architect and shall file with him two (2) corrected copies, when requested. Additional copies shall be furnished to other trades and subcontractors where necessary to coordinate their work. The Contractor shall keep at the project site a current set of shop drawings that bear the review stamp of the architect or engineer for each product requiring shop drawings."
5. (Paragraph 9.3, "Applications for Payment") Add the following: "Applications and Certificates for Payment shall be submitted using AIA Documents G-702 and G-703. A minimum of four (4) certified and notarized copies shall be submitted with each application. Application shall provide a Schedule of Values of the Work, broken down per each section of the Specifications. Where a section includes two or more major items of Work, they shall also be broken out separately. A Certification of Sales Tax Paid, on a form acceptable to the Owner, together with any certifications required for minority participation compliance, shall also be included with each application."
6. (Article 9.3., "Applications for Payment") Add the following to paragraph 9.3.2: "Material that is stored away from the site shall not be approved for payment unless special arrangements, suitable to the Owner, are made to establish the Owner's claim to the material in the event of a default."

(Article 13, "Miscellaneous Provisions") Add the following paragraphs:

"Performance and Labor and Material Payment Bonds: The Contractor shall provide performance and labor and material payment bonds, issued by a Surety authorized to do business in the State of North Carolina, covering the full value and cost of the project."

"Progress Meetings: The Contractor shall conduct regularly scheduled progress meetings at the job site. The meetings shall be held monthly, unless otherwise required, and shall be open for attendance by all subcontractors, the Owner, Architect, Engineers and others actively involved in current or future stages of the work."

"Signs. No other signs or advertisements will be allowed to be displayed without Owner approval."

"Operations and Maintenance Manuals: It shall be the responsibility of the Contractor to compile a manual of maintenance instructions for the project. The manual shall be bound in a loose-leaf fashion, and indexed, and shall contain a full list of subcontractors and materials suppliers and service agents, manufacturer's data, maintenance instructions and operation information for all equipment, and copies of all guarantees, warranties and bonds issued by manufacturers or suppliers of products incorporated into the project. Submit three copies to the Owner for review and approval prior to submitting final payment request."

"Contractor's Guarantee: In addition to the Warranty included in Paragraph 3.5, the Contractor shall guarantee all material, equipment and workmanship against defects of any description or failure during normal use from any cause. The length of guarantee shall be as included in the Specifications for the particular product or assembly, or, if not specified elsewhere, for the maximum length of time specified under the merchantability laws of the State of North Carolina, but, in any event, for a period of not less than 12 months from the date of Substantial Completion. The Performance Bond shall be so written as to cover this guarantee period.

"Criminal Background Checks. The Contractor shall conduct or arrange to have conducted, at its own expense, sexual offender registry checks on each of its employees, agents, ownership personnel, contract employees, subcontractors, materials suppliers or others who will engage in any service on or delivery of goods to school system property. The checks shall include, at a minimum, checks of the State Sex Offender and Public Protection Registration Program, the State Sexually Violent Predator Registration Program, and the National Sex Offender Registry. For the Contractor's convenience only, all of the required registry checks may be completed by accessing the United States Department of Justice Sex Offender Public Website at <http://www.nsopw.gov>. The Contractor shall provide certification that the registry checks were conducted on each of its contractual personnel providing services or delivering goods prior to commencement of such services or the delivery of such goods. The Contractor shall conduct a current initial check of the registries not more than 30 days prior to the start of Work. In addition, the Contractor agrees to conduct the registry checks and provide a supplemental certification before any additional contractual personnel are used to deliver goods or provide services pursuant to this Project. The Contractor further agrees to conduct annual registry checks of all contractual personnel and provide annual certifications at each Contract anniversary date. The Contractor shall not assign any individual to deliver goods or provide services for this Project if said individual appears on any listed registries. The Contractor agrees that it will maintain all records and documents necessary to demonstrate that it has conducted a thorough check of the registries as to each contractual person, and agrees to provide such records and documents upon school system request. The Contractor specifically acknowledges that the school system retains the right to audit these records to ensure compliance with this section at any time, at the school system's sole discretion. The Owner reserves the right to prohibit any contractual personnel of the Contractor from delivering goods or providing services relative to this Project if the Owner determines, in its sole discretion, that such contractual personnel may pose a threat to the safety or well-being of students, school personnel or others. Failure to comply with the terms of this provision shall be deemed a material breach of the Agreement. "

SECTION 000600 - MWBE CONTRACT PROVISIONS (CONSTRUCTION)

APPLICATION:

General Statute 143-128.2 establishes a goal of ten percent (10%) minority business participation in public projects. The document *Guidelines for Recruitment and Selection of Minority Businesses for Participation in State Construction Contracts* and its Affidavits and Appendix E are hereby made a part of this contract and its provisions are a requirement of this contract.

