



# Statewide Term Contract 405A – Propane

<b>Bid Number</b>	201401551
<b>Contract Name</b>	Propane
<b>Effective Dates</b>	June 2, 2015 to February 28, 2025
<b>Vendor Contact Information</b>	<ol style="list-style-type: none"> <li>1. <b>AmeriGas Propane LP</b> – (610) 768-7608  <a href="#">Andrew Fedynyshyn</a>  <b>Emergency Response</b>            Normal Business: 4 Hours – After Hours: 6 Hours            Emergency Call Center – (888) 528-9475 Option 1</li> <li>2. <b>Charles Tart Propane Inc.</b> – (910) 892-0111 – (910) 892-0115 Fax  <a href="#">Charles Tart</a>  <b>Emergency Response</b>            Normal Business: 45 Minutes – After Hours: 1 Hour</li> <li>3. <b>Cherry Energy</b> – (252) 523-3874 – (877) 292-1870 Fax  <a href="#">Jason Cherry</a> <a href="#">Jay Cherry</a>  <b>Emergency Response</b>            Normal Business: 2 Hours – After Hours: 2 Hours</li> <li>4. <b>Ferrellgas</b> – (913) 661-1540 – (913) 661-1517 Fax  <a href="#">Bailee Matthews</a> <a href="#">Maggie Latterman</a>  <b>Emergency Response</b>            Normal Business: 24 Hours – After Hours: 48 Hours            National Accounts – (866) 708-8209</li> <li>5. <b>Jernigan Oil Company, Inc.</b> – (888) 384-2131 – (252) 332-7611 Fax  <a href="#">Michael Harrell</a>  <b>Emergency Response</b>            Normal Business: 1 Hour – After Hours: 2 Hours</li> <li>6. <b>Superior Plus Propane</b> – (910) 374-0762  <a href="#">Gregory Lane</a>  <b>Emergency Response</b>            Normal Business: 1 Hour – After Hours: 2 Hours            Bryan Auman – (910) 695-1804 – (910) 315-4191 Cell</li> <li>7. <b>Suburban Propane</b> – (540) 387-2540 Ext 14 or (800) 776-7263 – (941) 753-0503 Fax  <a href="#">Brent Hutson</a>  <b>Emergency Response</b>            Normal Business: 1 Hour – After Hours: 2 Hours</li> <li>8. <b>Superior Plus Propane.</b> – (910) 374-0762  <a href="#">Gregory Lane</a>  <b>Emergency Response</b>            Normal Business: 1 Hour – After Hours: 2 Hours            Tommy White – (252) 823-5126 – (252) 544-1544 Cell</li> <li>9. <b>Superior Plus Propane</b>– (910) 374-0762  <a href="#">Gregory Lane</a>  <b>Emergency Response</b>            Normal Business: 1 Hour – After Hours: 2 Hours            Tim Jenkins – (704) 694-2225 – (704) 690-5812 Cell</li> </ol>

