



Statewide Term Contract 405H – Aviation Fuels

Bid Number	201801044
Contract Name	Aviation Fuels
Effective Dates	January 1, 2019 through December 31, 2024
Awarded Vendor(s) and Contact(s)	Campbell Oil Company Tori Martin (800) 227-6026 (910) 862-8036 Fax
Contract Covers	This contract covers the state’s normal requirements for Aviation (AV) Gasoline and Jet A Fuel in transport and tankwagon quantities.
Mandatory Contract	This is a mandatory Statewide Term Contract for state agencies, departments, institutions, universities and community colleges, unless exempted by North Carolina General Statute. Non-mandatory entities, including schools and local government, may use this contract if allowed by general statute.
Minimum Order	<p>Transport Quantities: 6,000 Gallons Minimum Order</p> <p>Tankwagon Quantities: 500 Gallons Minimum to 5,999 Maximum Order</p> <p>Transportation charges will apply to orders less than 500 gallons. The charges will be prepaid and added to the invoice. Agencies are authorized to purchase from available sources for orders less than 500 gallons.</p> <p>View Pricing Information (updated weekly)</p>
Shipping and Delivery (FOB-Destination)	<p>Vendors shall make deliveries within two (2) days after a receipt of a purchase order. Deliveries can be made Sunday through Saturday only from the hours of 8:00 AM to 4:00 PM, unless an emergency warrants otherwise.</p> <p>A single/dual meter slip shall accompany each delivery based on fuel type.</p> <p>Stopping in transit for partial unloading shall be charged a maximum fee of \$30.00 for each stop. The agency shall designate the required number of stops.</p>
Fees	<p>Superfund Charge: “Superfund Charges” are not to be included in the price, but should be listed on the invoice as a separate line item.</p> <p>Fuel Surcharges: Surcharges are not allowed.</p> <p>Additional Fees: There are additional fees that the vendor can pass along; they include the LUST fee, the NORA fee and the Oil Spill Liability Trust Fund. Any fee shall be itemized separately on an invoice.</p>
Taxes	<p>Taxes shall not be included in fuel prices unless applicable.</p> <ol style="list-style-type: none"> Federal

Generally, states and political subdivisions are exempt from excise and transportation tax. Exemption is claimed under Chapter 32 of the Internal Revenue Code. Appropriate exemption certificates will be executed by the using agencies upon contractor's submittal of the same.

2. **Other**

Any tax will be provided as a line item on an invoice. Prices shall not include:

- Sales Tax
- Import Tax
- Personal Property Tax
- Inspection Tax
- State Road Use Tax
- State Sales or Use Tax

Order Placement	<p>Orders may be placed through:</p> <ol style="list-style-type: none"> 1. E-Procurement 2. If not an E-Procurement user, purchase fuel by completing the following steps: <ol style="list-style-type: none"> a) Review the Awarded Vendor(s) and Contact(s) section above to select a vendor b) Select the View Pricing Information link under the Minimum Order section above to obtain the updated weekly fuel prices c) Using the vendor and pricing information, please contact the selected vendor via phone or fax to place your purchase order
Loaded into E-Procurement	Ordering Instructions Catalogs are loaded into E-Procurement .
E-Procurement Help Desk	(888) 211-7440
Contract Manager	<p>Austin Kiziah (984) 236-0237</p> <p>Contact the awarded vendors if you have questions regarding goods/services/prices for this contract.</p>
Contract Addenda	1/3/2019: Ordering Instruction Catalogs Loaded.
	7/6/2020: Contract Administrator Changed to Steve Hussey.
	9/10/2021: Contract Extension to December 31, 2022.
	8/29/2022: Contract Extension to December 31, 2023.
	3/17/2023: Contract administrator Changed to Contract Manager Kayla Glenn
	4/17/2023: Contract Manager updated to Pamela Case

4/21/2023:	Contract Manager updated to Kayla Glenn
8/21/2023:	Contract Manager changed to Melissa Pressley
11/27/2023:	Contract Manager updated to Austin Kiziah.
12/12/2023:	Contract extension to April 30, 2024.
4/30/2024:	Contract extension to August 30, 2024
8/30/2024:	Contract Extension to October 30, 2024
10/30/2024:	Contract Extension to December 31, 2024