MBE SUBCONTRACT GOALS:

The goals for participation of Minority firms as subcontractors on this project have been set at 10%. Bidders are required to meet these goals or to make good faith efforts to comply with these goals.

The Bidder shall provide, with the bid, documented proof of compliance with the 10% goal in the form of "Identification of Minority Business Participation", identifying minority subcontractors, vendors, suppliers or providers of professional services, in work types and quantities sufficient to total 10% or more of the total construction contract;

OR

Provide, with the bid, documented proof in the form of "Affidavit A - Listing of Good Faith Efforts", that requirements for good faith efforts have been met or exceeded;

OR

Provide, with the bid, "Affidavit B- Intent to Perform Contract with Own Workforce", and upon request, information sufficient for the Owner to determine that the Bidder does not customarily subcontract work on projects of this type.

Failure to provide this evidence may result in rejection of the bid and award to the next low bidder.

MINIMUM COMPLIANCE REQUIREMENTS:

Upon being named apparent low bidder, the Bidder shall provide "Affidavit C – Portion of the Work to be Performed by Minority Firms" (for bidders complying with the 10% goal) or "Affidavit D – Good Faith Efforts" (for bidders not complying with the 10% goal), complete with a description of the scope of services and dollar value from each MBE firm proposed for use in this contract. For bidders filing Affidavit D, documentation of good faith efforts as outlined in the affidavit shall be attached thereto. Failure to provide the documentation as listed in these provisions may result in rejection of the bid and award to the next lowest responsible and responsive bidder. The Owner reserves the right to waive any irregularities in MBE documentation if they can be resolved prior to award of the contract, and the Owner finds it to be in the best interest to do so and award the contract.

Identification of HUB Certified/ Minority Business Participation

I, _____,
(Name of Bidder)

do hereby certify that on this project, we will use the following HUB Certified/ minority business as construction subcontractors, vendors, suppliers or providers of professional services.

Firm Name, Address and Phone #	Work Type	*Minority Category	**HUB Certified (Y/N)

*Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

**** HUB Certification with the state HUB Office required to be counted toward state participation goals.**

The total value of minority business contracting will be (\$)_____.

State of North Carolina AFFIDAVIT A – Listing of Good Faith Efforts

County of _____

(Name of Bidder)

Affidavit of _____

I have made a good faith effort to comply under the following areas checked:

Bidders must earn at least 50 points from the good faith efforts listed for their bid to be considered responsive. (1 NC Administrative Code 30 I.0101)

- 1 – (10 pts)** Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, and notified them of the nature and scope of the work to be performed.
- 2 --(10 pts)** Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them.
- 3 – (15 pts)** Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- 4 – (10 pts)** Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- 5 – (10 pts)** Attended prebid meetings scheduled by the public owner.
- 6 – (20 pts)** Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- 7 – (15 pts)** Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- 8 – (25 pts)** Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- 9 – (20 pts)** Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- 10 - (20 pts)** Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

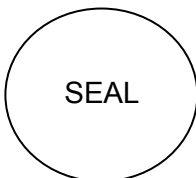
The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with GS143-128.2(d) Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

State of North Carolina --AFFIDAVIT B-- Intent to Perform Contract with Own Workforce.

County of _____

Affidavit of _____

(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for the _____ contract.

(Name of Project)

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and

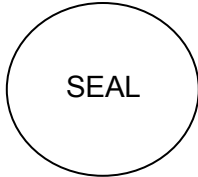
The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement. The Bidder agrees to make a Good Faith Effort to utilize minority suppliers where possible.

The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20__

Notary Public _____

My commission expires _____

State of North Carolina - AFFIDAVIT C - Portion of the Work to be Performed by HUB Certified/Minority Businesses

County of _____

(Note this form is to be submitted only by the apparent lowest responsible, responsive bidder.)

If the portion of the work to be executed by HUB certified/minority businesses as defined in GS143-128.2(g) and 128.4(a),(b),(e) is equal to or greater than 10% of the bidders total contract price, then the bidder must complete this affidavit.
 This affidavit shall be provided by the apparent lowest responsible, responsive bidder within **72 hours** after notification of being low bidder.