<b>Contract Covers</b>	<ol style="list-style-type: none"> <li>1. Propane in Tankwagon and Transport Quantities</li> <li>2. Equipment Installation, Repairs &amp; Service</li> <li>3. Repair Service Charges On State-Owned Tanks</li> </ol>
<b>County Award Distribution</b>	<p>Click on the following links for the Vendor that services your county for each fuel and delivery type:</p> <p style="padding-left: 40px;"> <a href="#">Transport</a>  <a href="#">Tankwagon</a> </p>
<b>Contract Type</b>	<p>This is a mandatory Statewide Term Contract for state agencies, departments, institutions, universities and community colleges - unless exempted by North Carolina General Statute. Additionally, non-mandatory entities including schools and local governments that are allowed by general statute may use this contract.</p>
<b>Minimum Order</b>	<p><b>Transport Quantities: 9,000 Gallons Minimum Order</b>  <b>Tankwagon Quantities: 100 Gallons Minimum to 8,999 Maximum Order</b></p> <p>Transportation charges will apply to orders less than 100 gallons, the charges will be prepaid and added to the invoice. Agencies are authorized to purchase from available sources for orders less than 100 gallons.</p> <p><a href="#">View Pricing Information</a> <i>(updated weekly)</i></p>
<b>Order Placement</b>	<p><b>Orders may be placed through:</b></p> <ol style="list-style-type: none"> <li>1. <a href="#">eProcurement</a></li> <li>2. Non eProcurement Users can purchase fuel by completing the following steps: <ul style="list-style-type: none"> <li>• Review the <b>Vendor Contact Information section</b> above to select a Vendor on the 405A- Propane Contract</li> <li>• Select the <b>View Pricing Information link</b> under the <b>Minimum Order section</b> above to obtain the updated weekly fuel prices</li> <li>• Using the Vendor and pricing information, please contact the selected Vendor via <b>phone</b> or <b>fax</b> to place your purchase order</li> </ul> </li> </ol> <p><b>Vendors</b></p> <ol style="list-style-type: none"> <li>1. <b>AmeriGas Propane LP</b> <ol style="list-style-type: none"> <li>a. <a href="#">Ordering Locations</a></li> <li>b. Service <ul style="list-style-type: none"> <li>• <a href="#">Carolyn Robinson</a> – (888) 528-9475</li> <li>• <a href="#">Darletta Kelly</a> – (888) 528-9475 Ext 13141</li> <li>• <a href="#">Courtney Karkoska</a> – (888) 528-9475 Ext 13131</li> </ul> </li> </ol> </li> <li>2. <b>Charles Tart Propane Inc.</b> <ol style="list-style-type: none"> <li>a. Ordering <ul style="list-style-type: none"> <li>• <a href="#">Charles Tart</a> – (910) 892-0111</li> </ul> </li> <li>b. Service <ul style="list-style-type: none"> <li>• Tony Bunnell – (910) 892-0111</li> </ul> </li> </ol> </li> <li>3. <b>Cherry Energy</b> <ol style="list-style-type: none"> <li>a. Ordering &amp; Service <ul style="list-style-type: none"> <li>• <a href="#">Jason Cherry</a> – (252) 523-3874</li> </ul> </li> </ol> </li> <li>4. <b>Ferrellgas</b> <ol style="list-style-type: none"> <li>a. Ordering &amp; Service <ul style="list-style-type: none"> <li>• <a href="#">Howard Davis</a> – (517) 404-0719</li> <li>• <a href="#">Josh Powell</a> – (336) 659-6751</li> <li>• <a href="#">Will Rudich</a> – (800) 829-0082</li> </ul> </li> </ol> </li> </ol>

- [Kevin Tobolski](#) – (706) 864-6151
5. **Jernigan Oil Company, Inc.**
    - a. Ordering & Service
      - [Michael Harrell](#) – (252) 332-2131 or (888) 384-2131
      - [Miles Harrell](#) – (252) 332-2131 or (888) 384-2131
  6. **Superior Plus Propane**
    - a. Ordering & Service
      - [Jane Thomas](#) – (910) 695-1804 or (910) 783-4053 Cell
      - [Melanie Keith](#) – (864) 583-8111 x 116
    - b. Service
      - [Bryan Auman](#) – (910) 695-1804 or (910) 315-4191 Cell
      - [Steve Carrico](#) – (910) 695-1804 or (910) 783-4247 Cell
  7. **Suburban Propane**
    - a. Ordering & Service
      - [bhutson@suburbanpropane.com](mailto:bhutson@suburbanpropane.com) – (800) 776-7263
      - [Robby McKim](#) – (828) 835-9798
  8. **Superior Plus Propane**
    - a. Ordering & Service
      - [Tommy White](#) – (252) 823-5126 – (252) 544-1544 Cell
      - [Michael Glover](#) – (252) 237-0137– (252) 289-0962 Cell
      - [Melanie Keith](#) – (864) 583-8111 x 116
    - b. Service
      - Brad Collins – (252) 823-5126
  9. **Superior Plus Propane**
    - a. Ordering & Service
      - [Tim Jenkins](#) – (704) 694-2225 or (704) 690-5812 Cell
    - b. Service
      - Michael Caulder – (704) 694-2225 or (704) 690-5912 Cell
      - [Vickie Williams](#) – (704) 694-2225 or (704) 690-5907 Cell
      - [Melanie Keith](#) – (864) 583-8111 x 116

<b>Loaded in to eProcurement</b>	Yes
<b>eProcurement Help Desk</b>	(888) 211-7440
<b>Equipment Installation, Repairs, Service &amp; Removal</b>	<ol style="list-style-type: none"> <li>1. Service shall be performed in a professional and workmanlike manner and conform to all recommendations of the manufacturer, and good construction and engineering practices. Repairs shall be completed within 3 business days, and ready for use.</li> <li>2. The Vendor shall schedule and coordinate the work with the user to cause the least possible interference with or interruption of the user's activities. It is intended that work be performed during normal working hours. At the request of the user, installations shall include tank line and any hardware necessary for connections. Vendor shall also leave equipment ready for use. Charges for line and other necessary hardware shall be in accordance with "Parts Cost Markup" below, with invoicing provided to the agency. See labor rates for acceptable labor charges.</li> <li>3. The Vendor shall be completely responsible for any damages caused solely by the Vendor or its agent(s) to any buildings, its contents, or the surrounding grounds as a direct result of the installation, maintenance, or removal of any equipment.</li> </ol>

	<ol style="list-style-type: none"> <li>4. Upon completion of the work, the Vendor shall remove all debris, cartons, etc., which was caused specifically by the Vendor or its agent(s), and shall maintain all exit ways free and clear at all times.</li> <li>5. In the event the contract is not be renewed after the initial term of the contract, Vendor shall reimburse the using agency for the unused gallons in the tank, within thirty (30) days based on the per gallon rate in effect when the last delivery was made and, remove its tanks within 5 business days. Evidence of such reimbursement shall be provided to the Division of Purchase &amp; Contract. Any and all line and hardware shall be left intact and ready for acceptance of another tank.</li> <li>6. There shall be no separate charges for installation or removal of tanks, nor any dues or fees for the use of the specified equipment except as provided under "All Other Labor".</li> <li>7. Due to the fact that in most instances tanks belong to the Vendor, we discourage the practice of installing underground tanks for storage of product purchased from this contract.</li> </ol>																																		
<b>Repair Service Charges On State-Owned Equipment</b>	<table border="0"> <tr> <td>1. Simple air &amp; flame adjustments during regular work hours</td> <td style="text-align: right;">\$35.00</td> </tr> <tr> <td>2. All other labor except as noted above:</td> <td></td> </tr> <tr> <td>    a. First man, first hour or part thereof</td> <td style="text-align: right;">\$45.00</td> </tr> <tr> <td>    b. Each additional man, first hour or part thereof</td> <td style="text-align: right;">\$20.00</td> </tr> <tr> <td>    c. First man, each additional 30 minutes or part thereof</td> <td style="text-align: right;">\$25.00</td> </tr> <tr> <td>    d. Each additional man, each additional 30 minutes or part thereof</td> <td style="text-align: right;">\$15.00</td> </tr> <tr> <td>3. Parts cost mark up over contractor's supplier invoiced cost</td> <td></td> </tr> <tr> <td>    a. AmeriGas Propane LP – 18%</td> <td></td> </tr> <tr> <td>    b. Charles Tart Propane Inc. – 25%</td> <td></td> </tr> <tr> <td>    c. Cherry Energy – 25%</td> <td></td> </tr> <tr> <td>    d. Ferrellgas – N/A</td> <td></td> </tr> <tr> <td>    e. Jernigan Oil Company, Inc. – 25%</td> <td></td> </tr> <tr> <td>    f. Superior Plus Propane – 25%</td> <td></td> </tr> <tr> <td>    g. Suburban Propane – 20%</td> <td></td> </tr> <tr> <td>    h. Thompson Gas – 25%</td> <td></td> </tr> <tr> <td>    i. Superior Plus Propane – 25%</td> <td></td> </tr> <tr> <td>    j. Superior Plus Propane – 25%</td> <td></td> </tr> </table>	1. Simple air & flame adjustments during regular work hours	\$35.00	2. All other labor except as noted above:		a. First man, first hour or part thereof	\$45.00	b. Each additional man, first hour or part thereof	\$20.00	c. First man, each additional 30 minutes or part thereof	\$25.00	d. Each additional man, each additional 30 minutes or part thereof	\$15.00	3. Parts cost mark up over contractor's supplier invoiced cost		a. AmeriGas Propane LP – 18%		b. Charles Tart Propane Inc. – 25%		c. Cherry Energy – 25%		d. Ferrellgas – N/A		e. Jernigan Oil Company, Inc. – 25%		f. Superior Plus Propane – 25%		g. Suburban Propane – 20%		h. Thompson Gas – 25%		i. Superior Plus Propane – 25%		j. Superior Plus Propane – 25%	
1. Simple air & flame adjustments during regular work hours	\$35.00																																		
2. All other labor except as noted above:																																			
a. First man, first hour or part thereof	\$45.00																																		
b. Each additional man, first hour or part thereof	\$20.00																																		
c. First man, each additional 30 minutes or part thereof	\$25.00																																		
d. Each additional man, each additional 30 minutes or part thereof	\$15.00																																		
3. Parts cost mark up over contractor's supplier invoiced cost																																			
a. AmeriGas Propane LP – 18%																																			
b. Charles Tart Propane Inc. – 25%																																			
c. Cherry Energy – 25%																																			
d. Ferrellgas – N/A																																			
e. Jernigan Oil Company, Inc. – 25%																																			
f. Superior Plus Propane – 25%																																			
g. Suburban Propane – 20%																																			
h. Thompson Gas – 25%																																			
i. Superior Plus Propane – 25%																																			
j. Superior Plus Propane – 25%																																			
<b>Shipping and Delivery (FOB-Destination)</b>	<ol style="list-style-type: none"> <li>1. Vendors shall make deliveries within <b>two (2) days</b> after a receipt of a purchase order. Deliveries can only be made <b>Monday through Friday</b> from the hours of <b>8 a.m. to 4 p.m.</b>, unless an emergency warrants otherwise.</li> <li>2. Systems will be maintained on a "<b>Keep Filled</b>" basis for all locations, unless a location specifies they want delivery of product only when requested.</li> <li>3. A delivery ticket shall accompany each delivery. Volume delivered and invoiced will be based on net gallons.</li> <li>4. Allocation deliveries are not acceptable.</li> <li>5. Stopping in transit for partial unloading shall be charged a maximum fee of \$30.00 for each stop. The agency shall designate the required number of stops.</li> </ol>																																		
<b>Taxes</b>	<p>Taxes shall not be included in fuel prices unless applicable.</p> <ol style="list-style-type: none"> <li>1. <b>Federal</b> Generally, states and political subdivisions are exempt from excise and transportation tax. Exemption is claimed under Chapter 32 of the Internal Revenue Code. Appropriate exemption certificates will be executed by the using agencies upon contractor's submittal of the same.</li> </ol>																																		