Affidavit of _____ I do hereby certify that on the _____
 (Name of Bidder)

_____ (Project Name)
 Project ID# _____ Amount of Bid \$ _____

I will expend a minimum of _____% of the total dollar amount of the contract with minority business enterprises. Minority businesses will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below. Attach additional sheets if required

Name and Phone Number	*Minority Category	**HUB Certified Y/N	Work Description	Dollar Value

*Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

**** HUB Certification with the state HUB Office required to be counted toward state participation goals.**

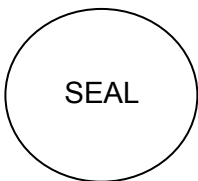
Pursuant to GS143-128.2(d), the undersigned will enter into a formal agreement with Minority Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

State of North Carolina AFFIDAVIT D – Good Faith Efforts

County of _____

(Note this form is to be submitted only by the apparent lowest responsible, responsive bidder.)

If the goal of 10% participation by HUB Certified/ minority business **is not** achieved, the Bidder shall provide the following documentation to the Owner of his good faith efforts:

Affidavit of _____ I do hereby certify that on the _____
 (Name of Bidder)

_____ (Project Name)
 Project ID# _____ Amount of Bid \$ _____

I will expend a minimum of _____% of the total dollar amount of the contract with HUB certified/ minority business enterprises. Minority businesses will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below. (Attach additional sheets if required)

Name and Phone Number	*Minority Category	**HUB Certified Y/N	Work Description	Dollar Value

*Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

**** HUB Certification with the state HUB Office required to be counted toward state participation goals.**

Examples of documentation that may be required to demonstrate the Bidder's good faith efforts to meet the goals set forth in these provisions include, but are not necessarily limited to, the following:

- A. Copies of solicitations for quotes to at least three (3) minority business firms from the source list provided by the State for each subcontract to be let under this contract (if 3 or more firms are shown on the source list). Each solicitation shall contain a specific description of the work to be subcontracted, location where bid documents can be reviewed, representative of the Prime Bidder to contact, and location, date and time when quotes must be received.
- B. Copies of quotes or responses received from each firm responding to the solicitation.
- C. A telephone log of follow-up calls to each firm sent a solicitation.
- D. For subcontracts where a minority business firm is not considered the lowest responsible sub-bidder, copies of quotes received from all firms submitting quotes for that particular subcontract.
- E. Documentation of any contacts or correspondence to minority business, community, or contractor organizations in an attempt to meet the goal.
- F. Copy of pre-bid roster
- G. Letter documenting efforts to provide assistance in obtaining required bonding or insurance for minority business.
- H. Letter detailing reasons for rejection of minority business due to lack of qualification.
- I. Letter documenting proposed assistance offered to minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letter of credit, including waiving credit that is ordinarily required.

Failure to provide the documentation as listed in these provisions may result in rejection of the bid and award to the next lowest responsible and responsive bidder.

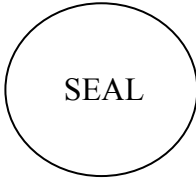
Pursuant to GS143-128.2(d), the undersigned will enter into a formal agreement with Minority Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

IRAN DIVESTMENT ACT CERTIFICATION REQUIRED BY N.C.G.S. 143C-6A-5(a)

N.C.G.S. 143C-6A-5(a) requires certification relative to Iran divestment for bids or contracts with the State of North Carolina, a North Carolina local government, or any other political subdivision of the State of North Carolina. The certification is required at the following times:

- When a bid is submitted
- When a contract is entered into (if the certification was not already made when the vendor made its bid)
- When a contract is renewed or assigned

N.C.G.S. 143C-6A-5(b) requires that contractors with the State, a North Carolina local government, or any other political subdivision of the State of North Carolina must not utilize any subcontractor found on the State Treasurer’s Final Divestment List.

The State Treasurer’s Final Divestment List can be found on the State Treasurer’s web address www.nctreasurer.com/Iran and will be updated every 180 days.

As of the date listed below, the vendor, bidder, or proposer named herein is not listed on the Final Divestment List created by the North Carolina State Treasurer pursuant to N.C.G.S. 143-6A-4.

The undersigned hereby certifies that he or she is authorized by the vendor, bidder, or proposer listed below to make the foregoing statement.