	<p>2. <b>Other</b>  Any tax will be provided as a line item on an invoice. Prices shall not include.</p> <ol style="list-style-type: none"> <li>a. <b>Sales Tax</b></li> <li>b. <b>Import Tax</b></li> <li>c. <b>Personal Property Tax</b></li> <li>d. <b>Inspection Tax</b></li> <li>e. <b>State Road Use Tax</b></li> <li>f. <b>State Sales or Use Tax</b></li> </ol>
<b>Fees</b>	<ol style="list-style-type: none"> <li>1. <b>Superfund Charge:</b> "Superfund Charges" are not to be included in the price, but should be listed on the invoice as a separate line item.</li> <li>2. <b>Fuel Surcharges:</b> Surcharges are not allowed.</li> <li>3. <b>Additional Fees:</b> There are additional fees that the Vendor may pass along, they include the LUST fee, the NORA fee and the Oil Spill Liability Trust Fund. Any fee shall be itemized separately on an invoice.</li> </ol>
<b>Contract Manager</b>	<a href="#">Austin Kiziah</a> (984) 236-0237
<b>Contract Addenda</b>	6/10/2015: Updated Non eProcurement Users Ordering Instructions
	8/6/2015: Removed Tank Conversion's without Completion Clause
	3/7/2016: Contract Administrator Change to Grant Braley
	9/1/2017: AmeriGas Propane LP Order Placement Contact Updates
	4/16/2018: Ferrellgas Contact Update
	4/23/2018: 1 <sup>st</sup> Contract Extension Enacted to June 1, 2019
	5/29/2019: Contract Extension to June 1, 2020 County of Bertie Served by Jernigan Oil Company Effective June 4, 2019 AmeriGas LP Price Increase Approval for the Counties of Anson, Beaufort, Bladen, Cabarrus, Gaston, Granville, Halifax, Hoke, Macon, Martin, Mecklenburg, Pasquotank, Richmond, Surry, Union, Vance, Warren, Washington, and Yadkin of \$0.0350 per gallon effective June 4, 2019.
	4/20/2020: Contract Extension to September 30, 2020.
	7/6/2020: Contract Administrator Changed to Steve Hussey
	9/10/2020: Contract Extension to September 30, 2021.
	7/21/2021: Contract Extension to January 31, 2023. Ferrellgas, LP price Increase per gallon of \$0.07 across all counties under the State Term Contract beginning October 1, 2021. Superior Plus Propane purchased Williams Fuel Acquisition and Sandhills Propane Company effective July 7, 2021.
	1/18/2023: Contract Extension to May 31, 2023.
	3/17/2023: Contract Administrator changed to Contract Manager Kayla Glenn
	4/12/2023: Contract Manger changed to Pamela Case
	4/21/2023: Contract Manager updated to Kayla Glenn

	5/17/2023: Contract Extension to October 31, 2023
	8/21/2023: Contract Manager updated to Melissa Pressley
	10/31/2023: Contract Extension to April 30, 2024. Ferrellgas, LP price Increase per gallon of \$0.05 across all counties under the State Term Contract beginning October 31, 2023.
	11/27/2023: Contract Manager updated to Austin Kiziah.
	4/30/2024: Contract Extension to August 30, 2024.
	8/30/2024: Contract Extension to October 30, 2024.
	10/30/2024: Contract Extension to December 31, 2024
	12/31/2024: Contract Extension to February 28, 2025.