NAME OF VENDOR, BIDDER, OR PROPOSER

DATE

Signature _____

Printed Name _____

Title _____

E-VERIFY AFFIDAVIT

State of North Carolina – Rockingham Community College

I, _____ (the individual attesting below), being duly authorized by and on behalf of _____ (the entity bidding on the Project, hereinafter “Employer”), after first being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS 64-24(5).
2. Employer understands that employers must use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS 64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State (mark Yes or No).

YES _____ or NO _____

4. Employer’s subcontractors comply with E-Verify, and if Employer is winning bidder on this project, Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This _____ day of _____, 2018.

The undersigned hereby certifies that he or she is authorized by the vendor, bidder, or proposer listed below to make the foregoing statement.

Signature _____

Printed Name _____

Title _____

State of North Carolina, Rockingham County

Signed and sworn to (or affirmed) before me

This the ____ day of _____, 2018.

My Commission Expires:

Notary Public

(Affix Official Notarial Seal)

FORM OF PROPOSAL

Proposal for Single Prime Contract for:

PROJECT: **Site Signage**
Rockingham Community College
Wentworth, North Carolina 27375
(Architect's Project No. 18005)

BID DATE: July 12, 2018 at 2:00 p.m.

BID LOCATION: Offices of the Owner
Rockingham Community College
Administration Building
215 Wrenn Memorial Road
Post Office Box 38
Wentworth, North Carolina 27375

PROPOSAL TO: Rockingham Community College

FROM: _____
(Name of Bidder)

The undersigned, as bidder, hereby declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the Drawings and Specifications for the work and all Contract Documents relative thereto, and has read all special provisions furnished prior to the opening of the bids; that he has satisfied himself relative to the work to be performed.

The bidder proposes and agrees, if this Proposal is accepted, to contract with the Owner in the form of contract specified, to furnish all necessary equipment, materials, machinery, tools, apparatus, services, means of transportation and labor necessary to complete the work in full and complete accordance with the Drawings, Specifications, and Contract Documents, and to the full and entire satisfaction of the Owner, with a definite understanding that no money will be allowed for extra work except as set forth in the Contract Documents, for the sum of:

TOTAL PROJECT BID (GENERAL CONTRACT)

_____ Dollars (\$ _____)

UNIT PRICES

The bidder shall include the quantities of the following signs as noted on the Drawings as part of the Total Project Bid. Actual quantities of these signs may be modified (increased or decreased) prior to final order placement, with costs adjusted based on the following unit prices:

FACULTY / STAFF PARKING SIGN

_____ Dollars (\$ _____)

VISITORS PARKING SIGN

_____ Dollars (\$ _____)

The Bidder acknowledges that any applicable/specified allowances are included in the foregoing Base Bid(s).

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The Bidder proposes and hereby agrees to commence work under this Contract within 7 days after award.

The following Addenda were received:

Addendum No. ____ Date ____ Addendum No. ____ Date ____ Addendum No. ____ Date ____

If notified of the acceptance of the Proposal within 45 days of the time set for the opening of bids, the undersigned agrees to execute a Contract for the Work using the American Institute of Architects' Standard Form of Agreement.

The undersigned further agrees that if selected to participate in this project, he shall execute the said Contract furnish Performance and Labor and Material Payment Bonds within 10 consecutive calendar days after written notice being given of the award of the Contract. Bid security accompanying this bid shall be paid into the funds of the Owner's account, as liquidated damages, should the bidder fail to so execute; otherwise, the bid security accompanying this Proposal shall be returned to the undersigned.

Acknowledge with an "X":

- Any allowances applicable to this Contract have been included in this Proposal.
- Required affidavit(s) relative to minority business participation and Iran Disvestment have been attached to this Proposal

Respectfully submitted this ____ day of _____, 2018.

(Name of firm or corporation making bid)

By _____ (Signature and Title)

CORPORATE SEAL

Attested by _____ (Secretary of Corp.)

Address _____ Zip Code _____

License Number _ Tele. No. _____ Fax No. _____ e-Mail Address _____

*** End of Form of Proposal ***

SECTION 011000 - SUMMARY

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes the following:
1. Work covered by the Contract Documents.
 2. Use of premises.
 3. Owner's occupancy requirements.

1.2 WORK COVERED BY CONTRACT DOCUMENTS

- A. Project Identification:
1. Site Signage, Rockingham Community College, 215 Wren Memorial Road, Wentworth, North Carolina.
- B. Owner: Rockingham Community College, PO Box 38, Wentworth, North Carolina 27375.
1. Owner's Representative: Dr. Tony Gunn.
- C. Architect: Alley, Williams, Carmen & King, Inc., 740 Chapel Hill Road, PO Box 1179, Burlington, North Carolina 27216.
- D. The Work consists of the following:
1. The Work consists of exterior signage on the Rockingham Community College campus and all other work as described on the drawings and herein specified. Work shall include removal and disposal of existing site signs (and sign footings) for signs replaced as part of this project; provision of new signs, including concrete footings, posts and framing, signage panels, and all lettering and graphics as shown and specified. Where applicable, signage shall comply with North Carolina Building Code and Accessibility Code Requirements..
- E. This Project will be constructed under a single prime lump sum contract. The "Total Bid Amount" shall include all of the Work shown on the drawings and/or specified, and as required to complete the Work as described above.
1. The Owner reserves the right to eliminate specific bid items or portions of the Work from the contract scope as needed.

1.3 USE OF PREMISES

- A. General: Contractor shall have use of premises for construction operations as indicated on Drawings.
- B. Use of Site: Limit use of premises to work in areas indicated.
 - 1. Coordinate noise-generating activities to avoid disturbances during critical times, including times of church services on adjoining site.
 - 2. All Contractor and Subcontractor personnel shall be appropriately dressed at all times. Workers may not go shirtless, and may not wear attire containing obscene, vulgar or derogatory text or graphics.

1.4 OWNER'S OCCUPANCY REQUIREMENTS

- A. Owner reserves the right to utilize completed areas of work, before Substantial Completion, provided such occupancy does not interfere with completion of the Work. Such utilization shall not constitute acceptance of the total Work.
 - 1. Architect/Engineer will prepare a Certificate of Substantial Completion for the Work before Owner occupancy.
 - 2. On occupancy, Owner will assume responsibility for maintenance of the Work.

1.5 SPECIFICATION FORMATS AND CONVENTIONS

- A. Specification Format: The Specifications are organized into Divisions and Sections using the CSI/CSC's "MasterFormat" numbering system.
 - 1. Division 01: Sections in Division 01 govern the execution of the Work of all Sections in the Specifications.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

SECTION 101400 - SIGNAGE

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes the following:
 - 1. Panel signs.
 - 2. Illuminated panel signs.

1.2 DEFINITIONS

- A. ADA-ABA Accessibility Guidelines: U.S. Architectural & Transportation Barriers Compliance Board's "Americans with Disabilities Act (ADA) Accessibility Guidelines for Buildings and Facilities; Architectural Barriers Act (ABA) Accessibility Guidelines."

1.3 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Shop Drawings: Show fabrication and installation details for signs.
 - 1. Show sign mounting heights, locations of supplementary supports to be provided by others, and accessories.
 - 2. Provide message list, typestyles, graphic elements, including tactile characters and Braille, and layout for each sign.
 - 3. Wiring Diagrams: Power, signal, and control wiring.
- C. Samples: For each sign type and for each color and texture required.

1.4 QUALITY ASSURANCE

- A. Regulatory Requirements: Comply with applicable provisions in ADA-ABA Accessibility Guidelines and ICC/ANSI A117.1.
- B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. .

- B. Aluminum Sheet and Plate: ASTM B 209 (ASTM B 209M), alloy and temper recommended by aluminum producer and finisher for type of use and finish indicated, and with at least the strength and durability properties of Alloy 5005-H32.
- C. Aluminum Extrusions: ASTM B 221 (ASTM B 221M), alloy and temper recommended by aluminum producer and finisher for type of use and finish indicated, and with at least the strength and durability properties of Alloy 6063-T5.
- D. Steel:
 - 1. Steel Sheet: electrolytic zinc-coated, ASTM A 591/A 591M, with steel sheet substrate complying with ASTM A 1008/A 1008M, commercial steel, exposed.
 - 2. Stainless-Steel Sheet: ASTM A 240/A 240M or ASTM A 666, Type 304, stretcher-leveled standard of flatness.
 - 3. Steel Members Fabricated from Plate or Bar Stock: ASTM A 529/A 529M or ASTM A 572/A 572M, 42,000-psi minimum yield strength.
 - 4. For steel exposed to view on completion, provide materials having flat, smooth surfaces without blemishes. Do not use materials whose surfaces exhibit pitting, seam marks, roller marks, rolled trade names, or roughness.
- E. Fiberglass Sheet: Molded, seamless, thermosetting, glass-fiber-reinforced polyester panels with a minimum tensile strength of 15,000 psi when tested according to ASTM D 638 and with a minimum flexural strength of 30,000 psi when tested according to ASTM D 790.
- F. Acrylic Sheet: ASTM D 4802, Category A-1 (cell-cast sheet), Type UVA (UV absorbing).
- G. Polycarbonate Sheet: Of thickness indicated, manufactured by extrusion process, coated on both surfaces with abrasion-resistant coating:
 - 1. Impact Resistance: 16 ft-lbf/in. per ASTM D 256, Method A.
 - 2. Tensile Strength: 9000 lbf/sq. in. per ASTM D 638.
 - 3. Flexural Modulus of Elasticity: 340,000 lbf/sq. in. per ASTM D 790.
 - 4. Heat Deflection: 265 deg F at 264 lbf/sq. in. per ASTM D 648.
 - 5. Abrasion Resistance: 1.5 percent maximum haze increase for 100 revolutions of a Taber abraser with a load of 500 g per ASTM D 1044.
- H. Applied Vinyl: Die-cut characters from vinyl film of nominal thickness of 3 mils (0.076 mm) with pressure-sensitive adhesive backing, suitable for exterior applications.

2.2 PANEL SIGNS

- A. Basis-of-Design Product: Subject to compliance with requirements, provide the product indicated in Specifications below or a comparable product by one of the following:
 - 1. Howard Industries, 6400 Howard Drive, Fairview PA 16415 (*EZ Change Wordbar System*) for the following signs: A4, A7, A8, A9, A16, A26 (both faces), A27 (both faces) and A33.
 - 2. Accessible parking and other regulatory signs shall comply with North Carolina code requirements.

- B. Exterior Panel Signs: Provide smooth sign panel surfaces constructed to remain flat under installed conditions within a tolerance of plus or minus 1/16 inch (1.5 mm) measured diagonally from corner to corner, complying with the following requirements:
1. Aluminum Sheet: 0.080 inch (2.03 mm) thick.
 2. Laminated, Aluminum Faced Sheet: 0.020-inch- (0.51-mm-) thick aluminum sheet laminated to each side of 0.394-inch- (10.0-mm-) thick, acrylic backing with painted edges.
 3. Acrylic Sheet: 0.080 inch (2.03 mm) thick.
 4. Fiberglass Sheet: 0.125-inch- (3.18-mm-) thick sheet.
 5. Edge Condition: Beveled.
 6. Corner Condition: Square.
 7. Mounting: Framed.
 - a. Manufacturer's standard anchors for substrates encountered
 8. Colors: Panel signs and graphics shall match colors and designs shown in Rockingham Community College's standard branding package. The vendor will be provided a copy of this standard package, which contains design and color information.
- C. Laminated Exterior Signs: Solid phenolic panel core with graphic image covered with thermosetting resin face layer.
1. Surface Finish: Mat, UV resistant, outdoor.
 2. Edge Condition: Beveled.
 3. Corner Condition: Square.
 4. Thickness: 1/4 inch (6 mm).
- D. Brackets: Fabricate brackets and fittings for bracket-mounted signs from extruded aluminum to suit panel sign construction and mounting conditions indicated. Factory paint brackets in color matching background color of panel sign.
- E. Panel Sign Frames:
1. Extruded-Aluminum Frames: Mitered with concealed anchors and welded.
 - a. Color: As noted on drawings, or if not so noted, as selected by Architect from manufacturer's full range.
 - b. Depth: As indicated on drawings.
 - c. Profile: Square.
 - d. Corner Condition: Square.
 2. Metal Frames:
 - a. Steel Sheet: Painted, not less than 0.050 inch (1.27 mm) thick for face and 0.031 inch (0.78 mm) thick for returns.
 - 1) Color: As noted on drawings, or if not so noted, as selected by Architect from manufacturer's full range.
 - b. Corner Condition: Rounded to radius indicated.
- F. Engraved Copy: Machine engrave letters, numbers, symbols, and other graphic devices into panel sign on face indicated to produce precisely formed copy, incised to uniform depth.

1. Engraved Plastic Laminate: Engrave through exposed face ply of plastic-laminate sheet to expose contrasting core ply.
 2. Engraved Metal: Fill engraved copy with enamel.
 3. Engraved Opaque Acrylic Sheet: Fill engraved copy with enamel.
 4. Face-Engraved Clear Acrylic Sheet: Fill engraved copy with enamel. Apply opaque background color coating to back face of acrylic sheet.
- G. Subsurface Copy: Apply minimum 4-mil- (0.10-mm-) thick vinyl copy to back face of clear acrylic sheet forming panel face to produce precisely formed opaque image. Image shall be free of rough edges.
- H. Subsurface Engraved Acrylic Sheet: Reverse-engage back face of clear acrylic sheet. Fill resulting copy with enamel. Apply opaque background color coating over enamel-filled copy.
- I. Applied Vinyl: Die-cut characters from vinyl film of nominal thickness of 3 mils (0.076 mm) with pressure-sensitive adhesive backing. Apply copy to exposed face of panel sign surfaces.
1. Panel Material: [Opaque acrylic sheet] [Clear acrylic sheet with opaque color coating, subsurface applied].
- J. Colored Coatings for Acrylic Sheet: For copy, background and frame colors, provide colored coatings, including inks, dyes, and paints, that are recommended by acrylic manufacturers for optimum adherence to acrylic surface and are UV and water resistant for five years for application intended.
1. Color: As noted on drawings, or if not so noted, as selected by Architect from manufacturer's full range. Colors and graphics shall utilize Rockingham Community College's standard branding package, a copy of which will be provided by the College to the selected vendor.

2.3 ACCESSORIES

- A. Anchors and Inserts: Provide nonferrous-metal or hot-dip galvanized anchors and inserts for exterior installations and elsewhere as required for corrosion resistance. Use toothed steel or lead expansion-bolt devices for drilled-in-place anchors. Furnish inserts, as required, to be set into concrete or masonry work.

2.4 FABRICATION

- A. General: Provide manufacturer's standard signs of configurations indicated.
1. Welded Connections: Comply with AWS standards for recommended practices in shop welding. Provide welds behind finished surfaces without distortion or discoloration of exposed side. Clean exposed welded surfaces of welding flux and dress exposed and contact surfaces.
 2. Mill joints to tight, hairline fit. Form joints exposed to weather to exclude water penetration.
 3. Conceal fasteners if possible; otherwise, locate fasteners where they will be inconspicuous.

2.5 ALUMINUM FINISHES

- A. Baked-Enamel Finish: AA-C12C42R1x (Chemical Finish: cleaned with inhibited chemicals; Chemical Finish: acid-chromate-fluoride-phosphate conversion coating; Organic Coating: as specified below). Apply baked enamel complying with paint manufacturer's written instructions for cleaning, conversion coating, and painting.
 - 1. Organic Coating: Thermosetting, modified-acrylic enamel primer/topcoat system complying with AAMA 2603 except with a minimum dry film thickness of 1.5 mils (0.04 mm), medium gloss.

2.6 STEEL FINISHES

- A. Surface Preparation: Remove mill scale and rust, if present, from uncoated steel, complying with SSPC-SP 5/NACE No. 1, "White Metal Blast Cleaning," or SSPC-SP 8, "Pickling."
- B. Baked-Enamel Finish: Immediately after cleaning and pretreating, apply manufacturer's standard two-coat, baked-enamel finish consisting of prime coat and thermosetting topcoat. Comply with paint manufacturer's written instructions for applying and baking to achieve a minimum dry film thickness of 2 mils (0.05 mm).

2.7 STAINLESS-STEEL FINISHES

- A. Remove tool and die marks and stretch lines or blend into finish. Grind and polish surfaces to produce uniform, directionally textured, polished finish indicated, free of cross scratches. Run grain with long dimension of each piece.
- B. Directional Satin Finish: No. 4 finish.
- C. When polishing is completed, passivate and rinse surfaces. Remove embedded foreign matter and leave surfaces chemically clean.

2.8 ACRYLIC SHEET FINISHES

- A. Colored Coatings for Acrylic Sheet: For copy, background and frame colors, provide colored coatings, including inks, dyes, and paints, that are recommended by acrylic manufacturers for optimum adherence to acrylic surface and that are UV and water resistant for five years for application intended.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Locate signs and accessories where indicated, using mounting methods of types described and complying with manufacturer's written instructions.

1. Install signs level, plumb, and at heights indicated, with sign surfaces free of distortion and other defects in appearance.

END OF SECTION 101400